



# City of Pflugerville

## Minutes - Final

### Library Board

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Wednesday, February 14, 2018

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

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#### Regular Meeting

#### Library Board Members:

Robert Spoonemore

Deborah Bronson

Marylou Grzybowski

Rosie Riddick

Carl Moore, Jr.

Bridget Boswell-Muntz

Dawn Janacek

Shad Ross, Alternate

#### 1. Call to Order

Chair Spoonemore called the meeting to order at 6:02 p.m.

Board Members Present: Robert Spoonemore (Chair), Rosie Riddick (Vice Chair), Mary Lou Grzybowski (Secretary), Carl Moore, Jr., and Bridget Boswell-Muntz. Deborah Bronson, Dawn Janacek and Shad Ross (alternate) were absent.

Staff: Jennifer Coffey – Library Director, Daniel Berra– Assistant Director  
City: Lauri Gillam – Asst. City Manager

#### 2. Citizen Communication

None.

The Library Board welcomes public comment on items relevant to the Pflugerville Public

Library. Public comment that is made on an item that is not on the published agenda will only

be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made.

#### 3. Approval of Minutes

- 3A. [2018-6552](#) Discuss and consider action to approve the Library Board regular meeting minutes of January 10, 2018.

Minutes were approved as submitted.

#### 4. Discuss Only

- 4A. [2018-6560](#) Report on the Friends of the Library activities.  
**Jennifer Coffey, Library Director**

Director Coffey reported that the Friends did not meet last month. They continue to support library programming. Their quarterly book sale held in January brought in about \$800. Some of the remaining books were sent to the non-profit, Libraries of Love, who distributes the books to areas of need in Africa.

- 4B. [2018-6555](#) Teen Liaison report.  
**Christian Douglas, Hendrickson High School**  
**Jeremy Ryan, Henrickson High School**

The current teen liaisons were not present. There are a couple students who might be interested in becoming teen liaisons. One of the interested students, Gabriel Hagek, attended the meeting. He is a student at Weiss High School.

- 4C. [2018-6554](#) Library Director Report.  
**Jennifer Coffey, Library Director**

Director Coffey reported that the library's marketing specialist spoke to Board Alternate Ross about his idea of podcasting. Nothing was decided, but they are in talks with the Library's Adult Services Librarian about a possible class. A podcast is a digital audio file usually distributed online in a series of installments, similar to a radio show but available on demand.

Program attendance continues to be ahead of pace of last year. The library stats for the previous year were just submitted to the State Library. One of our new offerings is a Special Needs Library Hour for patrons on the autism spectrum. The program takes place for one hour after the library closes on one Friday a month. This allows attendees to use library services in a quiet, welcoming, and safe environment. The new expanded hours on Saturday are going well. The new Saturday morning storytime and other programs are helping to draw people in early. The feedback from the community is positive and there have not been any staffing issues. Chair Spoonemore added that the additional 3 hours a week are great for the community. Director Coffey highlighted a couple additional new programs, Crafty Café and Winter Pfest, which had about 500 attendees.

Vice Chair Riddick brought up the issue of censorship, stating that a school district had removed "To Kill a Mockingbird" from their curriculum. Director Coffey responded that libraries are still facing issues with censorship. Vice Chair Riddick stated that we have not had a removal request come before the board. Director Coffey agreed but added that there have been some patron complaints which were resolved before coming to the board. Chair Spoonemore explained that there have been a couple complaints about books being included in one section of a library versus another.

**4D. [2018-6556](#) Discussion regarding Changing Role of Libraries - Privacy Shifting  
Jennifer Coffey, Library Director**

Director Coffey discussed the next subject in the Changing Role of Libraries, privacy shifting. Ideas regarding privacy have shifted in the last decade. Advances in technology continue to contribute to a desire for integrated information and accessibility, often with a sacrifice to the privacy of personal information. Opinions differ among members of various generations. This presents a challenge in finding a balance between providing emerging technologies with addressing the range of concerns related to privacy. For example, some seniors may not be aware of what information is shared online while the younger generations often need to be reminded about safety online. At the library we have discussions with our patrons about privacy and the need to be aware about their privacy settings on websites. We have a privacy policy in place and will not share patron information with law enforcement without a warrant. We also look at the privacy policies of the 3rd party vendors for resources we provide patrons. We ask these vendors questions like: How long is patron data kept? What do you do with that data?

**5. Discuss and Consider Action**

**5A. [2018-6557](#) Appoint Policy Review Committee  
Robert Spoonmore, Library Board Chair**

Chair Spoonmore appointed the three Board Officers (Chair Spoonmore, Vice Chair Riddick, and Secretary Grzybowski) to serve on the Policy Review Committee. The work will proceed as follows: Director Coffey will make suggested changes, the committee will make additions, the proposed changes will be sent to the entire board who will offer feedback, and then the entire board will vote on whether to adopt the updated policies.

**6. Future Agenda Items**

None.

**7. Adjourn**

Chair Spoonmore adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Jennifer Coffey  
Library Director

Approved as \_\_\_\_\_ on March 14, 2018.