

This budget will raise more revenue from property taxes than last year's budget by an amount of \$277,005, which is a 1.6% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$373,682.

The City Council will hold a public hearing on September 10, 2013, at 7:00 p.m. at 100 East Main Street, Suite 500, as required by the City charter. A vote will be taken after the public hearing to approve the proposed budget and to approve the property tax rate.

Tax rate per \$100 in value	FY 2013	FY 2014
Property tax rate	\$ 0.5940	\$ 0.5736
Effective tax rate	0.6162	0.5786
Effective M&O tax rate	0.3946	0.3841
Rollback tax rate	0.6368	0.6033
Debt rate	0.1994	0.1885

Total amount of municipal debt obligations: \$153,275,000.

The total amount of outstanding municipal debt obligations considered self-supporting: \$73,280,885.





where quality meets life

PFLUGERVILLE
T E X A S

City of
Pflugerville

Proposed Budget

Fiscal Year 2014

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August 30, 2013

The Honorable Mayor, Mayor Pro-Tem, and City Council
City of Pflugerville, Texas

Dear Mayor Coleman, Mayor Pro-Tem Gonzales and Members of the Council:

It is our pleasure to present the proposed annual budget for fiscal year 2013-2014 for the City of Pflugerville. This budget is the outline of the programs and services to be provided by the City during the coming fiscal year. We believe that this document is a sound financial plan that provides the requested level of services and infrastructure improvements needed for our community. It represents the product of many hours of difficult deliberation by City staff and the City Council to set the course for the next year and successive years as we strive to deliver the best municipal services possible to the citizens of Pflugerville.

The total fiscal year 2013-2014 proposed budget for expenses totals \$73,886,746. This figure includes \$24,051,717 for the general fund, \$6,057,260 for the debt service fund, \$5,280,375 for the capital improvements fund, and \$38,497,394 for the utility fund.

The effects of projected future revenues and expenses and the costs of City development were analyzed through the use of pro formas which reflect multi-year forecasting for both the general and utility funds. Property tax projections for the general fund and rate adjustments for the utility fund are integral parts of the pro formas. Sales tax revenue is increasing, and for FY 14 it is budgeted at 21% of total general fund revenue. The general fund emphasis is the City's Charter requirement mandating a minimum fund balance of 25% of the approved operations and maintenance budget for the City. The utility fund emphasis is providing sufficient coverage as a relationship between revenues and expenses to satisfy requirements for future debt issuance.

This document represents a conservative but real budget of both expenses and revenues. The budget is based on the current economic climate, population projections, departmental operating plans and specific guidelines determined by the City Manager. We believe it represents the Council's priorities as staff knows them to be and as the restraints on the budget will allow. The spending plan provides funding for basic services, critical needs, and equipment replacement and upgrades. Expenses related to funding of additional utility system improvements and increased funding for street maintenance are also included.

The Budget Process

The City's budget process begins each year with the Capital Improvements Program (CIP) planning process. CIP budgets are prepared on five-year planning horizons. Revenue estimates for utility operations, as well as development impact fees, are prepared to forecast the ability of the rate base to fund needed capital maintenance, upgrades and expansions. The general fund pro forma shows projected revenue and expense to determine the impact of general infrastructure and facilities improvements on future property tax rates.

The City Council holds a retreat during the second quarter of the fiscal year to discuss future priorities and provide direction to City staff on the preparation of the next year's fiscal budget. The Council indicated at this year's retreat that its major priorities are to maintain the quality of life, to continue with scheduled road and drainage projects, and to continue the annual reduction of the property tax rate by \$0.005.

The City Manager and staff then prepare a proposed budget based on these priorities for presentation to the City Council by June 30 as required by the City Charter. Each City department prepares a five-year operating budget. Only one year is formally adopted, while the other four years are indicators of the current year programs and commitments on future budgets. City Council work sessions are scheduled in July and August with the goal of adopting the budget at the regular City Council meeting on September 10, 2013.

This budget acknowledges the Council's commitment to maintaining the level of service that Pflugerville citizens are accustomed to, while remaining sensitive to local economic conditions that affect our taxpayers. Difficult spending and revenue decisions were made during preparation of this budget.

Budget Overview

For fiscal year 2013-2014, the philosophy regarding the method of budgeting, and the funding of one-time expenditures has continued. This budget was prepared with department directors requested to only list routine operating expenses and omit contingencies for significant unanticipated expenditures. This method of budgeting should result in a diminished amount of surplus expense money being left at the end of the fiscal year.

A General Capital Reserve Fund was established in fiscal year 2012. The fund is used to purchase capital items or fund capital projects on a one-time basis. Purchases from the fund will be listed on a separate schedule in the fiscal year budget – much like the current Capital Projects fund where bond funds are held for specific capital improvements.

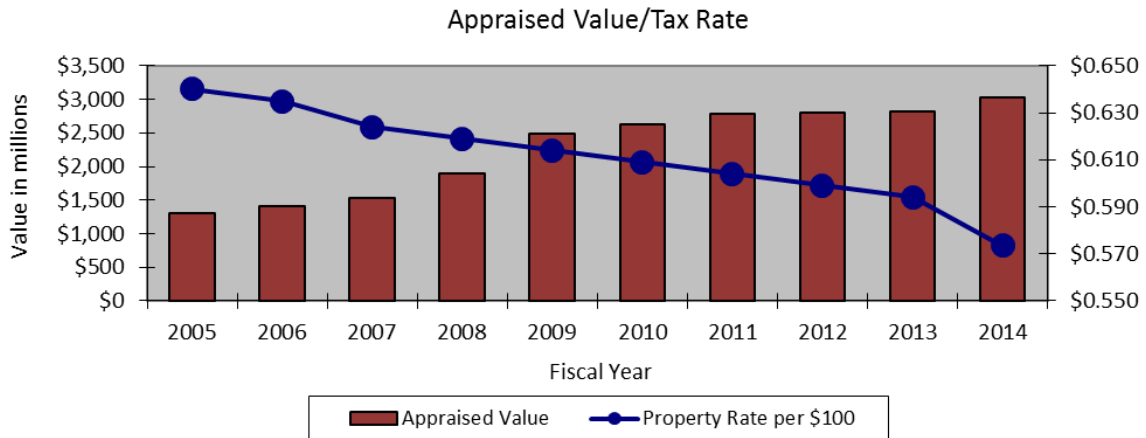
However, these projects are reviewed and approved by the City Council separate from the annual budget, typically in January of each year.



Animal Adoption Trailer

Budget Overview (continued)

The City Council has lowered the property tax rate each year since 2004. The City Council has indicated a desire to decrease the tax rate for fiscal year 2014 by 2.04 cents to \$0.5736 per \$100 in valuation, and this document reflects that property tax rate. This rate reduces the tax rate to one-half cent below the FY 14 effective rate, the rate by which the City obtains the same amount of property revenue as the previous year on the same properties.



The City continues to incentivize economic development in order to promote development within the City. Current economic incentives include rebating property tax and sales tax to Cinemark and property tax to the DPS Mega Center and Community Impact newspaper for a specific period of time.

Growth – Challenges and Rewards

Since 2000, the population of the City has grown from 16,335 to 46,936 per the 2010 U. S. Census. In April 2013 the City's Planning Department estimated a total population of 53,622 for the end of fiscal year 2014. Current population growth projections for the upcoming fiscal years reflect a 2.1% increase in 2014 and 2015, then a slowing of the growth rate by 0.1% each year, resulting in 1.9% growth in 2018. This slow, but steady population growth will allow the City to refine and improve on current service levels.

The certified appraised value for fiscal year 2014 (tax year 2013) increased by 5.3%, primarily due to new construction (residential and commercial) and a slight increase in appraised property values. The national and international economies have a direct impact on the City of Pflugerville and its revenues. The economy has affected property values within the City limits and the past three years have shown a decline in the average residential value. However, in FY 14 this trend reversed with the average value increasing 4.5% to \$159,312. Similarly, residential construction accelerated in 2013, with subdivisions opening new sections and others continuing to build out sections opened in 2012. There

Growth – Challenges and Rewards (continued)

are also indications that new residential (single and multi-family) and commercial developments will begin construction in 2014. Some of this development is in the City of Pflugerville Tax Increment Reinvestment Zone No. One (TIRZ #1).

TIRZ #1 was authorized in December 2010 to stimulate economic development in designated areas of the Falcon Pointe subdivision. The City agreed to allow tax revenue from 100% of new property value in the TIRZ be used for specific projects within the zone. The captured appraised value for January 1, 2013 of \$12,659,365 has been certified by the Travis Central Appraisal District. Any value created in TIRZ #1 above the base value of \$5,934,138 is not included in the City's taxable value for calculation of revenue from property taxes.

In fiscal year 2013, the Texas Department of Public Safety (DPS) Austin area Driver's License Mega Center, one of six facilities state-wide, was completed in the City of Pflugerville. The Mansions at Stone Hill, a 370-unit luxury townhome and apartment complex, adjacent to the Stone Hill Town Center retail development, was also completed in 2013. A variety of smaller retail and commercial



DPS Mega Center – Austin Area

establishments continue to open throughout the City. Developments that remain under construction in 2013 are the Community Impact newspaper corporate headquarters and various retail buildings in Stone Hill Town Center. In addition, office buildings, an apartment complex, and additional



The Mansions at Stone Hill

Picture courtesy of Western Rim Property Services

restaurants and retail are expected to begin construction before the end of the year.

General Fund Revenue

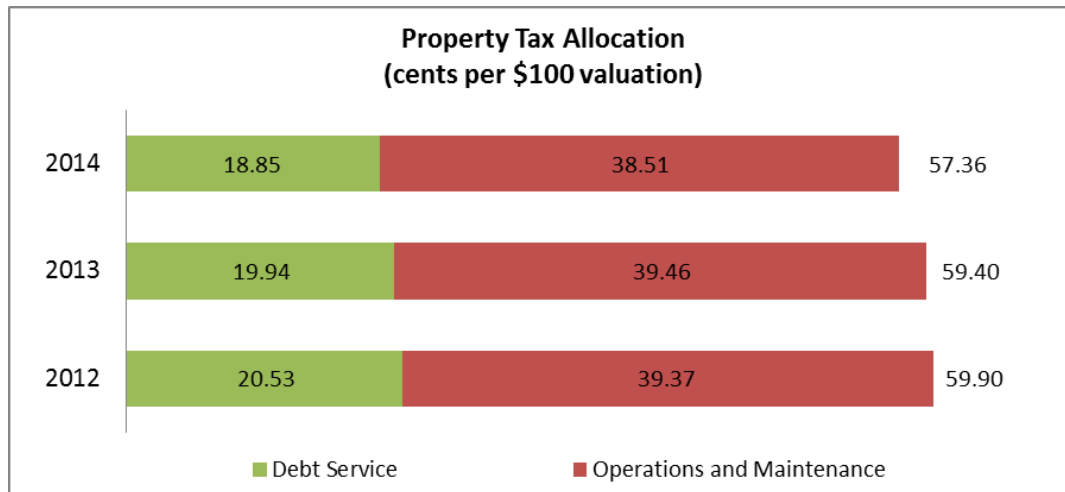
This proposed budget for fiscal year 2014 will continue all current services and programs, and is balanced without requiring a transfer from fund balance. Debt service payments for FY 14 will be slightly higher as the result of the final \$2 million debt issued in FY13 for the completion of the Library. However, due to the increase in appraised value, the debt service as a percentage of the overall tax rate will decline.



Pflugerville Public Library

General Fund Revenue (continued)

The following chart shows the proposed tax rate for fiscal year 2014 of \$0.5736 and the breakdown of the amount of property tax that will go toward debt service payments for general obligation bonds and certificates of obligation and the amount of property tax dedicated to funding the operating budget in the general fund.



As a result of continuing commercial development, sales tax revenue received shows an increase of more than 11% through August. The FY 14 budget includes a growth rate of 8% for sales tax revenue due to the percentage increases experienced in FY 12 and continuing in FY 13. A growth trend is expected to continue as commercial development within the City continues.

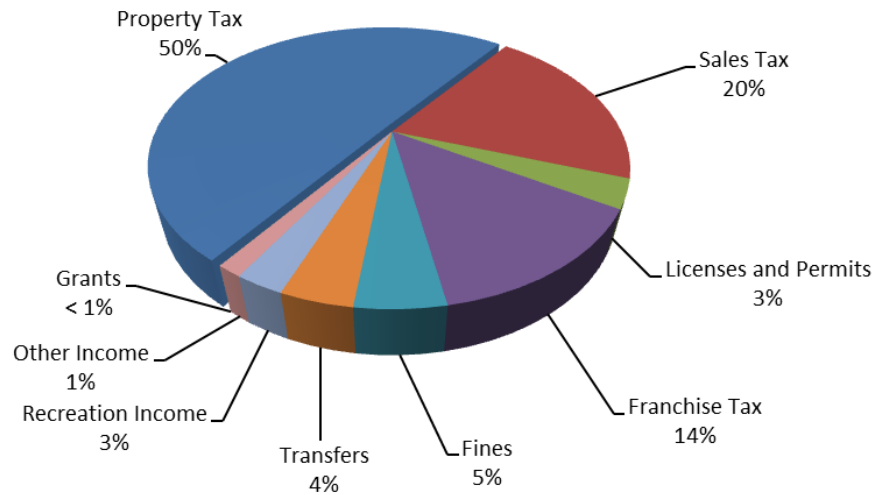
Building permit revenue is projected to increase slightly from FY 13; however, the majority of new homes are in the City's extraterritorial jurisdiction and therefore do not add to the City's property tax base. The number of subdivision construction applications increased from FY 2012, and the revenue received has already exceeded the budgeted revenue estimate by 75%. Plat review and site development revenues through August have exceeded the budgeted amount by 110% and 48%, respectively. These numbers indicate that numerous development projects are in the approval process and could begin construction in the near future. The proposed FY 14 budget conservatively projects development revenue for fiscal year 2014 with continued growth anticipated for the next five years.

Recreation Center and Pfun Camp revenues remain flat as the facilities used for these activities are being utilized fully. Revenue from the City's swimming pools is expected to also remain level for the next 5 years. Fiscal year 2014 recreation revenues reflect a slight decrease from prior years as the swim team formerly affiliated with the City has obtained a new sponsor; the corresponding expenditures for this program have also been removed from the Parks and Recreation Department budget.

