



# City of Pflugerville

## Minutes - Final

### City Council

---

Tuesday, November 25, 2025

7:00 PM

1611 Pfennig Lane

---

#### Regular Meeting

#### 1. Call to Order

Mayor Victor Gonzales called the meeting to order at 7:01pm. Mayor Pro Tem Kimberly Holiday and Councilmembers Jonathan Coffman, Ceasar Ruiz, Melody Ryan, and David Rogers were in attendance. Councilmember Rudy Metayer was not in attendance.

City staff in attendance: Sereniah Breland, City Manager; James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Terri Toledo, Director of Management Services; Trista Evans, City Secretary; Stan Springerley, Assistant City Attorney; Yasmin Turk, Ph.D., Planning Manager; Daniela Soria, Court Administrator; Jisun Char, Deputy Court Clerk; Jeff Achee, Assistant Parks and Recreation Director.

#### 2. Opening

##### A. Pledge of Allegiance to the Flag of the United States of America

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

##### B. Pledge of Allegiance to the Texas State Flag

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Texas State Flag.

##### C. Moment of Silence

Mayor Gonzales led those in attendance in a moment of silence.

#### 3. Public Comment

Kathy Reichenbach stated two weeks ago she learned the wheelchair ramps by her house were going to be ripped up and stated they meet the requirements and they are not sure why this is happening. Ms. Reichenbach stated nobody knew this was going to happen and there are other roads in the city that need help when their roads look fine.

Pat McCord discussed Old Town Park and stated many citizens in the area were surprised about the park plans and are concerned. Mr. McCord stated they would like a traditional park and the do not want a music venue across

the street from them. Mr. McCord asked council to postpone the plans and revisit the park ideas.

Logan Ott discussed density and stated duplexes and triplexes should be allowed by right. Mr. Ott discussed single stair reform, mixed use areas, and walkability. Mr. Ott no impact home based businesses should be permitted by right, discussed permitting ADUs and stated he would like to see parking minimums go away.

#### 4. Presentation

4A. [2025-0033](#) Presentation regarding the Municipal Court.

Ms. Soria introduced the court and judicial staff, and reviewed the mission of the court. Ms. Soria discussed the number of cases filed in FY25 and discussed warrant compliance. Ms. Soria provided information about how the court is accessible to the public and the types of monthly dockets. Ms. Char reviewed juvenile defendant numbers and provided information about the Youth Diversion Program. Ms. Char discussed the Pflugerville Teen Court and answered questions from council.

4B. [2025-0944](#) Presentation and update from Veterans Task Force.

Mark Lee provided an update for the Veterans Task Force and stated they received 501(c)3 nonprofit status. Mr. Lee stated they have applied for a grant to assist veterans and families, recognized veterans who were awarded the 2025 Congressional Veteran Commendation Award, and discussed community activities. Mr. Lee stated more flag retirement boxes are needed and answered questions from council. Mr. Lee stated they would like to hold a public meeting for the veteran community and stated some updates are needed on the city website. Ms. Ryan asked about using the Library for meetings. Mr. Lee reviewed a request for dedicated veterans facility and discussed what the facility would be able to provide. Discussion followed regarding the use of a facility.

#### Reading of the Consent Agenda

Ms. Evans stated items 5D. and 5E. were pulled from the consent agenda, read the captions of the ordinance, and stated all items remaining on the consent agenda may be acted upon in a single motion.

#### 5. Other Actions

5A. [ORD-0860](#) Approving an ordinance on first reading with the caption reading: An ordinance of the City of Pflugerville, Texas, amending the City of Pflugerville Code of Ordinances Title III Administration, Chapter 31 Departments, Boards and Commissions, to amend Sections 31.61, 31.62, 31.63 to transition the Equity Commission to an Equity Advisory Board, to amend Section 31.66 to amend board meeting requirements, to amend Section 31.76 to amend duties of the board, and to amend Sections 31.65 for consistency; providing that this ordinance shall be

cumulative and repealing all ordinances in conflict; providing for severability; and declaring an effective date.

**The ordinance was approved on first reading on the consent agenda.**

**5B. ORD-0861**

Approving an ordinance on first reading with the caption reading: an ordinance amending and updating the City of Pflugerville Code of Ordinances, Title IX. General Regulations, Chapter 95, Parks and Recreation, Article II, Parks and Recreation Commission; Section 95.23 ("Creation of Commission; Membership"); providing cumulative, repealer and severability clauses; providing for open meeting and establishing an effective date.

**The ordinance was approved on first reading on the consent agenda.**

**5C. 2025-0923**

Approving the minutes of the November 12, 2025 Regular Meeting and November 18, 2025 Special Meeting.

**The minutes were approved on the consent agenda.**

**5F. RES-1373**

Approving a resolution appointing City of Pflugerville representatives to the Technical Advisory Committee of the Capital Area Metropolitan Planning Organization (CAMPO) Transportation Policy Board.

