

City of Pflugerville



Minutes - Final

Wednesday, August 17, 2022

6:00 PM

Regular Meeting

3801 Helios Way, Ste. 130

Pflugerville Community Development Corporation
(PCDC)

You are invited to attend the PCDC Board Meeting in person or via a Zoom webinar.

When: Aug 17, 2022 06:00 PM Central Time (US and Canada)

Topic: PCDC Regular Board Meeting

Please click the link below to join the webinar:

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1. Call to Order

Pflugerville Development Community Corporation Board Members in attendance: Mr. George Vande Werken, Mr. Anthony Nguyen, Mr. Dennis Spencer, Mr. Jim McDonald, Mr. Jonathan Kamenicky, Mr. Victor Gonzales and Ms. Anita Husen. PCDC staff members present: Ms. Amy Madison, Executive Director, Ms. Alisa Richey, Executive Assistant, Mr. Christian Kurtz, Director of Business Development, Ms. Crystal Connally, Business Retention and Workforce Director, Ms. Veronica Ramirez, Marketing Communications Manager, and Mr. Salom Tsoka, Finance Coordinator. Ms. Patty Akers, Legal Council and Ms. Emily Barron, Assistant City Manager were also in attendance.

Mr. George Vande Werken called the meeting to order at 6:10pm.

2. Opening

- 2A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one Nation under God, indivisible, with liberty and justice for all.

- 2B. Pledge of Allegiance to the Texas State Flag: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.**

3. Public Comment

There were no comments from the public.

4. Consent Agenda

No items were pulled under Consent Agenda. Mr. Victor Gonzales moved to accept the Consent Agenda. Mr. Jim McDonald seconded. Passed 7-0

- 4A.** Accept the Pflugerville Community Development Corporation's Quarterly Financial and Investment Reports. Presented by Salom Tsoka, Financial Coordinator.

- 4B.** Approve the PCDC August 3, 2022 Special Called Meeting Minutes.

5. Discuss and Action

- 5A.** Discuss and consider action to authorize the Executive Director to enter into an agreement with Atmos Energy for the purpose of providing gas services for the Impact Way Extension Phase III A & B project per the terms of the Atmos contract for an estimated \$163,924.07. Presented by Darren Strozewski, P.E. Principal, DCS.

Mr. Jim McDonald moved to approve. Mr. Victor Gonzales seconded. Passed 7-0

- 5B.** Discuss and action on Resolution 2022-005 of the Board of Directors of the Pflugerville Community Development Corporation regarding an amendment to Resolution 2020-007 previously approved December 16, 2020, to authorize an additional Community Development Challenge Grant, not to exceed \$10,000, to Crown and Eagle, LLC., for public right-of-way infrastructure improvements benefiting the Downtown Business District.

Mr. Dennis Spencer moved to approve. Mr. Anthony Nguyen seconded. Passed 7-0

- 5C** Discuss and consider action on Resolution 2022-006 of the Board of Directors of the Pflugerville Community Development Corporation approving a Community Engagement Grant, not to exceed \$95,000, for the purpose of providing marketing, consultation and ADA compliances services related to transportation within the City of Pflugerville. Presented by Emily Barron, Assistant City Manager, City of Pflugerville.

Mr. Anthony Nguyen moved to approve. Ms. Anita Husen seconded. Passed 7-0

- 5D.** Discuss and consider action to approve a PCDC Community Engagement Grant providing matching funds for a Texas Workforce Commission High Demand Job Training Grant, not to exceed \$150,000, to increase capacity and training for the Pflugerville ISD Emergency Medical Technician Training Program, in partnership with Workforce Solutions Capital Area.

Mr. Victor Gonzales moved to approve. Mr. Anthony Nguyen seconded. Passed 7-0

6. Executive Session

- 6A.** 1.) Executive Session Item: Discussion of the duties of the Executive Director pursuant to Chapter 551.074 of the Texas Government Code.

- 6B.** 2.) Open Session Item: Discuss and consider action on Executive Session items, as needed.

The Board moved to Executive Session at 7:05 p.m.

The Board returned from Executive Session at 8:07 p.m.

Open Session Item: Mr. Anthony Nguyen moved to approve a 3% merit raise beginning October 1, 2022 for Ms. Amy Madison, Executive Director. Ms. Anita Husen seconded. Passed 7-0

7. Adjourn

Mr. George Vande Werken adjourned the meeting at 8:08 p.m.

Approved as submitted on September 21, 2022. Respectfully submitted by Alisa Richey, Executive Assistant.

The Pflugerville Community Development Corporation may retire to executive session any time between the meeting's opening and adjournment on any item listed on the Agenda for the purpose of consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code; discussion of real estate pursuant to Section 551.072 of the Texas Government Code; and/or deliberation regarding economic development negotiations pursuant to Section 551.087 of the Texas Government Code by majority vote of the Board. Action, if any, will be taken in open session. PCDC President, George Vande Werken.

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the City Municipal Building on the 12th day of August, 2022 at 5:00 PM pursuant to Section 551.041, Government Code.

The Pflugerville Community Development Corporation is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Requests to speak during Public Comment must be received at least 2 hours prior to the meeting. To request to speak please contact Alisa Richey, Executive Assistant at alisar@pfdevelopment.com or 512-990-3725 for information. This agenda has been reviewed and approved by the PCDC's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter

551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the City Council and/or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the City Council and/or other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council and/or other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the City Council and/or boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for the City Council or board, commission or committee subject to the Texas Open Meetings Act.

VIDEO CONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, ONE OR MORE MEMBERS OF THE PCDC BOARD MAY PARTICIPATE IN A MEETING REMOTELY, FOLLOWING CERTAIN GUIDELINES AND NOTICE REQUIREMENTS. A QUORUM OF THE PCDC WILL BE PHYSICALLY PRESENT FOR THE SCHEDULED MEETING AT THE ABOVE STATED LOCATION. THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT AT THE STATED MEETING LOCATION. THE MEMBER OF THE PCDC BOARD PRESIDING

OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THE ABOVE PUBLIC LOCATION. VIDEO CONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND VIDEO COMMUNICATION WITH EACH MEMBER. PARTICIPATING REMOTELY WILL BE MADE AVAILABLE AND EACH PORTION OF THE MEETING HELD BY VIDEO CONFERENCE THAT IS REQUIRED TO BE OPEN TO THE PUBLIC CAN BE VIEWED AND HEARD BY THE PUBLIC AT THE LOCATION SPECIFIED.

Amy Madison, PCDC Executive Director.