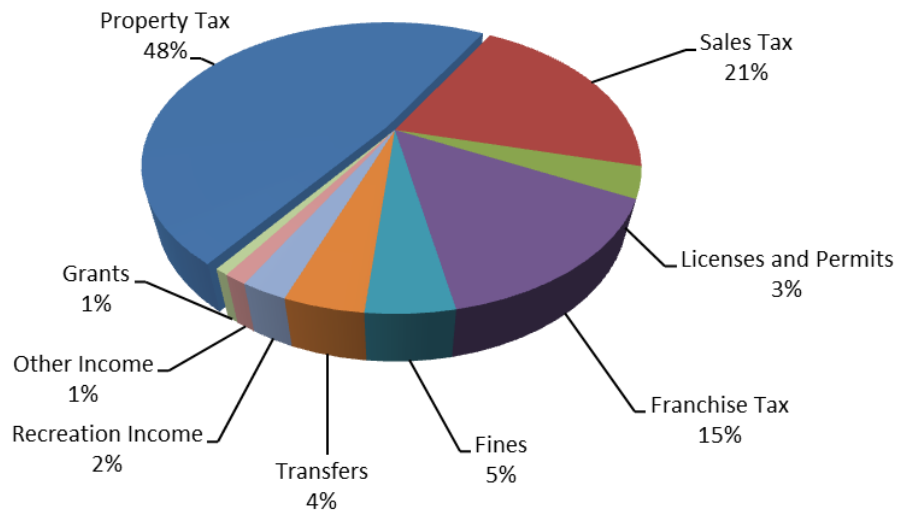
General Fund Revenue (continued)

The following charts illustrate the City of Pflugerville's sources of funds on a percentage basis in the general fund for fiscal years 2013 and 2014.

FY 2013 Revenue Sources



FY 2014 Revenue Sources



The charts above reflect the reduction in property tax revenue as a percentage of general fund revenue and the increase in sales tax revenue as a percentage. This reflects the goal of the City Council to reduce property taxes as sales tax revenue increases.

Transfers

The transfer from the utility fund to the general fund will remain the same, \$750,000, for the 2014 fiscal year. Other transfers into the General Fund include Municipal Court and Police Department special revenue funds to support programs budgeted in the General Fund. For example, funds are transferred from the Police Department special revenue funds to support crossing guards in several Pflugerville Independent School District school zones.

The budget for fiscal year 2014 does not require as a revenue source a transfer from the fund balance in the general fund. The projected surplus of funds for fiscal year 2013 is \$1.4 million, and this fiscal year 2014 budget proposes a surplus of nearly \$5,000.

General Fund Expenditures

The fiscal year 2014 general fund budgeted expense for operations and maintenance of \$23,361,532 is a \$2.4 million (11.2%) increase from the fiscal year 2013 projected year-end estimate.

New departments have been created for the FY 14 budget, including: Development Services Administration and Parks Maintenance. Development Services Administration captures the expenses shared, and previously divided, among the Building, Engineering and Planning departments, including the administrative staff supporting those functions. Parks Maintenance has been separated from the Parks and Recreation department in order to standardize maintenance across all areas of the City.

Development Services Administration, Building, Engineering and Planning account for a combined 21% operating increase from the fiscal year 2013 budget. This increase is due to proposed positions for an Administrative Technician and a part-time GIS intern, as well as the addition of the Assistant City Manager for Development Services, previously budgeted in the Administration department. The Planning department will acquire new GIS mapping contour and aerial data in fiscal year 2014 to allow for more precise mapping.

As previously mentioned, Parks and Recreation and Parks Maintenance have been separated into two department budgets for FY14; when combined, these departments account for an 10% operating increase over the FY 13 budget. Several proposed projects contribute to the increase, including: resurfacing numerous basketball courts, improvements to Heritage House museum and a variety of Recreation Center upgrades. The Parks budget also includes connecting the existing portions of the Gilleland Creek Trail with a new segment between Swenson Farms and Heatherwilde Boulevards. The City has received a grant award from the federal Recreational Trail Grant Program through the Texas Parks and Wildlife Department to assist with this project.



Heritage House Museum

General Fund Expenditures (continued)

The Library expansion, completed in April 2013, more than doubled the facility to approximately 27,000 square feet. Operations expenditures have been increased for FY 14, the first full year of operations and contribute to the \$64,000 increase in the Library budget. This budget also proposes a continuation of the FY 13 level of funding for collection materials (books and other media) to support the larger facility. The Municipal Court 7% budget increase is primarily for courtroom, lobby, and office upgrades. These projects are funded from special revenue funds set aside exclusively for Court use.



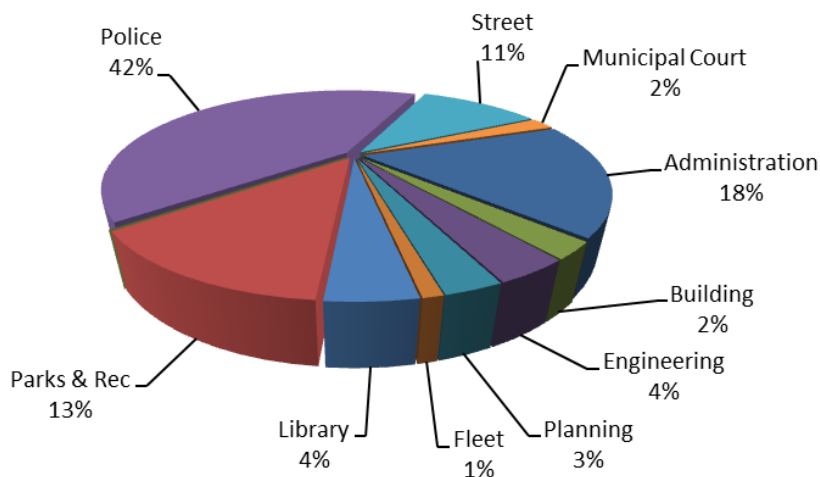
Library Children's area

Picture courtesy of Catchlight Portraits

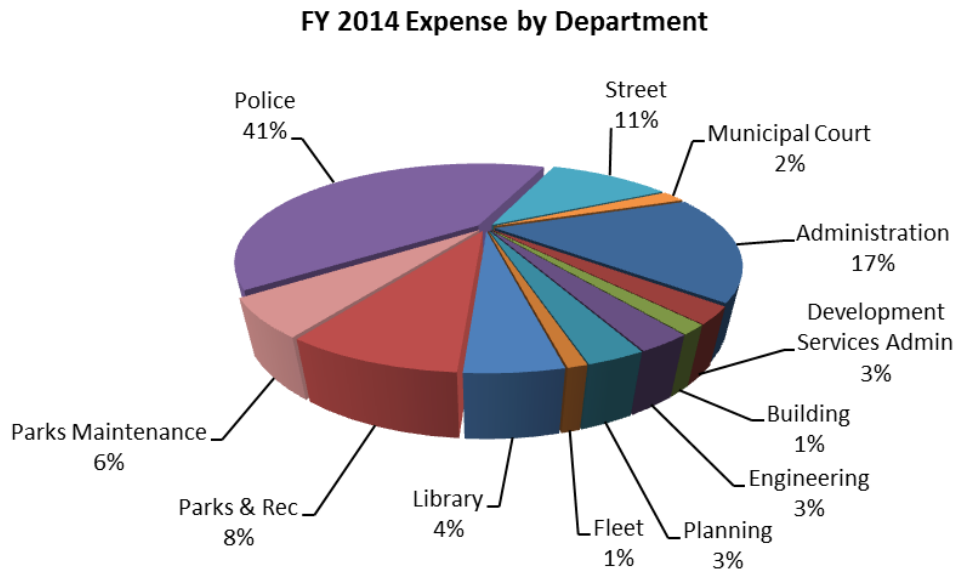
The Police Department is the largest function of the general fund. This departmental budget increases due to four new proposed positions for fiscal year 2014: Detective, Information Technology Assistant, Property Crime Scene Technician, and Dispatcher. In addition, the budget includes equity increases for some of the Officers, Corporals, Sergeants and Lieutenants. A number of equipment replacements are also requested, including: mobile radios, radio recording equipment, in-car camera systems and Tasers. Nine Chevy Tahoes are proposed as replacements for patrol vehicles that have reached the end of their useful lives; these vehicles will be funded from reserve funds.

The following charts illustrate the City of Pflugerville's projected uses of funds on a percentage basis in the general fund for fiscal year 2013 and proposed uses for fiscal year 2014.

FY 2013 Expense by Department



General Fund Expenditures (continued)



General Fund Debt Service

The City's outstanding general fund indebtedness will be \$153,275,000 as of September 30, 2013. This number includes combination tax and revenue certificates that were issued for Pflugerville Community Development Corporation projects and for water and wastewater projects. Since these bonds carry a tax pledge, they are considered general fund debt for analysis and rating purposes. General obligation bonds in the general fund account for \$7,205,000 in debt. Nearly \$80 million of the City's overall indebtedness was incurred for and is intended to be repaid from the general fund.

In 2008, voters approved a total of \$7.0 million for a Library expansion and renovation project. In fiscal year 2013, the final \$2 million of general obligations bonds were issued to complete this project. The City also issued \$4.6 million of certificate of obligation bonds for the construction of roadways associated with economic development, primarily Pfluger Farm Lane. Payments on this debt will be made by the Pflugerville Community Development Corporation (PCDC) until such time that the property tax values of the surrounding developments support these debt payments.

This budget document includes a list of current bonds and annual payments as well as the property tax revenue required to pay the principal, interest, and fees. It also includes a summary of the purpose of the bonds, the issue amount, the principal balance outstanding, and a schedule of payments to maturity. The City's bond rating by Standard and Poor's remained at AA- and Moody's rating remained at Aa2 for bonds issued in February 2013.

Utility Fund

The utility fund is comprised of the water, wastewater, and solid waste departments. The solid waste function works on a contractual, privatized basis and consists of revenues billed to customers and expenses paid for sales tax, franchise fees, and for providing the solid waste services (Progressive Waste Solutions is our current provider). Except for the billing, receipting, and customer service functions, no additional City employees or other resources are utilized for the solid waste service.

The City's water is primarily obtained from the Colorado River, through a pipeline that feeds into a surface water reservoir, Lake Pflugerville. The water is treated and then distributed to customers throughout the system. As drought conditions and regional growth continue to put pressure on regional water supplies, the City continues to explore options to diversify



Lake Pflugerville

and enhance the water system to ensure an adequate water supply is available for the future. The central wastewater plant has been expanded in recent years in response to population growth. The need for expanded or additional wastewater facilities is routinely monitored.

By using projections of customer base, revenues from user fees and other sources, and expenses including additional debt service from any future bond issues, City staff and financial consultants have developed a schedule that should meet the City's needs for the next five years, and provide a planning basis for the future. The City has experienced a decline in Capital Recovery Fee revenue which increases the amount of bonded debt required and reduces the amount of funds available to cover debt service on existing bonds. Many assumptions are built into the pro forma that will be compared with actual figures every six months for needed adjustments.

During fiscal year 2013, preparation continues on both the water and wastewater master plans. Upon completion of these plans, a utility rate study will be initiated to provide guidance on future rates taking into account new customer projections and system needs. A review of the City's Capital Recovery (Impact) Fees will also be completed to ensure adequate funding is received for the increased demand placed on the system by new construction.

Funding for the water and wastewater portions of the debt service is included in the water and wastewater budgets. City policy requires annual operating revenues exceed operating expenses by a ratio of 1.10. Moreover, rating agencies like Moody's and S&P factor into their rating evaluations this same coverage ratio. This is a minimum factor – any ratio higher can sometimes reduce net interest costs on future debt. The pro forma developed by staff maintains this ratio throughout the entire time period, even after factoring in additional debt.

Capital Improvement Project Funds

Utility CIP. The completion of the water and wastewater master plans in the near future should provide direction to guide the expansion and operation of the water and wastewater systems for the foreseeable future. Currently, the design for a variety of water system improvements is underway. It is anticipated that these improvements will be constructed during fiscal year 2014 and provide needed redundancy to the system.



Pflugerville Water Tower

Street CIP. Street projects in various stages of planning and construction will improve mobility throughout the City of Pflugerville. Connectivity within the City and to the toll roads will be enhanced. The Colorado Sand Boulevard project is currently under construction and upon its completion work will begin on rehabilitating Kelly Lane. Existing balances in bond accounts will be used during fiscal year 2014 for the construction of street projects as approved by the City Council.

It is our hope that this budget document enables City leaders and the citizens of the City of Pflugerville to actively participate in the ongoing budgeting and planning process.

We wish to thank all of the City department managers and their staffs who contributed so much time and effort to the creation of this budget. The additional information and analysis contained within this document could not have been developed without the many hours spent in gathering the information and developing the format in which to present it. We also wish to express our gratitude to Finance staff, and especially Amy Good, Assistant Finance Director, for their dedication to excellence in developing this budget.