**The resolution was approved on the consent agenda.**

### Action on the Consent Agenda

Mr. Rogers moved to approve the consent agenda. Mr. Ruiz seconded the motion. Mayor Pro Tem Holiday was not present for the vote. All those present voted in favor. The motion carried.

**Items pulled from the consent agenda will be addressed under Item 8.**

## 6. Public Hearing

**6A. 2025-0892**

Conduct a public hearing regarding the Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2024.

Mayor Gonzales opened the item. Dr. Turk provided information about the report on accomplishments and progress towards the plan goal. Dr. Turk the Program Year 2024 accomplishments including Parkway Drive design, the streetlight project, and programs. Dr. Turk reviewed the next steps for the report approval by the Planning and Zoning Commission and City Council in December. Dr. Turk answered questions from council regarding program interest and outreach.

## 7 Regular Agenda

**7A. ORD-0863**

Discuss and consider action to approve an ordinance on first reading

with the caption reading: An ordinance of the City of Pflugerville, Texas granting the use of a portion of city property by easement and right of way out of the Caldwell West Survey No. 66 and located at 16430 Cameron Road in Travis County, Texas; being a portion of said 161.9175 acre tract of land described in warranty deed to the City of Pflugerville, Texas recorded document no. 2015165200 of the real property records of Travis County, Texas (Prop ID: 263845); providing cumulative, repealer and severability clauses; providing for open meeting and establishing an effective date.

**Mayor Gonzales read the caption of the ordinance. Mr. Achee reviewed the easement agreement stating it is a necessary part of the 1849 Park Phase 2 improvement project. Mr. Achee stated it is requested for the ordinance to be effective on first reading due to timing for Oncor to begin the work and account for potential weather delays.**

**Mr. Rogers moved to approve the ordinance on first reading to be effective on first reading. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.**

**5E. 2025-0890**

Approving the creation of the Downtown East Commercial Community, Inc. (the "Association"), Commercial Condominium for Parcel 4 (The Monarch), and related supporting documents to include a Master Covenant, Master Condominium Declaration, Community Manual, Certificate of Formation, Management Certificate for Downtown East, Organizational Consent, Notice of Applicability, Condo Plat and Parking Use Agreement, and authorizing the City Manager to execute the same.

**Mayor Gonzales opened the item. Grant Prengler with Winstead answered questions from council regarding the 100% threshold on items. Ms. Ryan asked about the end date for declarant control. Mr. Prengler stated it is the 25 year development period but may be shortened or extended by the board. Ms. Ryan asked about requirements or protections that would be assessed on future owners. Mr. Prengler provided information.**

**Mr. Ruiz moved to approve the item. Mayor Gonzales seconded the motion. The vote was as follows: Mayor Gonzales - yes, Mr. Ruiz - yes, Mayor Pro Tem Holiday - yes, Ms. Ryan - no, Mr. Coffman - yes, Mr. Rogers - no. The motion carried.**

**7B. 2025-0797**

Discuss and consider action to elect a Mayor Pro Tem per City Charter Section 3.06.

**Mayor Gonzales opened the item. Mr. Ruiz stated he spoke to Mr. Metayer who expressed interest on serving as Mayor Pro Tem during his last year on council. Mr. Rogers suggested postponing the item. Discussion followed regarding the charter rule that states the mayor pro tem position shall be elected by council at the first meeting following the canvassing of a regular election. Mayor Pro Tem Holiday discussed the role of mayor pro tem and being present at meetings. Mayor Pro Tem Holiday moved to appoint Mr. Metayer as mayor pro tem. Mr. Rogers seconded the motion. Mayor Pro Tem**

Holiday voted no. All others voted in favor. The motion carried. Discussion followed regarding the motion. Mr. Rogers moved to reconsider the motion. Mr. Coffman seconded the motion. All voted in favor. The motion carried. Mr. Rogers moved to appoint Kimberly Holiday as mayor pro tem. Ms. Ryan seconded the motion. All voted in favor. The motion carried.

**7C. 2025-0798** Review representation and discuss and consider action to appoint three representatives to the Capital Area Council of Governments (CAPCOG) General Assembly.  
**Mayor Gonzales opened the item and moved to postpone it until after the runoff election. Mr. Rogers seconded the motion. All voted in favor. The motion carried.**

**7D. [2025-0799](#)** Review representation and discuss and consider action to appoint a City Councilmember to serve on the Community Advancement Network (CAN) board of directors.  
**Mayor Gonzales opened the item for discussion. Mayor Pro Tem Holiday stated she would like to continue to serve on the board. Ms. Ryan moved to appoint Mayor Pro Tem Holiday to the CAN Board. Mr. Rogers seconded the motion. All voted in favor. The motion carried.**

**7E. RES-1361** Discuss and consider action to approve a resolution appointing a City of Pflugerville representative to the Central Texas Clean Air Coalition of the Capital Area Council of Governments (CAPCOG).  
**Mayor Gonzales opened the item. Mr. Ruiz stated he did not want to continue in the coalition. Mr. Rogers moved to postpone the item until after the runoff election. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.**

