



City of Pflugerville

Minutes - Final

City Council

Tuesday, June 11, 2024

5:00 PM

1611 Pfennig Lane

Worksession

Public comment will be allowed in person at the Regular Meeting scheduled to begin at 7:00p.m.

1. Call to Order

Mayor Pro Tem Doug Weiss called the worksession to order at 5:00pm. Councilmembers Cesar Ruiz, Kimberly Holiday, Rudy Metayer, Jim McDonald, and David Rogers were in attendance. Mayor Victor Gonzales was not in attendance.

City staff in attendance: Sereniah Breland, City Manager; James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Thomas Hunter, Assistant City Manager; Terri Toledo, Director of Management Services; Trista Evans, City Secretary; Brandon Pritchett, Public Utility Director; Tracy Waldron, Finance Director; Jeremy Frazzell, Planning and Development Services Director; Evan Groeschel, Operations Director; Abby Morrison, Public Works Services Director; Shane Mize, Parks and Recreation Director.

2. Regular Agenda

2A. [2024-0580](#)

Discussion regarding FY25 budget preparations and budget assumptions for General Fund, Pflugerville Community Development Corporation, General Debt Service, and Hotel Occupancy Tax Fund.

Mayor Pro Tem Weiss opened the item for discussion. Ms. Breland provided comment about the budget process and focus. Ms. Waldron reviewed the budget timeline and process and discussed budget assumptions for FY25. Ms. Waldron stated no new personnel is budgeted. Ms. Breland answered questions regarding reclassification possibilities and discussion followed regarding staffing levels. Ms. Waldron answered questions regarding leasing vehicles versus purchasing vehicles and creating divisions in the Police Department for transparency.

Ms. Waldron reviewed the no-new revenue rate tax calculation and discussed items that can impact the calculation. Ms. Waldron provided information about the voter-approval rate calculation and appraised taxable values and answered questions from council about the calculations. Ms. Waldron reviewed the debt service funds. Discussion followed regarding providing projects per the bond timeline. Ms. Waldron discussed the sales tax revenue estimates and answered questions from council.

Ms. Waldron provided information about hotel occupancy tax. Mr. Hartshorn

answered questions from council regarding short term rentals and discussed the new software that will assist the City in identifying those properties. Ms. Waldron provided a review of the PCDC budget highlights. Mr. Metayer discussed the need to articulate the narrative about the rate calculation that was created by the legislature. Mr. McDonald asked about spending hotel occupancy tax funds. Ms. Breland stated there will be further discussion about the specific funds. Ms. Waldron reviewed the budget timeline and next steps.

2B. [2024-0574](#)

1.)Executive Session Item: Deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code regarding the purchase, exchange, lease, and/or value of real property related to real estate proposal for Downtown East.

Mayor Pro Tem Weiss read the item and stated council was retiring to executive session at 6:05pm. Mayor Pro Tem Weiss reconvened the worksession in open session at 6:34pm.

3. Adjourn

Mayor Pro Tem Weiss adjourned the worksession at 6:34pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as _____ on June 25, 2024.