Brandon Wade, City Manager

Beth C. Davis, Finance Director



Vision Statement

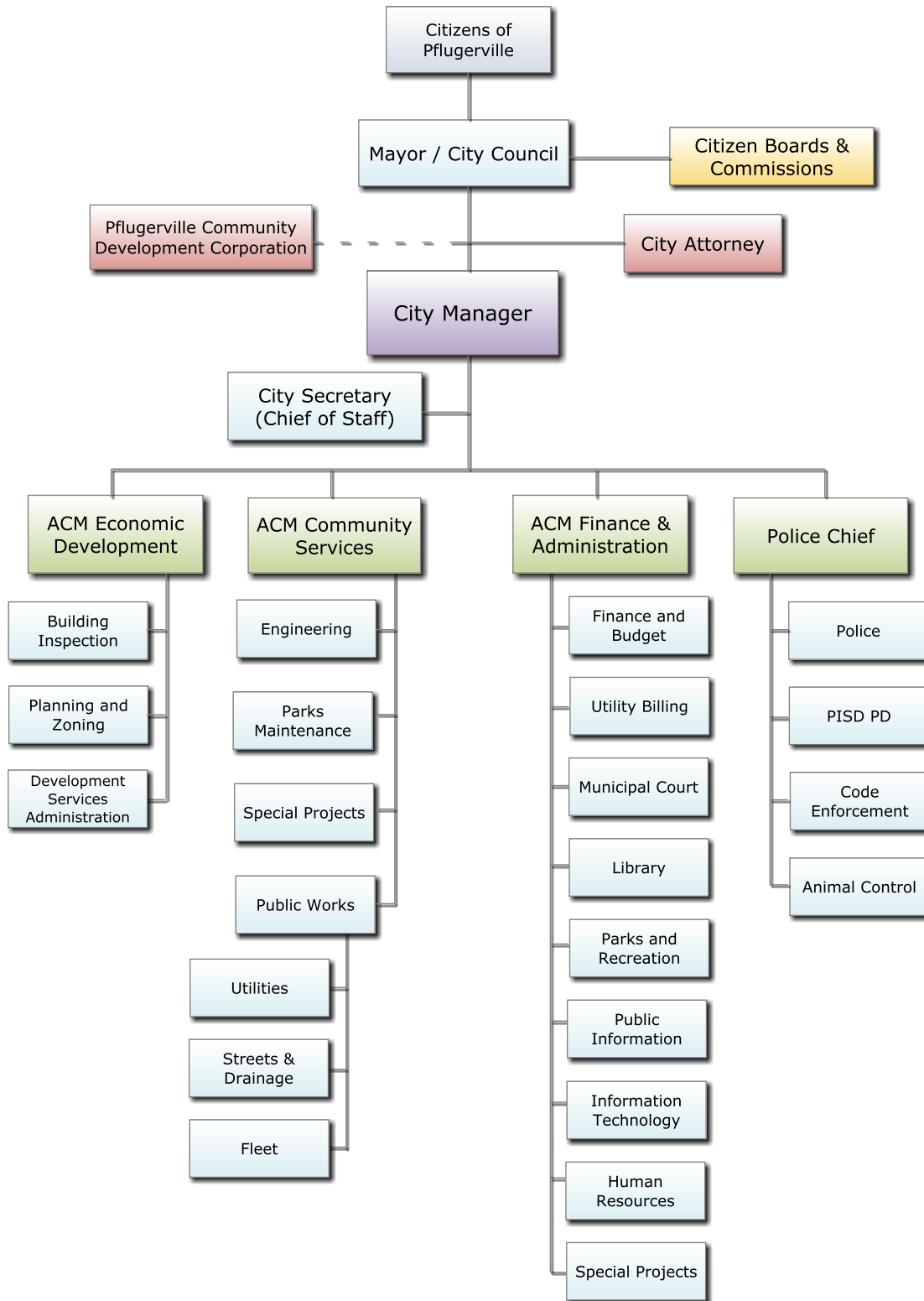
Pflugerville will be a well-planned, well-maintained, clean and safe community comprised of commercial and residential diversity, providing community-friendly streetscapes that create a desirable destination for Central Texas.

Mission Statement

To preserve and enhance the quality of life and character of Pflugerville by:

- *Preserving the neighborhoods, parks and trails which promote family activities;*
- *Promoting well-planned development and desirable economic development opportunities;*
- *Providing cost effective professional management and competent, efficient and courteous services;*
- *Protecting its citizens, its heritage and all other assets.*

City of Pflugerville, Texas Organizational Chart



Fiscal Year 2014 Budget Schedule

Wednesday, April 17	Budget worksheets distributed to department managers (FY 14 and 5-year worksheets).
Saturday, April 27	City Council retreat to discuss overview of FY 14 Budget.
April/May	Appraiser sends notices of appraised values to taxpayers.
Tuesday, April 30	Appraiser sends notice of estimated taxable value to City.
Wednesday, May 1	Completed budget worksheets and narratives returned by department managers to Finance.
May 17 - 24	Budget meetings with department managers and finance department (as needed).
May 3 - May 31	Preparation of budget for review by department managers, City Manager and Assistant City Managers.
Tuesday, May 14 City Council meeting	Worksession to discuss the five year Capital Improvement Projects (CIP) Plan and the debt service (I&S) portion of the tax rate.
Tuesday, May 28 City Council meeting	Worksession to discuss the five year Capital Improvement Projects (CIP) Plan and the debt service (I&S) portion of the tax rate. (If needed.)
Thursday, May 30	Budget given to City Manager and Assistant City Managers for review.
Monday, June 3	Debt Service survey due to Travis County Tax Office for calculation of the debt service (I&S) portion of the City's tax rate.
June 3 - June 14	Meetings with City Manager, Assistant City Managers and department managers.
June 3 - June 25	Preparation of budget for presentation to City Council.
Tuesday, June 25 City Council meeting	Provide the budget to City Council.
July 1	Deadline for providing proposed budget to the City Council.
Tuesday, July 9 City Council meeting	City Council work session to discuss the budget.
Thursday, July 11	Finance and Budget Committee meeting to discuss budget.
Tuesday, July 23 City Council meeting	City Council work session to discuss the budget.
Thursday, July 25	Deadline for Chief Appraiser to certify appraisal rolls.
July 25 - August 7	Tax Office calculates effective and rollback tax rates and submits to jurisdictions for approval prior to publication on August 17.
Tuesday, August 6 City Council meeting	City Council work session to discuss the budget.
Tuesday, August 13 City Council meeting	Discuss the property tax rate for fiscal year 2014. City Council work session to discuss the budget.
Saturday, August 17	Publication of effective tax rates, fund balances, and debt schedules, submitted by Travis County, appears in Austin American Statesman.

Bolded actions required if the proposed tax rate is higher than the effective or rollback rates.

Fiscal Year 2014 Budget Schedule

Thursday, August 22	Finance and Budget Committee meeting to discuss budget.
Tuesday, August 27 City Council meeting	City Council work session to discuss the budget.
Friday, August 30	Notice of public hearing required by Charter posted on City website.
September 10 City Council Meeting	Public Hearing on budget. Adoption of budget. Adoption of tax rate.
Wednesday, September 11	Notice of Adoption posted on City website and aired on Channel 10.

Bolded actions required if the proposed tax rate is higher than the effective or rollback rates.

Definitions, Assumptions, & Estimates

Definitions

Government finance and budgeting varies from corporate finance; following are some definitions that may be helpful in understanding the information presented.

Capital Improvement Plan (CIP) – A plan that outlines planned, future expenditures for the purchase, construction, or renovation of City facilities or property.

Capital Outlay (Acquisition) – An expenditure which results in the acquisition of or addition to fixed assets, and meets the following criteria:

- has an anticipated useful life of more than one year;
- can be permanently identified as an individual unit of property;
- belongs to one the following categories:
 - Equipment
 - Buildings
 - Software
 - Improvements Other Than Buildings
 - Land
- constitutes a tangible, permanent addition to the value of City assets;
- does not constitute repair or maintenance; and
- is not readily susceptible to loss.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Fiscal Year - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Pflugerville has specified October 1 to September 30 as its fiscal year.

Fund Balance – The assets of a fund less liabilities, as determined at the end of each fiscal year.

General Capital Reserve – Funded by accumulated revenue received in excess of budgeted revenue and expended on capital improvements.

General Fund - The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as police protection, public works, and general administration.

Operating Budget - A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year). The proposed budget is the financial plan presented by the City Manager for consideration by the City Council, and the adopted budget is the financial plan ultimately approved and authorized by the City Council.

Operations and Maintenance – Expenditures for the operations of the department and the maintenance of the department's equipment and buildings (such as equipment maintenance, pool expenses, code enforcement expenses, and street repairs).

Personnel – Expenditures for a department's salary and related expenditures (such as employee insurance, social security and Medicare taxes, unemployment, retirement contribution, etc).

Definitions (cont.)

Pro Forma – Estimated financial figures based on previous actual business operations and future assumptions for growth levels, revenues, and expenses.

Reserved Fund Balance – The portion of fund balance restricted for a specific purpose and not available for appropriation and subsequent spending.

The City of Pflugerville Charter (section 9.03) declares that “the adopted budget must include an unencumbered general fund balance that is sufficient to cover three months of the City’s budgeted general fund operation and maintenance expenses.” This amount has generally been understood to be 25% of the general fund operating budget.

Services – Expenditures for services utilized by the department (such as auditors, external attorneys, consultants, etc.)

Supplies – Consumable items used by the department in the course of their operations (such as gasoline, office supplies, etc.)

Taxable Value - Estimated value of property on which ad valorem taxes are levied.

Assumptions & Estimates

The budgeting process requires many estimates and assumptions about future growth, activity and prices. Following are a few of the assumptions and estimates we used in preparing the fiscal year 2014 annual budget.

Revenues

The sales tax revenue is anticipated to grow 8% over the FY 13 projected sales tax and 12.5% over the budgeted FY 13 sales tax.

Property tax revenues are calculated from the City’s proposed tax rate and the appraisal roll as certified by the Chief Appraiser of the Travis Central Appraisal District.

Expenditures

Increase in employee health insurance of 20% over FY 13 health insurance costs due to the uncertainty in the market as related to the new insurance exchanges and the Affordable Care Act.

Employer funded retirement contribution rate increase of 2%.

A 5% workers compensation insurance coverage increase.

A 5% increase in electricity costs, based on an anticipated new electric contract effective beginning January 2014.

Approximate 5% increase for Telephone, Natural Gas, and Liability Insurance for potential increase in rates and usage.

Funds Summary

	FY 12 Actual	FY 13 Amended Budget	FY 13 Projected Total	FY 14 Proposed Budget
Revenues				
General	\$ 22,528,674	\$ 22,187,248	\$ 22,954,964	\$ 24,056,346
Utility	\$ 24,485,008	\$ 25,875,371	\$ 25,822,356	\$ 39,438,280
Debt Service	\$ 5,918,245	\$ 5,837,514	\$ 5,886,306	\$ 6,057,260
Capital Projects	\$ 6,757,120	\$ 12,417,700	\$ 7,137,325	\$ 5,280,375
Total	\$ 59,689,047	\$ 66,317,833	\$ 61,800,951	\$ 74,832,261

Expenses				
General	\$ 20,653,958	\$ 22,135,493	\$ 21,572,604	\$ 24,051,717
Utility	\$ 20,274,562	\$ 24,783,862	\$ 23,094,354	\$ 38,497,394
Debt Service	\$ 5,918,245	\$ 5,837,514	\$ 5,890,706	\$ 6,057,260
Capital Projects	\$ 6,757,120	\$ 12,417,700	\$ 7,137,325	\$ 5,280,375
Total	\$ 53,603,885	\$ 65,174,569	\$ 57,694,989	\$ 73,886,746
	\$ 6,085,162	\$ 1,143,264	\$ 4,105,962	\$ 945,515

Beginning fund balances FY 13

General	\$ 8,896,904
Utility	\$ 8,459,952

Debt Service Fund

Revenue		FY 12 Actual	FY 13 Projected	FY 14 Approved Budget
Property Tax		\$ 5,732,562	\$ 5,630,520	\$ 5,681,371
PCDC Payment on Bonds		\$ 185,683	\$ 255,786	\$ 375,889
Total		\$ 5,918,245	\$ 5,886,306	\$ 6,057,260
Expenses				
Debt Service Interest		\$ 3,463,162	\$ 3,230,237	\$ 3,173,118
Debt Service Principal		\$ 2,269,400	\$ 2,400,283	\$ 2,508,253
PCDC Bond Payments		\$ 185,683	\$ 255,786	\$ 375,889
Subtotal		\$ 5,918,245	\$ 5,886,306	\$ 6,057,260
Service Fees		\$ 4,400	\$ 4,400	\$ 5,000
Total		\$ 5,922,645	\$ 5,890,706	\$ 6,062,260
Bond Summary				
1999 General Obligation Bonds	18	\$ 587,188 *	\$ 536,594 *	\$ 554,531
2001 Certificates of Obligation	21	\$ 240,350	\$ -	\$ -
2002 Certificates of Obligation	22	\$ 298,456 ^*	\$ 261,511 ^*	\$ -
2003 Certificates of Obligation	23	\$ 33,836 *	\$ 19,055 *	\$ 18,951
2004 Certificates of Obligation	25	\$ 120,256 *	\$ 68,923 *	\$ 68,013
2005 Certificates of Obligation	26	\$ 213,722	\$ 214,106	\$ 214,355
2006 Certificates of Obligation	27	\$ 212,400	\$ 211,400	\$ 210,400
2007 Certificates of Obligation	28	\$ 678,763	\$ 670,363	\$ 661,963
2009 Certificates of Obligation	29	\$ 775,565	\$ 768,965	\$ 762,365
2009 General Obligation Bonds (Library)	30	\$ 199,580	\$ 197,780	\$ 195,980
2009A Certificates of Obligation	31	\$ 520,923	\$ 514,875	\$ 525,683
2009A Certificates of Obligation (PCDC)	31	\$ 185,683	\$ 184,183	\$ 182,683
2009 Limited Refunding Bonds*	32	\$ 659,906	\$ 520,390	\$ 513,422
2010 General Obligation Bonds (Library)	33	\$ 115,370	\$ 114,570	\$ 113,770
2010 Certificates of Obligation	34	\$ 240,204	\$ 238,504	\$ 236,804
2010 Limited Refunding Bonds	35	\$ 426,592	\$ 592,224	\$ 587,104
2012 Limited Tax Refunding Bonds	36	\$ 409,452 **	\$ 670,312	\$ 931,131
2013 General Obligation Bonds (Library)	37	\$ -	\$ 30,950 **	\$ 86,900
2013 Certificates of Obligation (PCDC)	38	\$ -	\$ 71,603 **	\$ 193,206
Total		\$ 5,918,245	\$ 5,886,306	\$ 6,057,260

^ 2010 Refunding issue, included partial refunding of 2001 and 2002 Certificates of Obligation.

* 2012 Refunding issue, included partial refunding of 1999 General Obligation bonds and 2002, 2003, and 2004 Certificates of Obligation.