**7F. RES-1360** Review representation and discuss and consider action to approve a resolution designating a City of Pflugerville City Council representative on the Capital Area Metropolitan Planning Organization (CAMPO) Transportation Policy Board.  
**Mayor Gonzales opened the item for discussion. Mr. Rogers moved to postpone the item until after the runoff election. Mayor Gonzales seconded the motion. All voted in favor. The motion carried.**

**7G. RES-1357** Review representation and discuss and consider action to approve a resolution appointing a City Council legislative subcommittee.  
**Mayor Gonzales opened the item. Mr. Rogers moved to postpone the item until after the runoff election. Mayor Gonzales seconded the motion. The vote was as follows: Mayor Gonzales - yes, Mr. Rogers - yes, Mr. Ruiz - no, Mr. Coffman - no, Mayor Pro Tem Holiday - yes, Ms. Ryan - yes. The motion carried.**

**7H. [RES-1358](#)** Review representation and discuss and consider action to approve a resolution appointing a City Council facilities subcommittee.  
**Mayor Gonzales opened the item. Mr. Ruiz stated he would like to continue on the subcommittee and stated it may be a good subcommittee for Mr. Coffman as a new councilmember. Ms. Ryan and Mr. Coffman stated they would be**

interested as well. Mr. Ruiz moved to appoint himself to the subcommittee. Mr. Rogers seconded the motion. All voted in favor. Mr. Rogers moved to appoint Ms. Ryan to the subcommittee. Mayor Gonzales seconded the motion. Mr. Ruiz voted no. All others voted in favor. The motion carried.

7I. [RES-1359](#) Review representation and discuss and consider action to approve a resolution appointing a City Council special events subcommittee.

Mayor Gonzales opened the item. Mayor Pro Tem Holiday stated she would like to remain on the subcommittee. Ms. Ryan stated if someone else is interested they are welcome. Mr. Rogers moved to appoint Mayor Pro Tem Holiday and Mr. Coffman to the special events subcommittee. Mayor Pro Tem Holiday seconded the motion. All voted in favor. The motion carried.

7J. [RES-1362](#) Review representation and discuss and consider action to approve a resolution appointing a City Council public safety subcommittee.

Mayor Gonzales opened the item. Mr. Rogers moved to postpone the item until after the runoff election. Mayor Gonzales seconded the motion. All voted in favor. The motion carried.

7K. [RES-1377](#) Discuss and consider action regarding appointments to the Charter Review Commission.

Mayor Gonzales opened the item. Mr. Coffman moved to approve his appointments of Craig Reinecke and Josh Ellis. Mayor Gonzales seconded the motion. All voted in favor. Ms. Ryan stated she is interested in appointing Dennis Spencer in one of the available spots. Mr. Ruiz discussed the number of people on the commission. Discussion followed regarding appointments to the commission. Ms. Ryan moved to appoint Dennis Spencer to the commission. Mr. Rogers seconded the motion. The vote was as follows: Mr. Ruiz - no, Mayor Gonzales - no, Ms. Ryan - yes, Mr. Rogers - yes, Mr. Coffman - yes, Mayor Pro Tem Holiday - no. The motion failed.

5D. [2025-0928](#) Approval of a Professional Services Agreement with Quiddity Engineering, LLC in the amount of \$509,900 for Engineering, Environmental, and Construction Management services associated with the Annual Trail Improvements Program, and authorizing the City Manager to execute the same.

Ms. Evans read the item. Mr. Achee provided information about projects in the extraterritorial jurisdiction and answered questions from council. Ms. Breland stated she recommends the contract be adjusted to move all work within city limits which is allowable within the contract. Ms. Ryan asked about the definition of a trail gap. Mr. Achee provided information and reviewed the areas of trail gap and trail access within the project plan. Ms. Ryan asked about the cost of construction. Mr. Achee provided information about the process.

Mr. Ruiz moved to approve the item to include only projects in the city limits. Mayor Gonzales seconded the motion. Mr. Rogers voted no. All others voted in favor. The motion carried.

7L. [2025-0945](#) 1.) Executive Session Item: Deliberating City Attorney appointment pursuant to Section 551.074 of the Texas Government Code. 2.) Open Session Item: Discuss and consider action regarding City Attorney appointment.

**Mayor Gonzales read the item and stated council was retiring to executive session at 8:38pm. Mayor Gonzales reconvened the meeting in open session at 9:04pm. No action was taken.**

7M. [2025-0932](#) Discussion and presentation regarding Water Master Plan and Wastewater Master Plan.

**The item was discussed during the previously posted worksession.**

7N. [2025-0883](#) Discussion regarding the Unified Development Code amendments.

**The item was discussed during the previously posted worksession.**

**8. Discuss and Consider Action on Items Pulled from Consent Agenda**

**9. Adjourn**

**Mayor Gonzales adjourned the meeting at 9:05pm.**

**Respectfully submitted,**

**Trista Evans, City Secretary**

**Approved as submitted on December 9, 2025.**