

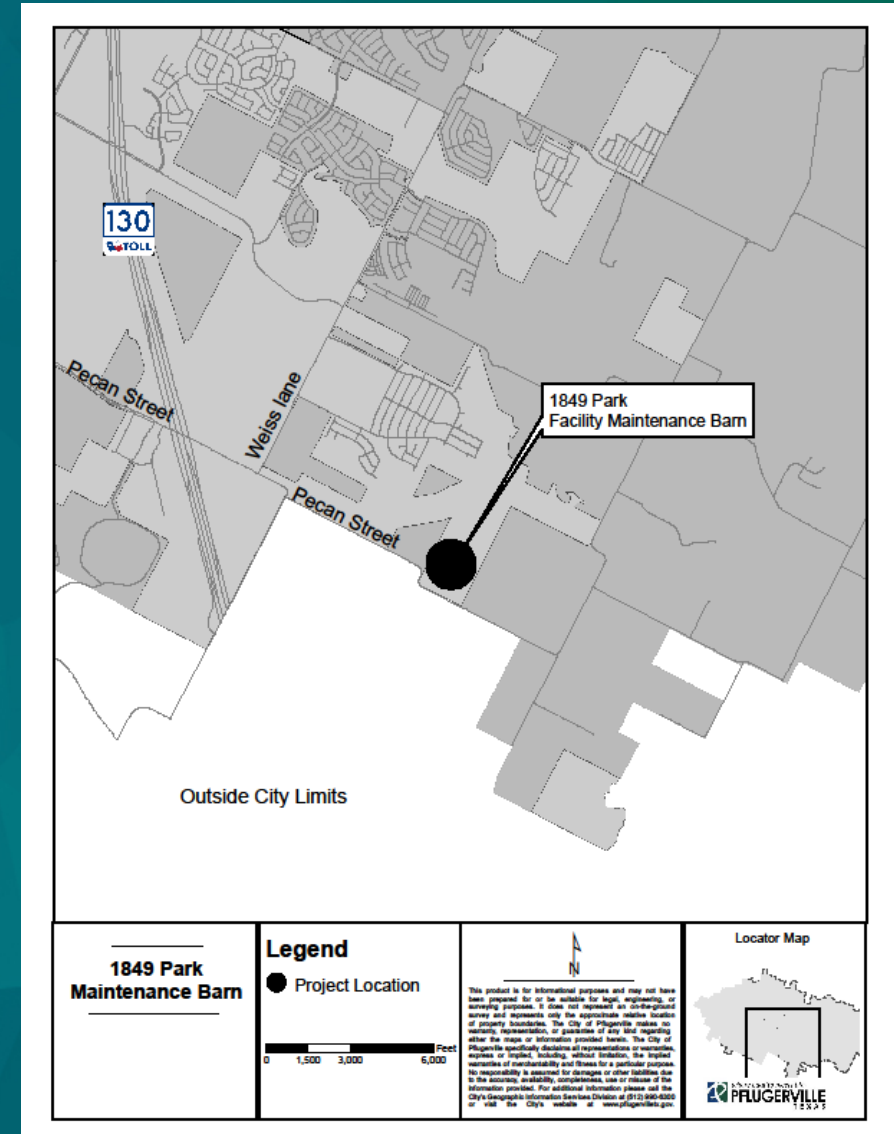
2021-0385

Approving the selection of CasaBella Architects for professional architectural and engineering services associated with the Parks Maintenance Facility at 1849 Park Project and authorizing the City Manager to enter into a professional services agreement for the design, construction documents and construction administrative services in an amount not to exceed \$137,790.00.



Parks Maintenance Facility at 1849 Park

- 2016 Bonds fund were allocated for the design and construction of a parks maintenance facility to house and protect the department's maintenance equipment, supplies and personnel.
- The facility will provide immediate and easy access for the maintenance needs at 1849 Park and will serve as the primary parks maintenance facility for the city's parks considering future growth.
- Per discussions with City Council in November of 2019, the project will be developed to include office space, restrooms, meeting space and storage for materials and supplies. This facility will, at build out, serve as the Parks Maintenance Headquarters for the staff.



Selection Process

- The City issued a Request for Qualifications (RFQs) for consulting architectural and engineering services on February 10th.
- The City received three (3) Statements of Qualifications (SOQs) from interested firms on March 4th.
- A Selection Committee made up of City Staff reviewed and scored the SOQs based on the RFQ scoring criteria.
- The selected firm of CasaBella Architects was unanimously selected as the best firm to prepare the design and documents for this project.

	SOQs Received and Evaluated
1.	CasaBella Architects
2.	MWM DesignGroup
3.	Parkhill



Project Overview and Scope

- The project is anticipated to be completed in two phases with the first phase providing protection for the department's equipment and access to 1849 Park, the second phase will be for the provision of a base of citywide parks operations from a central location and may possibly be implemented with Phase 2 of 1849 Park.
- A/E Services will include preliminary design layouts of the yard, building, parking and access. This will also include design development for approval and construction documents for the two phases, including permitting, bidding and construction administration.
- The schedule for the project includes approximately 2 months for preliminary design and 4-5 months for design development, permitting and construction documentation.
- The fees for the development of the plans will be:

• Design and document development	\$124,500
• Geotechnical and site survey	\$ 11,790
• Reimbursable expense allowance	\$ 1,500
TOTAL FEES	\$137,790



Staff Recommendation

Staff recommends approval of the selection of CasaBella Architects for professional architectural and engineering services associated with the Parks Maintenance Facility at 1849 Park Project and authorizing the City Manager to enter into professional services agreement in the amount not to exceed \$137,790.00 for the preparation of design, construction documents and construction administrative services.