** First year payment, includes interest only

Outstanding General Fund Debt

Date of Issue/ Type of debt	Amount of issue	Bond Principal Balance as of September 30, 2013	Construction funds remaining to be spent as of September 30, 2013
1999 General Obligation	\$13,450,000	\$525,000	\$0
The funds were used to construct the Justice Center, various roadways, and construct park improvements.			
2003 Tax & Revenue CO's*	\$713,200	\$18,200	\$0
The funds from this bond issue were used to construct a communications system for the Police Department.			
2004 Tax & Revenue CO's*	\$2,986,200	\$366,660	\$0
Construct various street and drainage projects, and to make improvements to the Hike and Bike trails.			
2005 Tax & Revenue CO's*	\$3,370,800	\$2,939,380	\$0
The funds from this bond issue were be used to fund various street projects.			
2006 Tax & Revenue CO's*	\$4,785,000	\$4,635,000	\$0
The funds from this bond issue were used to fund various street projects.			
2007 Tax & Revenue CO's*	\$10,315,000	\$9,265,000	\$0
The funds from this bond issue were used to fund various street projects.			
2009 Tax & Revenue CO's*	\$11,500,000	\$10,620,000	\$0
The funds from this bond issue were used to fund various street and drainage projects.			
2009 General Obligation (FY 09)	\$3,000,000	\$2,760,000	\$0
The funds from this bond issue were used to begin funding the expansion of the Pflugerville Community Library.			
2009A Tax & Revenue CO's*	\$8,497,600	\$8,008,875	\$5,280,375
Construct various street and drainage projects (\$6M) and to fund the purchase of infrastructure from New Quest (\$2.5M).			
2009A Tax & Revenue CO's* (PCDC)	\$2,750,000	\$2,530,000	\$0
The funds from this bond issue were used by PCDC to develop the PCDC owned land at E. Pecan and SH-130.			
2009 Limited Tax & Revenue Refunding Bonds	\$2,941,470	\$1,196,000	\$0
The funds from this bond issue were used to retire and refinance the General Obligation debt issues 1996, 1996A, and 1997.			
2010 General Obligation	\$2,000,000	\$1,920,000	\$0
The funds from this bond issue were used to continue funding of the expansion of the Pflugerville Community Library.			
2010 Tax & Revenue CO's*	\$4,130,000	\$3,960,000	\$0
The funds from this bond issue were used to fund the purchase of infrastructure from New Quest.			
2010 Limited Tax & Revenue Refunding Bonds	\$10,099,200	\$9,689,600	\$0
The funds from this bond issue were used to refinance and partially retire the 2001 and 2002 Certificates of Obligation debt issues.			
2012 Limited Tax & Revenue Refunding Bonds	\$14,982,000	\$14,960,400	\$0
The funds from this bond issue were used to refinance and partially retire the 1999 General Obligation bonds and 2002, 2003, and 2004 Certificates of Obligation debt issues.			
2013 Limited Tax Bonds	\$2,000,000	\$2,000,000	\$0
The funds from this bond issue will be used to complete funding of the expansion of the Pflugerville Community Library.			
2013 Tax & Revenue CO's* (PCDC)	\$4,600,000	\$4,600,000	\$0
The funds from this bond issue will be used by PCDC for various street and drainage projects including Pfluger Farm Lane.			
Totals	\$102,120,470	\$79,994,115	\$5,280,375

*Combination Tax and Revenue Certificates of Obligation

Capital Projects

Revenue	FY 2014	
Cash Balance Forward		
2009A Combination Tax & Revenue Certificates of Obligation (FY 2010)	5,280,375	
	\$	5,280,375
Total FY 2014 Funding Available		\$ 5,280,375

Expense	FY 2014	
Allocated Funding		
Street Projects		
Kelly Ln Phases 1A and 1B (Murchison Ridge to western edge of Falcon Pointe Blvd)	\$ 3,918,400	
Heatherwilde Boulevard North (Wilke Ridge Lane to SH 45)	600,000	
Colorado Sand Dr (Kelly Lane to FM 685)	200,000	
Pfennig Lane (FM685 to Rocky Creek)	21,340	
Total Allocated Funding		\$ 4,739,740
Total FY 2014 Expenses		\$ 4,739,740
Unallocated Funding		\$ 540,635

Unallocated funding will be distributed to projects based on Council approval.

Special Revenue Fund

Special Revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

	Balance
	July 31, 2013
	<hr/>
Police Department	\$ 276,857
Revenues from state and federal drug seizure funds, donations for DARE and Blue Santa, and child safety fees. Funds are expended at the discretion of the Chief of Police.	
Municipal Court	193,010
Revenues collected from Court fines legally mandated to be expended for Court technology, security, and efficiency. These funds are expended for the benefit of the Municipal Court.	
Deutschen Pfest	166,094
Funded by profits from the City's annual Deutschen Pfest, these funds are expended for the benefit of the City's Park programs at the discretion of the Parks and Recreation Commission.	
PISD Police Department	-
These funds are expended for the Pflugerville Independent School District (PISD) Police Department. Based on a service agreement with PISD, all expenditures are reimbursed by the PISD.	
	<hr/>
Total	\$ 635,961
	<hr/> <hr/>

Escrow Funds Summary
as of July 31, 2013

Escrow funds are payments from developers in lieu of construction or parkland requirements.
The funds are expended when appropriate City projects are undertaken.

Acct	Account Name	Description	Balance
2023	Regional Detention	Detention fees from various developers to construct regional detention improvements.	\$ 131,487
2033	Parkland	Fees in lieu of parkland dedication from developers for the construction and improvement of City parks.	\$ 67,323
2039	Sidewalk	Fees collected from developers to construct sidewalks. These funds are proposed to be used for the Safe Routes to School program.	\$ 212,028
2046	Murchi Rdg Trl at Kelly Ln TS	Funds received from Falcon Pointe (\$50,000) in FY 2002 to construct a traffic signal at the intersection of Murchison Ridge Trail and Kelly Lane.	\$ 50,000
2059	Pfennig Lane/ WalMart	Funds received from WalMart in FY 2006 per agreement for improvements to Pfennig Lane.	\$ 10,000
2061	MUD Infrastructure Fees	Fees received from Eagle Point developer (now Reserve at Westcreek). Staff recommends escrow funds be used for improvements to Kelly Lane.	\$ 520,450
2065	Kelly Lane Escrow	Funds received from Falcon Pointe (\$500,000) in 2008 for repairs to Kelly Lane per 2001 Comprehensive Development Agreement. Repaving of a portion of Kelly Lane near SH 685 in 2008 cost \$101,950.	\$ 70,777
2067	Tree Fund Escrow	Penalties for violations of the City's Public Tree Care ordinance. Funds must be used for the planting and maintenance of trees.	\$ 46,832
2074	Parks Memorials	Donations received for specific memorials in City parks.	\$ 191
2077	PEG Fee Escrow	Fees paid by cable franchisers to be used for the purchase of capital assets for the improvement of the City's public television channel 10.	\$ 147,471
2078	Town Center Drive Escrow	Funds set aside to construct Town Center Drive extension to Portchester Castle Path.	\$ 555,023
2079	Mellenbruch Colorado Sand Drive	Funds received from Mellenbruch/Cornerstone at Kelly Lane for bid alternates 1 and 2 for the construction the developer's portion of Colorado Sand Drive.	\$ 827,461

Total Escrow Funds **\$ 2,639,041**

**General Capital Reserve
Fiscal Year 2013 Approved Projects**

General Capital Reserve Funds available, 1/1/2013			\$ 2,570,177
Department	Council Approval	Project	Approved Amount
Administration	01/22/2013	ADA parking spaces at 100 East Main offices	\$ 15,000
Administration	01/22/2013	Banners	50,000
Parks & Rec	01/22/2013	Undeveloped park finish out and Trail gap analyses	140,000
Parks & Rec	01/22/2013	Recreation Center remodeling of upstairs office space	50,000
Parks & Rec	01/22/2013	Construct trail segments	150,000
Parks & Rec	01/22/2013	Improve beach areas at Lake Pflugerville	70,000
Parks & Rec	01/22/2013	Lake Pflugerville Master Plan	40,000
Parks & Rec	01/22/2013	Extend North Shore Paved Parking (34 spaces)	120,000
Parks & Rec	01/22/2013	Construct electrical system for vendors on North Shore of Lake Pflugerville	30,000
Parks & Rec	01/22/2013	Trees	100,000
Planning	01/22/2013	Thoroughfare Plan and Transportation Model	200,000
Planning	01/22/2013	Unified Development Code update	50,000
Police	01/22/2013	Animal shelter renovations	100,000
Streets & Drainage	01/22/2013	Trailblazer signage (original budget: \$100K)	25,000
Streets & Drainage	01/22/2013	Contract asphalt overlay/miscellaneous street repair	1,000,000
Total cost of approved projects			\$ 2,140,000
General Capital Reserve Fund projected balance 9/30/2013			\$ 430,177

The next group of projects proposed for General Capital Reserve Funding will be presented to the City Council in January 2014 for consideration.



Final

	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18
	Projected	Estimated	Estimated	Estimated	Estimated	Estimated
Appraised taxable value	0.7% \$ 2,866,301,037	5.3% \$ 3,019,457,851	2.8% \$ 3,130,849,364	3.1% \$ 3,312,149,649	3.1% \$ 3,518,324,655	3.0% \$ 3,693,388,504
Value of TIRZ property above base per 2013 update	(3,669,945)	(6,725,227)	(33,760,227)	(119,050,748)	(226,239,688)	(302,540,988)
Net appraised taxable value ¹	0.7% \$ 2,862,631,092	5.2% \$ 3,012,732,624	2.8% \$ 3,097,089,137	3.1% \$ 3,193,098,901	3.1% \$ 3,292,084,967	3.0% \$ 3,390,847,516
Property tax rate	0.5940	0.5736	0.5736	0.5736	0.5736	0.5736
Property tax revenue	17,004,029	17,281,034	17,764,903	18,315,615	18,883,399	19,449,901
Property tax revenue for debt service	-1.8% \$ 5,630,520	0.9% \$ 5,681,371	-2.0% \$ 5,568,661	-0.5% \$ 5,539,833	3% \$ 5,700,393	0% \$ 5,681,283
Debt service expense (existing)	-1.8% (5,630,520)	0.9% (5,681,371)	-2.0% (5,568,661)	-0.5% (5,539,833)	2.9% (5,700,393)	-0.3% (5,681,283)
Property tax revenue for operations	-0.2% 11,191,514	3.6% 11,599,663	5.1% 12,196,243	4.8% 12,775,782	3.2% 13,183,007	4% 13,768,618
Other general fund revenues	4.0% 11,763,450	5.9% 12,456,683	1.4% 12,628,971	6.0% 13,383,677	5.8% 14,163,929	5.4% 14,925,901
Total revenue for operations	1.9% 22,954,964	4.8% 24,056,346	3.2% 24,825,214	5.4% 26,159,460	4.5% 27,346,935	4.9% 28,694,519
Expense for operations & maintenance	8.0% (21,003,497)	11.2% (23,361,532)	3.3% (24,138,810)	3.9% (25,075,246)	4.6% (26,218,517)	3.4% (27,112,384)
Expense for capital outlay	-42% (569,107)	(690,185)	(1,019,367)	(2,138,898)	(1,204,347)	(1,148,144)
Total expense for operations	5.6% (21,572,604)	11.5% (24,051,717)	4.6% (25,158,177)	8.2% (27,214,144)	0.8% (27,422,864)	3.1% (28,260,528)
FY net revenue (loss)	1,382,360	4,629	(332,963)	(1,054,684)	(75,929)	433,991
Beginning fund balance	8,877,544	8,896,904	8,434,302	8,101,339	7,046,655	6,970,726
FY net revenue (loss)	1,382,360	4,629	(332,963)	(1,054,684)	(75,929)	433,991
Ending fund balance	10,259,904	8,901,533	8,101,339	7,046,655	6,970,726	7,404,717
Transfer to General Capital Reserve Fund ²	(1,363,000)	-	-	-	-	-
Transfer to Vehicle Replacement Reserve ³	-	(467,231)	-	-	-	-
Fund balance forward	8,896,904	8,434,302	8,101,339	7,046,655	6,970,726	7,404,717
Charter requirement of 25% reserve	5,250,874	5,840,383	6,034,703	6,268,812	6,554,629	6,778,096
Policy requirement of 3% reserve ³	1,050,175	700,846	1,206,941	1,253,762	1,310,926	1,355,619
	\$ 6,301,049	\$ 6,541,229	\$ 7,241,643	\$ 7,522,574	\$ 7,865,555	\$ 8,133,715
Revised Population Growth Projections⁴	5.2%	1.8%	2.1%	2.1%	2.0%	1.9%
Projected Commercial/Retail Growth	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
	42.4%	36.1%	33.6%	28.1%	26.6%	27.3%

¹ Value of property within the Tax Increment Reinvestment Zone No. 1 is not included in the net appraised value.
² GCRF policy allows the transfer of excess revenues each year to the General Capital Reserve Fund.
³ Reserve requirement was reduced to 3% for FY14 to fund purchase of vehicles for the Police and Street Departments.
⁴ Population estimates provided by City Planning Department.

08/29/2013

Property Tax Certified

	Certified		
	Effective Rate	Rollback Rate	Proposed Rate
Net Appraised Value	\$ 3,019,457,851	\$ 3,019,457,851	\$ 3,019,457,851
Less: TIRZ #1 taxable value*	\$ (6,725,227)	\$ (6,725,227)	\$ (6,725,227)
Net Taxable value - City:	\$ 3,012,732,624	\$ 3,012,732,624	\$ 3,012,732,624
Tax Rate (cents/\$100)	0.5786	0.6033	0.5736
Gross Revenue	17,431,671	18,175,816	17,281,034
Collection Rate	100%	100%	100%
Adjusted Gross Revenue	17,431,671	18,175,816	17,281,034
Collection Fee	(21,624)	(21,624)	(21,624)
Net Tax Revenue	\$ 17,410,047	\$ 18,154,192	\$ 17,259,410

		Distribution		
General Fund	O & M	0.3851	67.14%	\$ 11,578,039
Debt Service	I & S**	0.1885	32.86%	\$ 5,681,371
Total		0.5736	100.00%	\$ 17,259,410

**Debt service requirements for existing debt.

\$0.01 of tax rate = \$301,948 property tax revenue

Average residential property value in 2013 = \$ 159,312

Average residential property value in 2012 = \$ 152,384

Effective Rate The tax rate required to produce the same amount of tax revenue for the current fiscal year as the previous fiscal year.

Rollback Rate The maximum rate allowed by law without voter approval. The rollback rate calculation includes an eight percent increase on the prior year operations and maintenance rate plus the amount necessary to cover debt service.

Proposed Rate The rate proposed for the upcoming tax year. This is the rate in the budget on which all property tax revenue estimates are based.

Approved Rate The rate approved by City Council.

**City of Pflugerville
Tax Levies, Rates, and Values**

Fiscal Year	M & O Rate	I & S Rate	Total Rate	Taxable Value*	Tax Levy	Average Residential Value
1994-1995	0.3848	0.1402	0.5250	234,004,828	1,228,525	
1995-1996	0.3709	0.1085	0.4794	290,434,657	1,392,344	
1996-1997	0.3936	0.1445	0.5381	339,707,299	1,827,965	
1997-1998	0.4095	0.2111	0.6206	436,322,251	2,707,816	
1998-1999	0.4669	0.1631	0.6300	556,037,314	3,503,035	
1999-2000	0.4609	0.2389	0.6998	627,028,378	4,387,945	
2000-2001	0.4291	0.2133	0.6424	758,849,420	4,874,849	
2001-2002	0.4218	0.2081	0.6299	950,667,129	5,988,252	
2002-2003	0.3986	0.2313	0.6299	1,171,638,331	7,380,150	
2003-2004	0.4175	0.2242	0.6417	1,199,210,222	7,695,332	
2004-2005	0.4372	0.2028	0.6400	1,310,450,828	8,386,885	
2005-2006	0.4199	0.2151	0.6350	1,408,716,503	8,945,350	155,391
2006-2007	0.4125	0.2115	0.6240	1,515,913,575	9,451,101	157,990
2007-2008	0.4236	0.1954	0.6190	1,895,830,016	11,735,188	164,904
2008-2009	0.4371	0.1769	0.6140	2,489,169,600	15,283,501	170,870
2009-2010	0.4114	0.1976	0.6090	2,624,009,352	15,980,217	172,444
2010-2011	0.4101	0.1939	0.6040	2,781,357,612	16,799,400	161,948
2011-2012	0.3937	0.2053	0.5990	2,803,692,319	16,777,717	159,329
2012-2013	0.3946	0.1994	0.5940	2,826,931,963	16,791,976	152,588
2013-2014	0.3851	0.1885	0.5736	3,012,732,624	17,281,034	159,312

*Excludes TIRZ #1 taxable value.

General Fund Summary

	FY 12 Actual	FY 13 Amended Budget	FY 13 Projected Total	FY 14 Proposed Budget
Revenues				
Revenue	22,528,674	22,187,248	22,954,964	24,056,346
Total	\$ 22,528,674	\$ 22,187,248	\$ 22,954,964	\$ 24,056,346

Change in budget FY 13 to FY 14 8.42%

Expenses				
Administration	3,752,547	4,056,635	3,867,098	4,078,515
Court	372,392	462,702	447,523	492,916
Development Serv Admin	-	-	-	593,460
Building	487,738	542,727	526,733	336,143
Engineering	745,480	710,024	781,693	632,314
Planning	561,047	613,589	595,727	659,667
Fleet	216,984	219,478	208,886	224,194
Library	925,807	1,009,987	903,497	1,074,005
Parks & Rec	2,631,280	2,793,051	2,768,655	1,966,363
Parks Maintenance	-	-	-	1,339,132
Police	8,958,137	9,284,079	9,105,877	9,952,388
Street & Drainage	2,002,546	2,443,221	2,366,915	2,702,620
Total	\$ 20,653,958	\$ 22,135,493	\$ 21,572,604	\$ 24,051,717

Change in budget FY 13 to FY 14 8.66%

Revenues over (under) expenses	\$ 1,874,716	\$ 51,755	\$ 1,382,360	\$ 4,629
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Less: Capital Outlay \$ (690,185)

Operating Expense \$ 23,361,532

Fund Balance / Total Operating Expenses = 36.1%

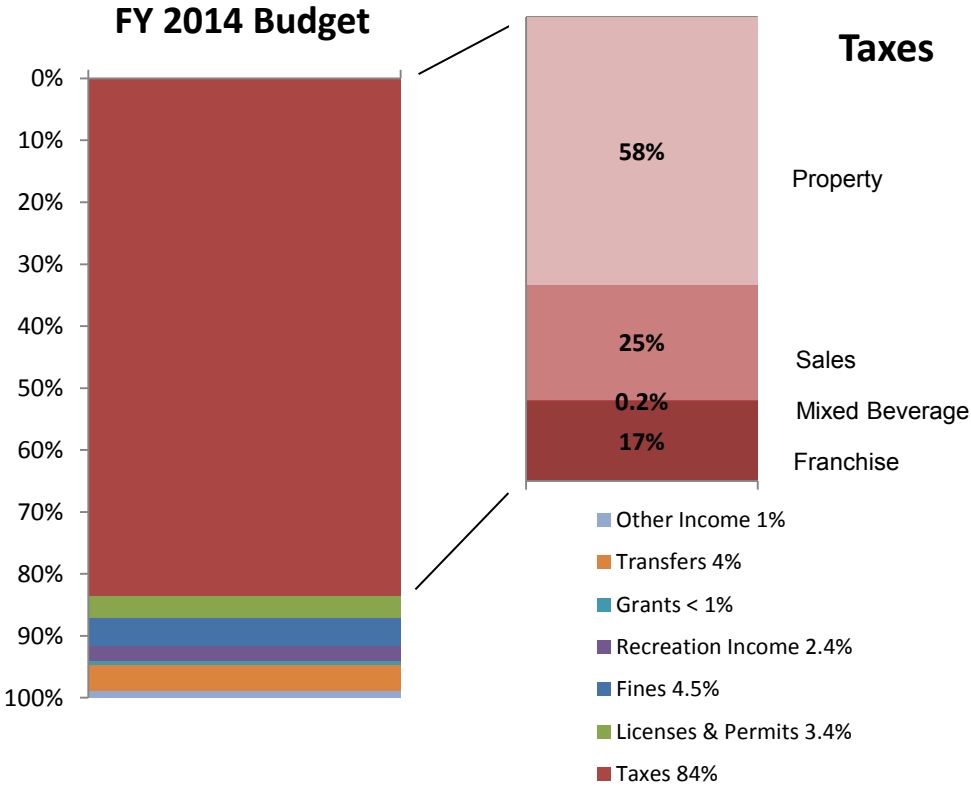
FY 14 Beginning Fund Balance \$ 8,896,904

FY 14 Proposed Ending Fund Balance \$ 8,434,302

General Fund Revenue

	FY 12 Actual	FY 13 Amended Budget	FY 13 Projected Total	FY 14 Proposed Budget	% Change FY 13-14 Budget	% Change FY 13 Projected to FY 14 Budget
Taxes	\$ 18,562,057	\$ 18,630,315	\$ 19,082,474	\$ 20,128,223	8%	5%
Licenses & Permits	\$ 935,608	\$ 729,667	\$ 999,712	\$ 824,630	13%	-18%
Fines	\$ 1,105,977	\$ 1,075,301	\$ 1,078,077	\$ 1,092,928	2%	1%
Recreation Income	\$ 636,383	\$ 588,420	\$ 584,998	\$ 579,315	-2%	-1%
Grants	\$ 48,540	\$ 2,400	\$ 21,710	\$ 178,500	7338%	722%
Transfers	\$ 865,932	\$ 873,145	\$ 883,455	\$ 997,050	14%	13%
Other Income	\$ 374,176	\$ 288,000	\$ 304,538	\$ 255,700	-11%	-16%
Total	\$ 22,528,674	\$ 22,187,248	\$ 22,954,964	\$ 24,056,346	8%	5%

General Fund Revenues



Budget Summary

General fund revenues are anticipated to increase from FY 13 to FY 14 due to a variety of factors. Total property tax revenue for operations increases for FY 14 due to increased development, especially retail and commercial establishments. Sales tax is budgeted to increase 8% over the FY13 projected estimate as even more commercial establishments open their doors. Fiscal year 13 saw an increased level of development projects contributing to Licenses and Permits revenues above budgeted amounts. Fines are anticipated to remain relatively flat in the near term. The Swim Team's association with a new organization is the primary reason for the decline in Recreation Income, as the remainder of the recreation activities are relatively static. The Texas Parks and Wildlife Department awarded a grant to the City for expansion of the Gilleland Trail, a project anticipated to be completed within the 2014 fiscal year.

General Fund Revenues

	FY12 Actual	FY 13 Adopted Budget	FY 13 Projected Total	FY 14 Proposed Budget
Taxes				
3200 Property Taxes	11,161,490	11,159,831	11,191,514	11,599,663
3210 Property Tax Int & Penalty	52,341	-	38,500	-
3220 Sales Tax	4,295,796	4,452,004	4,639,460	5,010,616
3222 Mixed Beverage Tax	24,070	25,000	33,000	33,000
3230 Franchise Tax	3,028,360	2,993,479	3,180,000	3,484,943
Subtotal	18,562,057	18,630,315	19,082,474	20,128,223
Licenses & Permits				
3240 Building Permits	503,864	370,000	410,000	426,000
3241 Subdivision Construction Inspection	322,991	285,667	453,212	303,730
3242 Plat Review Fees	38,890	35,000	65,000	38,500
3243 Site Dev Plan Review Fees	62,032	30,000	45,000	33,000
3244 Dev Svcs Technology Fee	-	-	18,500	14,400
3355 Alarm Permits	7,831	9,000	8,000	9,000
Subtotal	935,608	729,667	999,712	824,630
Fines				
3300 Citations	1,056,903	1,040,301	1,040,301	1,041,428
3301 Animal Impoundment Fees	27,796	30,000	27,776	31,500
3605 Library Revenue	21,278	5,000	10,000	20,000
Subtotal	1,105,977	1,075,301	1,078,077	1,092,928
Recreation Income				
3400 Reservations	34,777	25,000	32,000	30,000
3420 Pfun Camp	130,828	128,000	130,500	130,500
3425 Sports League User Fees	18,955	17,500	15,500	14,000
3426 Recreation Center Income	164,816	160,000	170,000	175,000
3427 Athletics Program Income	----- new for FY 14 -----			10,315
3430 Special Events Income	1,655	1,600	2,500	1,500
3431 Farmers Market	8,790	12,320	7,760	7,500
3440 Pool Income	189,143	215,000	189,000	190,000
3441 Swim Team Income	59,783	11,000	10,838	-
3460 Fireworks	2,897	-	3,000	5,000
3461 Chili Pfest	13,940	12,000	14,000	15,500
3726 P & R Facilities Rental	10,800	6,000	9,900	-
Subtotal	636,383	588,420	584,998	579,315

General Fund Revenues

	FY12 Actual	FY 13 Adopted Budget	FY 13 Projected Total	FY 14 Proposed Budget
Grants				
3343 LCRA Grant		-	15,097	-
3351 PCDC Grants	-	-	-	-
3357 Federal Vest Grant	-	2,400	6,613	6,000
3361 Texas Parks & Wildlife Grant	45,016	-	-	172,500
3370 Library Grants	3,524	-	-	-
Subtotal	48,540	2,400	21,710	178,500
Transfers				
3750 Transfer from Utility	750,000	750,000	750,000	750,000
3722 Trsf from SR - MC Technology	20,482	62,280	59,590	55,000
3722 Trsf from SR - MC Security	-	12,731	12,731	11,500
3722 Trsf from SR - MC Efficiency	-	17,000	-	45,050
3722 Trsf from SR - Drug Seizure	-	-	30,000	50,000
3722 Trsf from SR - Child Safety	28,325	31,134	31,134	28,000
3722 Trsf from SR - DPfest	-	-	-	57,500
3723 Transfer from Park Escrow	12,124	-	-	-
3724 Transfer from Gen Capital Reserve	55,000	-	-	-
Subtotal	865,932	873,145	883,455	997,050
Other Income				
3325 Towing Revenue	19,304	18,000	17,500	19,000
3350 PISD PD Service Fees	181,275	210,000	200,000 ¹	190,000 ¹
3410 Donations - Library	1,214	-	200	-
3412 Donations - Parks	6,500	-	-	-
3415 Donations - Animal Shelter	8,257	-	6,500	-
3700 Service Fees	780	1,000	700	700
3710 Interest Income	15,583	13,500	16,000	16,000
3720 Miscellaneous Income	90,579	41,000	50,000	25,000
3729 Insurance claim revenue	26,702	-	2,959	-
3730 Lake Pflugerville	5,012	4,000	4,000	4,000
3850 Sale of Fixed Assets	18,978	500	6,679	1,000
Subtotal	374,176	288,000	304,538	255,700
Total Revenue	\$ 22,528,674	\$ 22,187,248	\$ 22,954,964	\$ 24,056,346

¹ Includes revenues to offset City overhead for services provided to the PISDPD department, such as Accounts Payable, Human Resources, Dispatch and Records Management services.



Administration Department

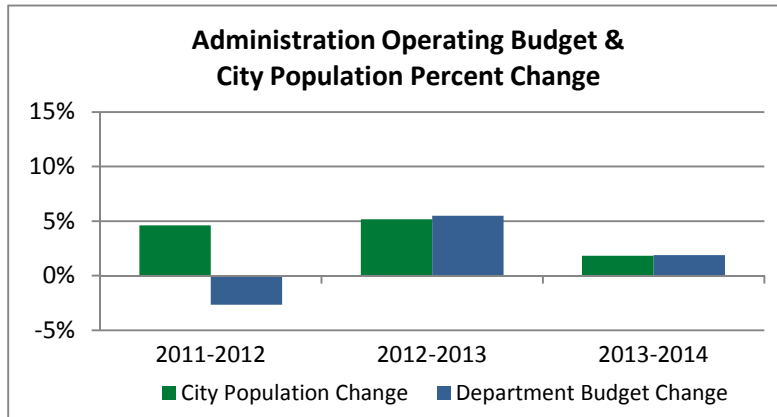
City Manager, Finance, Human Resources

Department Description

Administration is composed of the City Manager's office, Finance, and Human Resources. The budgets for these components are not allocated separately. Each function supports all other City departments and the City Council in their operations. This department also contains funding for City-wide programs and operations such as media and City promotion, information technology infrastructure and Fire Marshal services.



Financial Summary		FY 12	FY 13	FY 13	FY 14	% Change	% Change
		Actual	Amended Budget	Projected	Proposed Budget	FY 13-14 Budget	FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 1,951,670	2,118,137	2,007,674	2,096,938	-1%	4%
	Operations & Maintenance	\$ 1,059,203	1,055,654	1,036,382	1,139,681	8%	10%
	Supplies	\$ 77,573	63,700	63,000	74,000	16%	17%
	Services	\$ 664,101	765,796	706,694	767,896	0%	9%
Capital Acquisition		\$ -	53,348	53,348	-	-100%	-100%
Totals		\$ 3,752,547	\$ 4,056,635	\$ 3,867,098	\$ 4,078,515	1%	5%



Administration Personnel		
	FY 13 Actual	FY 14 Proposed
Full Time	23	22
Part Time	1	1
Seasonal	0	0
Total	24	23

FY 14 Budget Highlights

- No new personnel are included for FY 14. Several positions have been moved from Administration to other departments, including: ACM for Development Services, to Development Services Administration; ACM for Community Services, to Utility Administration; a Facilities Maintenance Technician, to the Police Department. One position, the Marketing and Event Coordinator, has been moved from Parks and Recreation to Administration (Personnel)
- Merit increases for all general fund personnel (not receiving equity increases) are included at 3% of the total general fund salaries beginning January 1, 2014. Merit is not included in individual department budgets. (Personnel)
- Funding is included for various economic incentives previously approved by Council. (Operations and Maintenance).
- Special Program funding moved from Parks and Rec department. (Operations and Maintenance).
- Funding is included for a graphic design firm for communications. (Services)

Administration Dept Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	1,470,466	1,576,895	1,519,201	1,337,413
<i>Promotions</i>				<i>2,307</i>
4005 Overtime	3,635	3,000	3,000	3,000
4006 Overtime- Pfestivals	-	-	1,300	1,175
4010 Employee Incentives	5,861	4,800	5,273	5,100
4015 Employee Retirement	186,706	197,424	199,476	175,029
4020 Social Security/Medicare	104,245	117,715	109,289	103,022
4030 Workers Compensation	3,264	4,056	3,509	3,684
4040 Employee Insurance	117,779	148,747	130,687	163,338
4041 EE Health Ins Exchange Fees	-	-	-	12,915
4042 Employee Wellness Program	22,582	25,000	1,000	1,000
4045 EFA Claim Reimbursement	30,728	33,750	33,750	35,000
4050 Unemployment Tax	6,405	6,750	1,189	6,210
4085 Merit Increases	-	Allocated to individual departments		247,745
4110 Legal Fees	184,698	200,000	200,000	200,000
4140 Appraisal Fees	83,358	105,000	89,000	98,000
4150 Auditor Professional Fees	39,600	40,000	40,800	42,000
4175 Fire Marshal Fees	61,832	80,000	67,263	80,000
4180 Election expense	8,480	8,000	6,000	16,000
4195 Other Professional Fees	208,127	212,796	219,631	241,896
4196 Public transportation services	78,005	120,000	84,000	90,000
4197 Media Expense	155,839	170,000	170,000	180,000
4200 Gasoline	924	4,000	3,000	6,000
4210 Vehicle Maintenance	153	2,500	1,200	3,000
4300 Electricity	23,105	28,000	21,500	22,500
4310 Telephone	17,160	18,000	18,500	17,500
4320 Water	3,182	2,750	4,300	4,300
4330 Natural Gas	856	995	995	1,000
4400 Postage	15,741	20,000	20,000	20,000
4405 Uniforms	583	2,000	2,000	2,500
4410 Training and Education	12,295	20,000	20,000	22,000

Administration Dept Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4412 Management Development	-	-	48,500	30,000
4415 Council Train & Education	5,755	10,000	10,000	10,000
4416 Volunteer Appreciation	15,088	14,000	17,295	15,000
4420 Insurance	5,636	6,450	6,100	6,400
4430 Office Supplies	18,263	24,000	16,000	24,000
4440 Small Tools/Equipment	51,117	13,700	30,000	21,500
4450 Advertising	7,377	10,000	5,000	5,000
4460 Memberships/Dues (Department)	3,854	6,877	6,646	6,547
4461 Memberships City-wide	20,263	22,418	18,338	19,883
4465 Rentals/Leases (Copiers)	10,662	13,331	13,000	15,000
4470 Publications/Software	6,967	20,000	12,000	20,000
4480 Other Operating Expenses	77,929	62,000	73,000	66,000
4482 Bad Debt Expense	43	250	250	250
4510 Maintenance Contracts	95,916	203,033	150,798	169,490
4520 Maintenance and Repairs	180,895	30,000	65,000	65,000
4600 Emergency Management	3,418	5,000	6,000	5,000
4677 Information Technology	108,732	112,000	112,000	112,000
4680 Special Events/Pfestivals	66,758	-	-	64,000
4681 TxDOT/SH 45 ROW	200,000	200,000	200,000	200,000
4683 Economic Incentives	29,344	98,050	47,960	79,811
Total Operating	3,752,547	4,003,287	3,813,750	4,078,515
 <u>Capital Outlay</u>				
4700 Equipment	-	28,348	28,348	-
4730 Land	-	25,000	25,000	-
Total Capital Outlay	-	53,348	53,348	-
Total Expense	<u>\$ 3,752,547</u>	<u>\$ 4,056,635</u>	<u>\$ 3,867,098</u>	<u>\$ 4,078,515</u>
FY 13 Original Budget - FY 13 Projected Total			\$ (189,537)	-5%
FY 13 Operating Budget - FY 14 Operating Budget			\$ 75,227	2%
FY 13 Total Budget - FY 14 Total Budget			\$ 21,880	1%

Administration Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
City Manager's Office			
City Manager	1	1	1
Assistant City Manager (ACM) ¹	3	3	1
City Secretary	1	1	1
Human Resources Officer	1	1	1
Human Resources Coordinator	0	1	1
Website Coordinator	1	1	1
Public Information Officer	1	1	1
Marketing & Special Events Coord. ²	0	0	1
Construction Zone Safety Inspector	1	0	0
Admin Tech II - CMO	1	1	2
Admin Tech I - CMO	1	1	0
Total Full Time	11	11	10
Media Intern	0	1	1
Total Part Time	0	1	1
Finance Department			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant II	1	1	1
Accountant I	1	1	1
Accounting/Payroll Tech	1	1	1
Purchasing Supervisor	1	1	1
Accounts Payable Clerk II	1	1	1
Admin Tech II - Finance	1	1	1
Total Full Time	8	8	8
Public Facilities Maintenance Team			
Facilities Coordinator	0	1	1
Facilities Maintenance Tech ³	4	3	3
Total Full Time	4	4	4
Total Administration	23	24	23

¹ The Assistant City Manager for Development Services moved to Development Services Administration and the Assistant City Manager for Community Services moved to Utility Administration.

² Position moved from Parks and Recreation.

³ One position moved to Police Department.

New Admin Dept Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
None							
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FY 14 Proposed Promotions

<u>Current Position</u>	<u>Current Salary</u>	<u>Proposed Position</u>	<u>Proposed Salary</u>	<u>Estimated Benefits</u>	<u>Total</u>
Admin Tech I	32,864	Admin Tech II	34,836	335	2,307
Totals	¹ <u>\$ 32,864</u>		<u>\$ 34,836</u>	<u>\$ 335</u>	<u>\$ 2,307</u>

Admin Other Professional Fees

Service	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Background Checks	2,631	2,000	2,500	2,500
Bond Arbitrage Calculations	6,925	5,000	6,387	4,800
COBRA	3,735	3,900	934	-
Code updates	3,266	5,000	5,000	5,000
Confidential Record Storage	704	1,600	500	1,000
Drug Screening/Physicals	19,141	15,000	15,000	15,000
Employee Assistance Program	10,214	11,000	10,000	11,000
FSA & EFA Admin Fees	1,611	-	2,600	5,300
GASB 45 - OPEB Reporting	-	6,000	5,025	-
Graphic Designer	-	-	-	57,500
Hiring Services - P&R Director, HR Manager	-	-	24,000	-
Information Tech Services	135,846	135,296	135,296	135,296
Multi-Lingual Testing	500	1,000	500	500
Offsite Backup Services	15,528	17,000	17,000	18,000
Temporary Personnel	2,218	-	9,373	-
W-2 & 1099 Processing	4,728	5,000	3,016	3,500
	<u>\$ 208,127</u>	<u>\$ 212,796</u>	<u>\$ 219,631</u>	<u>\$ 241,896</u>

Administration Dept Memberships

<u>Vendors</u>	<u>Type</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
<u>City Manager</u>					
AICP/APA (Amer. Inst. of Certified Planners/Amer Plan Assoc)	Indiv (1)	580	460	580	-
American Water Works Assoc (AWWA)	Indiv (1)	-	-	-	187
International City Managers Assoc. (ICMA)	Indiv (2)	999	2,341	2,341	2,400
Texas Board of Engineers (Engineering License)	Indiv (1)	235	235	235	235
Texas City Managers Association (TCMA)	Indiv (2)	901	1,541	1,000	1,000
<u>City Secretary</u>					
ARMA (Records Management)	Indiv (1)	-	210	210	210
Capital City Chapter of Municipal Clerks	Indiv (3)	15	45	45	45
International Institute of Municipal Clerks (IIMC)	Indiv (1)	175	175	185	185
Texas Municipal Clerks Association	Indiv (3)	-	275	270	270
<u>Finance</u>					
CenTex Chapter APA	Indiv (1)	-	-	55	55
Government Finance Officers Association (GFOA)	Indiv (3)	525	525	525	595
Government Finance Officers Association of Texas (GFOAT)	Indiv (4)	200	375	280	360
Texas Public Purchasing Association (TPPA)	Indiv (2)	100	100	200	200
Texas State Board of Public Accountancy (CPA License)	Indiv (1)	40	80	100	100
<u>Public Information</u>					
City County Communications & Marketing Association	Indiv (1)	-	375	390	390
National Association of Government Webmasters (NAGW)	Indiv (1)	75	75	100	100
Texas Assoc of Municipal Information Officers (TAMIO)	Indiv (2)	10	65	130	130
Texas Recreation and Parks Society	Indiv (1)	-	-	-	85
Total		<u>\$ 3,854</u>	<u>\$ 6,877</u>	<u>\$ 6,646</u>	<u>\$ 6,547</u>

Administration City Memberships

Vendors	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
2Checkout.com	-	35	-	-
Austin-San Antonio Corridor Council	3,500	3,500	3,500	3,500
CAMPO (Capital Area Metropolitan Planning Organization)	2,500	2,500	1,400	2,500
CAPCOG (Capital Area Council of Govs)	4,008	4,008	4,008	4,008
Community Action Network	-	-	500	500
Envision Central Texas	2,500	2,500	-	-
Greater Pflugerville Chamber of Commerce (GPCC)	2,500	4,000	4,000	4,000
Scenic City Texas	500	500	Next due in 2017	
Strategic Government Resources (SGR)	-	175	175	175
Texas Comptroller (Purchasing Co-op)	100	100	100	100
Texas Municipal League (TML)	4,655	5,100	4,655	5,100
Subtotal	<u>\$ 20,263</u>	<u>\$ 22,418</u>	<u>\$ 18,338</u>	<u>\$ 19,883</u>

Admin Maintenance Contracts

<u>Equipment/Software</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Agenda Review	City Hall Complex	9,827	11,000	10,030	11,000
Alarm Monitoring	City Hall Complex	7,347	7,000	8,000	9,000
Anti-virus Trend Micro	City-wide (except PD)	2,100	2,300	-	-
Anti-virus Kaspersky	City-wide (except PD)	-	-	1,188	1,200
ASP Net	City Hall Complex	-	15,000	15,000	15,000
Contract Management	Suite 300	162	170	Not renewing	-
Custodial Services	City Hall Complex	-	30,000	-	-
Custodial Services	Development Services Center	4,804	-	5,964	moved to DSA
Fiber Optic Line	City Hall to other facilities	-	5,940	-	-
Finance Software	Suite 100	15,362	17,250	17,250	18,000
Generator	City Hall Complex	1,643	1,643	1,643	1,675
i applicants (tracking)	Suite 100	2,172	2,400	2,172	2,400
Kaseya Software	City-wide (except PD)	-	18,000	18,000	18,000
Mowing (City facilities)	City Hall, Library, Rec Center	-	15,000	-	15,000
Office 2010/Windows 7	City-wide (except PD)	46,420	49,350	46,420	50,000
Open Records Request Mgmt	Suite 300	3,540	3,540	3,660	3,775
Pest Control	City Hall Complex	330	440	440	440
Spam Filter	City Hall Complex	2,209	4,000	7,755	8,000
VM Ware Maintenance	City Hall Complex	-	20,000	13,275	16,000
		<u>\$ 95,916</u>	<u>\$ 203,033</u>	<u>\$ 150,798</u>	<u>\$ 169,490</u>

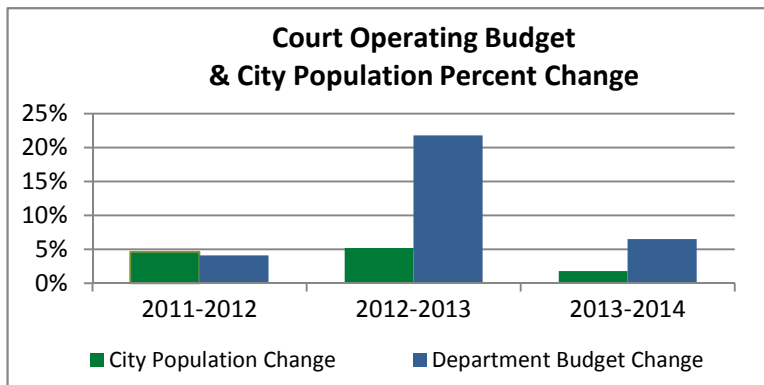
Municipal Court

Department Mission

To provide quality service in a professional manner and to ensure trust and confidence in the Pflugerville Municipal Court. It is our goal to treat each person efficiently and with dignity and respect. The Court is dedicated to providing a fair and just resolution of the legal issues within its jurisdiction and in accordance with the laws of the State of Texas.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 333,442	357,762	344,086	368,680	3%	7%
	Operations & Maintenance	13,778	37,710	33,799	48,609	29%	44%
	Supplies	13,278	54,000	54,000	62,000	15%	15%
	Services	11,893	13,230	15,638	13,626	3%	-13%
Capital Acquisition		-	-	-	-	0%	0%
Totals		\$ 372,392	\$ 462,702	\$ 447,523	\$ 492,916	7%	10%



Court Personnel		
	FY 13 Actual	FY 14 Proposed
Full Time	5	5
Part Time	2	2
Seasonal	0	0
Total	7	7

FY 14 Budget Highlights

- Acquire new courtroom audio/visual equipment using special revenue technology funds. (Supplies)
- Replace courtroom and jury room chairs using special revenue efficiency funds. (Supplies)
- Enhance the Justice Center lobby with new chairs and monitors using special revenue efficiency funds. (Supplies)
- Continue to fund other department expenditures with municipal court special revenue funds, as available.
- Special Revenue funding offsets approximately \$111,000 of expenditures in the FY14 budget.

Court Department Expense

	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
<u>Operating</u>				
4000 Salaries	253,418	269,104	261,474	273,126
4005 Overtime	551	1,500	1,300	1,500
4010 Employee Incentives	5,276	4,860	5,345	5,345
4015 Employee Retirement	28,095	29,769	29,769	30,983
4020 Social Security/Medicare	18,976	20,446	19,653	21,418
4030 Workers Compensation	246	279	288	302
4040 Employee Insurance	25,316	29,739	26,075	33,942
4050 Unemployment Tax	1,566	2,065	182	2,065
4195 Other Professional Fees	11,893	13,230	15,638	13,626
4310 Telephone	420	420	420	420
4410 Training and Education	-	1,000	-	1,000
4420 Insurance	238	325	304	319
4430 Office Supplies	13,278	12,500	12,500	12,000
4440 Small Tools/Equipment	-	41,500	41,500	50,000
4460 Memberships/Dues	125	165	165	165
4465 Rentals/Leases (copiers)	3,902	4,200	4,200	4,325
4480 Other Operating	503	1,000	800	1,000
4510 Maintenance Contracts	8,589	15,600	12,910	16,380
4520 Maintenance and Repairs	-	15,000	15,000	25,000
Total Operating	372,392	462,702	447,523	492,916
<u>Capital Outlay</u>				
4700 Equipment	-	-	-	-
Total Capital Outlay	-	-	-	-
Total	<u>\$ 372,392</u>	<u>\$ 462,702</u>	<u>\$ 447,523</u>	<u>\$ 492,916</u>

¹ See subsequent page for itemization.

² Includes carpet and window tinting for court room, court office & jury room paid through special revenue Efficiency & Security funds.

FY 13 Approved Budget - FY 13 Projected Total	\$ (15,179)	-3%
FY 13 Operating Budget - FY 14 Operating Budget	\$ 30,214	7%
FY 13 Total Budget - FY 14 Total Budget	\$ 30,214	7%

Court Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Court Administrator	1	1	1
Court Clerk	1	1	1
Deputy Court Clerk	3	3	3
Total Full Time	5	5	5
Bailiff*	0	1	1
Municipal Court Judge	1	1	1
Total Part Time	1	2	2
Municipal Court Total	6	7	7

*Bailiff time is paid from Special Revenue funding and is filled by a Pflugerville off duty police officer.

4195 Court Other Professional Fees

Service	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Credit Card Fees	11,893	12,680	12,680	13,076 *
Interpreter - Court	-	500	-	500
Public Bond Insurance	-	50	-	50 *
Temporary Personnel	-	-	2,958	-
	<u>\$ 11,893</u>	<u>\$ 13,230</u>	<u>\$ 15,638</u>	<u>\$ 13,626</u>

*Expenditure will be funded with Special Revenue funds, an offsetting revenue is included in General Fund Revenue.

Court Small Tools

Account Number	Item	FY 14 Proposed	Funding Source
4440	Lobby Seating & Monitors	15,000	efficiency
4440	Courtroom Chairs (replacement)	5,000	efficiency
4440	Jury Room Chairs (replacement)	5,000	efficiency
4440	Courtroom audio/visual equipment	25,000	technology
4440 Total		\$ 50,000	

Expenditures will be funded with the Special Revenue funds identified, offsetting revenues are included in General Fund Revenue.

4460 Court Department Memberships

Vendors	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Texas Association for Court Administrators	75	75	75	75
Texas Court Clerks Association	-	40	40	40
Texas Municipal Court Association	50	50	50	50
	<u>\$ 125</u>	<u>\$ 165</u>	<u>\$ 165</u>	<u>\$ 165</u>

4510 Court Maintenance Contracts

<u>Equipment</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Software & Hardware	Justice Center (Court)	8,589	12,490	9,800	10,270 *
Software & Hardware	Justice Center (Court)	-	1,800	1,800	1,800 *
Ticket Writers	Justice Center (Court)	-	1,310	1,310	4,310 *
		<u>\$ 8,589</u>	<u>\$ 15,600</u>	<u>\$ 12,910</u>	<u>\$ 16,380</u>

*Expenditure will be funded with Special Revenue funds, an offsetting revenue is included in General Fund Revenue.



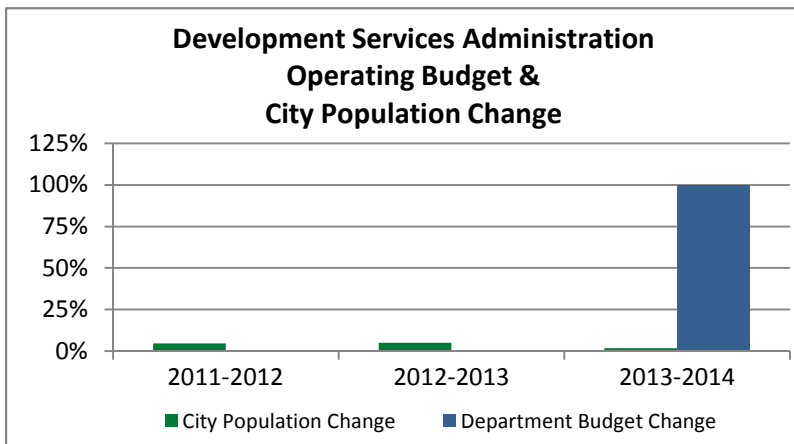
Development Services Administration

Department Mission

Development Services Administration serves to centralize certain shared costs of the Building, Planning and Engineering departments.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Approved Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ -	-	-	381,891	100%	100%
	Operations & Maintenance	-	-	-	184,769	100%	100%
	Supplies	-	-	-	26,800	100%	100%
	Services	-	-	-	-	n/a	n/a
	Capital Acquisition	-	-	-	-	n/a	n/a
Totals		\$ -	\$ -	\$ -	\$ 593,460	100%	100%



**Development Services
Administration Personnel**

	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	0	5
Part Time	0	0
Seasonal	0	0
Total	0	5

FY 14 Budget Highlights

- Development Services operations have been functionally reorganized and a new department, Development Services Administration, has been created. This new department will include items previously shared between the Building, Planning & Engineering departments including the cost of leasing office space, maintenance contracts, other operating expenditures, and supplies. (Operations & Maintenance and Supplies)

Dev Svc Administration Expense

Operating	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
4000 Salaries				253,182
New Personnel				40,742
4005 Overtime				-
4010 Incentives				1,800
4015 Employee Retirement				33,428
4020 Social Security/Medicare				19,506
4030 Workers' Compensation				5,000
4040 Employee Insurance				27,153
4050 Unemployment Tax				1,080
4310 Telephone				910
4410 Training and Education				4,000
4430 Office Supplies				1,500
4440 Small Tools/Equipment				25,300 ¹
4460 Memberships/Dues			-	1,360
4465 Rentals/Leases				5,500
4466 Leased Office Space w/ utilities				135,000
4480 Other Operating Expenses				500
4510 Maintenance Contracts				26,799
4520 Maintenance and Repairs				10,700 ²
Total Operating	-	-	-	593,460
Capital Outlay				
4700 Equipment	-	-	-	-
Total Capital Outlay	-	-	-	-
Total Expense	\$ -	\$ -	\$ -	\$ 593,460

New department for Fiscal Year 2014.

Includes shared expenditures from Building, Engineering and Planning departments.

¹ Includes furnishings for a Development Services Center conference room for \$10,000.

² Includes parking lot improvements (\$3,200) at 203 B E. Pecan Street; 25% of total project, remainder funded by TCESD#2. Also includes cubicle sound mitigation for \$6,000.

Dev Svc Administration Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Assistant City Manager	0	0	1
Administrative Tech II	0	0	3
Administrative Tech I	0	0	1
Development Services Administration Total	0	0	5

New Dev Svc Admin Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
Admin Tech I	27,782	3,642	2,125	270	122	6,800	40,742
Totals	<u>\$ 27,782</u>	<u>\$ 3,642</u>	<u>\$ 2,125</u>	<u>\$ 270</u>	<u>\$ 122</u>	<u>\$ 6,800</u>	<u>\$ 40,742</u>

4510 Dev Svc Admin Maint Contracts

<u>Equipment/ Service</u>	<u>Term</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Custodial Services	1 year	DSC*	-	Moved from Administration		6,000
Laserfishe Maintenance	1 year	DSC*	-	-	-	5,519
Mypermitnow Annual Fee	1 year	DSC*	-	-	-	11,500
Mypermitnow Addressing Module	1 year	DSC*	-	-	-	2,880
Receipt Printer Maintenance	1 year	DSC*	-	-	-	900
			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 26,799</u>

*Development Services Center (DSC)

4460 Dev Svc Admin Memberships

<u>Vendors</u>	<u>Type</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
AICP/APA (Amer. Inst. of Certified Planners/ American Planning Assoc)	Indiv (1)	-	-	-	610
Texas City Manager Association	Indiv (1)	-	-	-	750
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,360</u>

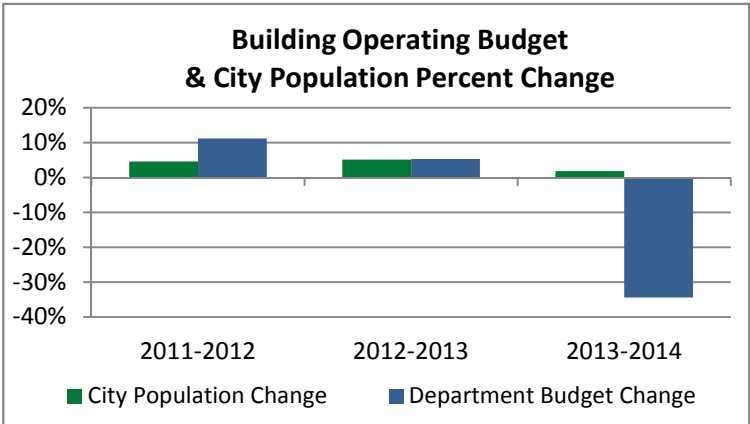
Building Department

Department Mission

Ensure that Pflugerville’s residences and places of business are designed and constructed to the standards for quality, safety, and efficiency in accordance with the adopted building, site development, and zoning regulations.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 400,604	424,690	419,982	312,051	-27%	-26%
	Operations & Maintenance	73,692	78,284	76,644	16,792	-79%	-78%
	Supplies	13,442	9,900	7,900	7,300	-26%	-8%
	Services	-	-	-	-	0%	0%
Capital Acquisition		-	29,853	22,206	-	-100%	-100%
Totals		\$ 487,738	\$ 542,727	\$ 526,733	\$ 336,143	-38%	-36%



Building Personnel		
	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	6	4
Part Time	0	0
Seasonal	0	0
Total	6	4

FY 14 Budget Highlights

- Development Services operations have been functionally reorganized and a new department, Development Services Administration, has been created. These changes have caused a fluctuation in the personnel, including the move of two admin tech positions from the Building department to Development Services Administration. (Personnel)
- The new Development Services Administration department will also include items previously shared between the Building, Planning & Engineering departments. This includes the cost of leasing office space, maintenance contracts, other operating expenditures, and supplies. (Operations & Maintenance and Supplies)
- The FY13 budget included one-time funding for record retention software. (Capital Acquisition)

Building Department Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	301,465	319,078	317,005	231,761
<i>New personnel</i>		-		-
4005 Overtime	142	-	135	-
4010 Employee Incentives	4,500	4,500	4,500	2,700
4015 Employee Retirement	39,345	39,591	40,835	30,738
4020 Social Security/Medicare	22,342	23,606	23,494	17,936
4030 Workers Compensation	565	525	651	683
4040 Employee Insurance	30,679	35,770	33,294	27,153
4050 Unemployment Tax	1,566	1,620	69	1,080
4200 Gasoline	7,802	5,500	5,500	6,000
4210 Vehicle Repair & Maintenance	1,668	2,600	2,600	3,000
4300 Electricity	1,539	-	-	-
4310 Telephone	7,246	7,425	7,300	7,575
4405 Uniforms	380	900	900	1,200
4410 Training and Education	2,637	2,640	2,640	2,640
4420 Insurance	2,055	2,350	1,610	1,700
4430 Office Supplies	623	1,100	1,100	-
4440 Small Tools/Equipment	3,411	2,600	600	600
4460 Memberships/Dues	442	777	677	677
4465 Rentals/Leases	2,506	2,808	2,808	-
4466 Leased Office Space w/ utilities	45,600	45,000	45,000	-
4470 Publications/Software	1,606	700	700	700
4480 Other Operating Expenses	2,721	1,400	1,400	-
4510 Maintenance Contracts	4,000	11,709	11,709	-
4520 Maintenance and Repairs	2,875	675	-	-
Total Operating	487,738	512,874	504,527	336,143

Building Department Expense

	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
<u>Capital Outlay</u>				
4700 Equipment	-	-	-	-
4702 Software	-	29,853	22,206	-
Total Capital Outlay	-	29,853	22,206	-
Total Expense	<u>\$ 487,738</u>	<u>\$ 542,727</u>	<u>\$ 526,733</u>	<u>\$ 336,143</u>

¹ Moved to Development Services Administration department.

FY 13 Original Budget - FY 13 Projected Total	\$ (15,994)	-3%
FY 13 Operating Budget - FY 14 Operating Budget	\$ (176,731)	-34%
FY 13 Total Budget - FY 14 Total Budget	\$ (206,584)	-38%

Building Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Building Official	1	1	1
Building Inspector III	1	1	1
Building Inspector I	2	2	2
Admin Tech II ¹	2	2	0
Total Full Time	6	6	4

¹ Moved to Development Services Administration department

4460 Building Department Memberships

Vendors	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Building Officials Association of Texas	50	50	50	50
Capital Area Building Officials	-	100	-	-
International Code Council (ICC)	125	125	125	125
International Association of Electrical Inspectors	102	102	102	102
National Fire Protection Association	165	150	150	150
Texas Floodplain Management	-	30	30	30
Texas State Board of Plumbing Examiners	-	220	220	220
	<u>\$ 442</u>	<u>\$ 777</u>	<u>\$ 677</u>	<u>\$ 677</u>

4510 Building Maintenance Contracts

Equipment	Provider	Location	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Laserfische Maintenance ¹		DSC	-	5,519	5,519	-
Mypermitnow Annual Fee ¹	LCOG	DSC	-	6,190	6,190	-
Trakit Annual Software Support ¹	CRW	DSC	4,000	-	-	-
			<u>\$ 4,000</u>	<u>\$ 11,709</u>	<u>\$ 11,709</u>	<u>\$ -</u>

¹Department share of annual maintenance, cost shared with Planning and Engineering.
Shared costs moved to DVC SVC Admin beginning FY14.

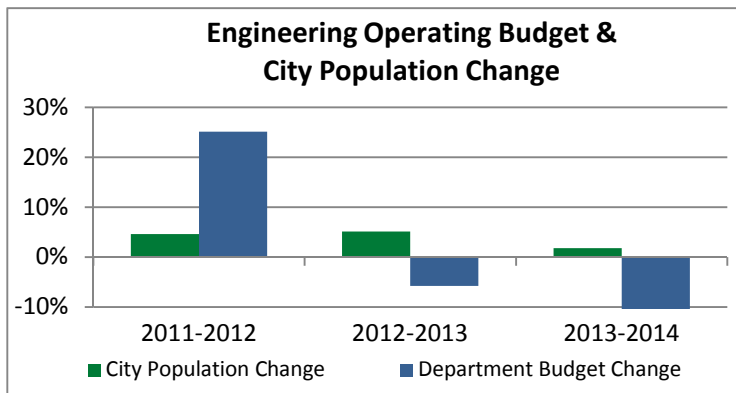
Engineering Department

Department Mission

Dedicated to provide Pflugerville citizens and the business community with quality, safe and efficient public infrastructure facilities for water, wastewater, transportation and drainage, through managing Subdivision and Capital Improvement projects, to ensure design and construction plans comply with the City's adopted regulations and guidelines.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 456,717	572,280	566,233	583,184	2%	3%
	Operations & Maintenance	143,327	95,744	173,593	18,134	-81%	-90%
	Supplies	11,329	15,000	15,687	25,995	73%	66%
	Services	134,107	27,000	26,180	5,000	-81%	-81%
Capital Acquisition		-	-	-	-	n/a	n/a
Totals		\$ 745,480	\$ 710,024	\$ 781,693	\$ 632,314	-11%	-19%



Engineering Personnel		
	FY 13 Actual	FY 14 Proposed
Full Time	7	7
Part Time	0	0
Seasonal	0	0
Total	7	7

FY 14 Budget Highlights

- Development Services operations have been functionally reorganized and a new department, Development Services Administration, has been created. This new department will include items previously shared between the Building, Planning & Engineering departments including the cost of leasing office space, maintenance contracts, other operating expenditures, and supplies. (Operations & Maintenance and Supplies)
- FY13 included one-time traffic studies and street light designs. (Services)
- Acquire 3 AutoCAD network licenses to improve efficiency. (Supplies)

Engineering Department Expense

Operating	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
4000 Salaries	353,399	438,495	437,073	439,722
New Personnel				-
4005 Overtime	64	1,500	-	1,500
4010 Employee Incentives	360	360	360	360
4015 Employee Retirement	45,165	55,035	55,841	57,695
4020 Social Security/Medicare	27,129	32,565	33,321	33,353
4030 Workers' Compensation	770	800	1,092	1,147
4040 Employee Insurance	28,002	41,635	38,105	47,518
4050 Unemployment Tax	1,827	1,890	441	1,890
4195 Other Professional Fees	134,107	27,000	26,180	5,000
4200 Gasoline	7,267	5,000	7,687	7,500
4210 Vehicle Repair & Maintenance	2,642	2,500	1,500	2,000
4310 Telephone	3,795	4,475	4,085	4,200
4405 Uniforms	403	800	700	800
4410 Training/Education/Travel	1,347	3,570	2,285	2,560
4420 Insurance	1,504	1,750	1,675	1,760
4430 Office Supplies	521	1,000	500	500
4440 Small Tools & Equipment	2,284	8,000	7,000	3,700
4450 Advertising	-	500	410	500
4460 Memberships/Dues	785	1,984	1,875	1,764
4465 Rentals/Leases	-	-	1,081	-
4466 Leased Office Space w/ utilities	45,600	45,000	45,000	-
4470 Publications/Software	1,257	1,000	500	14,295
4480 Other Operating Expenses	2,898	2,500	1,536	2,000
4486 Subdivision Testing	76,285	15,000	104,000	-
4487 MS4 Expense	-	8,800	1,800	2,550
4510 Maintenance Contracts	5,192	8,190	7,646	-
4520 Maintenance & Repairs	2,875	675	-	-
Total Operating	745,480	710,024	781,693	632,314

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Engineering Department Expense

	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
<u>Capital Outlay</u>				
4700 Equipment	-	-	-	-
Total Capital Outlay	-	-	-	-
Total Expense	<u>\$ 745,480</u>	<u>\$ 710,024</u>	<u>\$ 781,693</u>	<u>\$ 632,314</u>

FY 13 Original Budget - FY 13 Projected Total	\$ 71,669	10%
FY 13 Operating Budget - FY 14 Operating Budget	\$ (77,710)	-11%
FY 13 Total Budget - FY 14 Total Budget	\$ (77,710)	-11%

¹ Moved to Development Services Admin department

² Includes 3 DLT Solutions Auto CAD Network Licenses for \$13,395. Annual renewal fee will be approximately \$

Engineering Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
City Engineer	1	1	1
Engineer	2	2	2
Senior Construction Inspector	1	1	1
Construction Inspector II	1	1	1
Construction Inspector I	1	1	1
Stormwater Coordinator	1	1	1
Total Full Time	7	7	7
Engineering Department Total	7	7	7

Engineering Capital Outlay

Account Number	Item	FY 14 Proposed
None		
Total Capital Outlay		\$ -

Potential General Capital Reserve

4720	Pfennig Lane Street Light install (Swenson to Brewer Blackbird)	60,000
4720	Black Locust Street Light Install (Swenson to Golden Eagle)	90,000
4720	Swenson Street Light Install (Pecan to Pfennig)	120,000
Total General Capital Reserve		270,000

4195 Engineering Dept Prof Fees

Service	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
External City Engineer	98,359	-	-	-
Lake Pflugerville LOMR Application	4,981	-	-	-
Misc Engineering	15,544	5,000	3,990	5,000
MS4 - Storm Water Control Ordinance	9,877	-	-	-
Pavement Engineering Standards	5,112	-	-	-
ROW/title service	-	3,000	-	-
Street Lights (Design and Construction)	-	15,000	7,290	-
Traffic Studies	-	-	14,900	-
Update Design Guidelines	-	4,000	-	-
	<u>\$ 134,107</u>	<u>\$ 27,000</u>	<u>\$ 26,180</u>	<u>\$ 5,000</u>

4510 Eng Maintenance Contracts

Equipment/Service	Term	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Auto CAD License	1 year	1,192	2,000	1,456	-
Mypermitnow Annual Fee*	1 year	-	6,190	6,190	-
Trakit Annual Software Support*	1 year	4,000	-	-	-
		<u>\$ 5,192</u>	<u>\$ 8,190</u>	<u>\$ 7,646</u>	<u>\$ -</u>

*Department share of annual maintenance, cost shared with Building and Planning.

4460 Engineering Memberships

Vendors	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
American Society of Civil Engineers	428	780	560	560
American Water Works	187	188	188	188
Institute of Transportation Engineers (ITE)	171	171	171	171
Professional Engineers Board (3 licenses)	235	705	705	705
Water Environment Assoc of Texas	-	140	140	140
Total	\$ 785	\$ 1,984	\$ 1,875	\$ 1,764

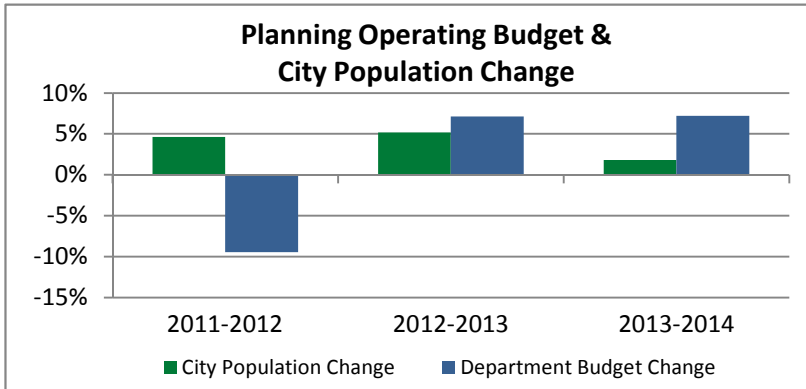
Planning Department

Department Mission

The Planning Department is committed to the Pflugerville 2030 Comprehensive Plan, providing professional guidance and expertise to promote a healthy and vibrant quality of life through the responsible application of land use and development regulations. By focusing on economic vitality, environmental integrity and quality development standards, Pflugerville ensures the long term sustainability of the community's identity and its values.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 385,479	513,849	488,370	478,537	-7%	-2%
	Operations & Maintenance	171,178	87,295	89,406	36,380	-58%	-59%
	Supplies	4,389	6,945	13,210	38,850	459%	194%
	Services	-	-	-	98,100	100%	100%
Capital Acquisition		-	5,500	4,741	7,800	42%	65%
Totals		\$ 561,047	\$ 613,589	\$ 595,727	\$ 659,667	8%	11%



Planning Personnel		
	FY 13 Actual	FY 14 Proposed
Full Time	7	6
Part Time	0	1
Seasonal	0	0
Total	7	7

FY 14 Budget Highlights

- Development Services operations have been functionally reorganized and a new department, Development Services Administration, has been created. These changes have caused a fluctuation in the personnel, including the move of one admin tech position to Development Services Administration. (Personnel)
- The new Development Services Administration department will also include items previously shared between the Building, Planning & Engineering departments. This includes the cost of leasing office space, maintenance contracts, other operating expenditures, and supplies. (Operations & Maintenance and Supplies)
- Replace outdated large format GIS scanner. (Capital Acquisition)
- Update GIS mapping contour and aerial data with more detailed data. (Services)

Planning Department Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	293,595	391,250	372,136	348,781
New Personnel		-		14,646
4005 Overtime	27	-	150	-
4010 Incentives	-	-	346	-
4015 Employee Retirement	37,407	49,093	49,042	45,725
4020 Social Security/Medicare	21,866	29,273	27,874	26,682
4030 Workers' Compensation	297	656	336	353
4040 Employee Insurance	30,678	41,687	38,109	40,730
4050 Unemployment Tax	1,609	1,890	377	1,620
4195 Other Professional Fees	-	-	-	98,100
4198 GIS Expense	172	1,200	1,200	1,200
4200 Gasoline	659	550	350	350
4210 Vehicle Maintenance	528	1,000	600	500
4300 Electricity	508	-	-	-
4310 Telephone	2,301	2,800	2,400	2,950
4410 Training and Education	2,489	6,500	6,500	11,500
4420 Insurance	1,100	1,350	1,141	1,200
4430 Office Supplies	801	1,000	1,000	-
4440 Small Tools/Equipment	3,013	4,300	11,000	4,100
4450 Legal Notices	2,762	3,000	3,000	3,000
4460 Memberships/Dues	1,325	1,580	1,800	2,380
4465 Rentals/Leases	5,451	2,500	2,500	-
4466 Leased Office Space w/ utilities	45,600	45,000	45,000	-
4470 Publications/Software	(84)	1,095	860	34,400
4480 Other Operating Expenses	9,710	5,000	5,500	650
4510 Maintenance Contracts	14,400	16,690	19,090	13,000
4520 Maintenance and Repairs	84,833	675	675	-
Total Operating	561,047	608,089	590,986	651,867

Planning Department Expense

	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
<u>Capital Outlay</u>				
4700 Equipment	-	5,500	4,741	7,800
4702 Software	-	-	-	-
Total Capital Outlay	-	5,500	4,741	7,800
Total Expense	<u>\$ 561,047</u>	<u>\$ 613,589</u>	<u>\$ 595,727</u>	<u>\$ 659,667</u>

FY 13 Original Budget - FY 13 Projected Total	\$ (17,862)	-3%
FY 13 Operating Budget - FY 14 Operating Budget	\$ 43,778	7%
FY 13 Total Budget - FY 14 Total Budget	\$ 46,078	8%

¹ Moved to Development Services Administration department

² Includes Laserfiche Web Client for \$12,100 and EnCode 360 UDC update for \$20,000

Planning Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Planning Director	0	1	1
Senior Planner	1	1	1
Planner II	1	1	1
Planner I	1	1	1
GIS Coordinator	1	1	1
GIS Analyst	1	1	1
Admin Tech II ¹	1	1	0
Total Full Time	6	7	6
GIS Intern	0	0	1
Total Part Time	0	0	1
Planning Department Total	6	7	7

¹ Moved to Development Services Administration department.

New Planning Dept Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
GIS Intern (PT)	13,300	-	1,017	270	59	-	14,646
Totals	<u>\$ 13,300</u>	<u>\$ -</u>	<u>\$ 1,017</u>	<u>\$ 270</u>	<u>\$ 59</u>	<u>\$ -</u>	<u>\$ 14,646</u>

Planning Capital Outlay

<u>Account Number</u>	<u>Item</u>	<u>FY 14 Proposed</u>
4700	Large Format GIS Scanner (Replacement)	7,800
	Total 4700	\$ 7,800
	Total Capital Outlay	<u>\$ 7,800</u>

4195 Planning Other Prof Fees

<u>Service</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
6" Aerial GIS mapping data	-	-	-	23,100
2' Contour GIS mapping data	-	-	-	75,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 98,100</u>

4460 Planning Department Memberships

Vendors	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
APA - Planners Advisory Service	845	845	845	845
APA ¹ / AICP ² Memberships (5)	480	720	955	1,535
	<u>\$ 1,325</u>	<u>\$ 1,580</u>	<u>\$ 1,800</u>	<u>\$ 2,380</u>

(1) - American Planning Association (APA)

(2) - American Institute of Certified Planners (AICP)

4510 Planning Maintenance Contracts

Equipment/ Service	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
GIS (ARCGIS online) Tier One Renewal	-	-	2,500	2,500
GIS Maintenance	10,400	10,500	10,400	10,500
Mypermitnow Annual Fee ¹	-	6,190	6,190	-
Trak It Maintenance ¹	4,000	-	-	-
	<u>\$ 14,400</u>	<u>\$ 16,690</u>	<u>\$ 19,090</u>	<u>\$ 13,000</u>

¹Department share of annual maintenance, cost shared with Building and Engineering.
Shared costs moved to DVC SVC Admin beginning FY14.



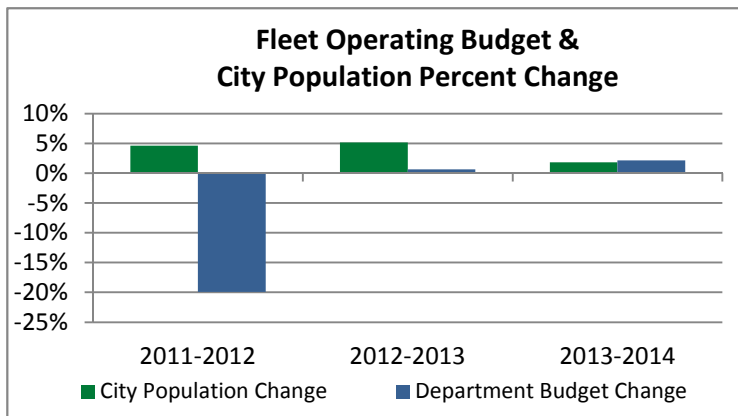
Fleet Department

Department Mission

Ensure that all City vehicles and equipment are in the best running condition possible, by performing routine maintenance and repair.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 159,581	165,103	157,240	167,569	1%	7%
	Operations & Maintenance	\$ 16,636	21,225	19,146	21,125	0%	10%
	Supplies	\$ 35,667	33,150	32,500	35,500	7%	9%
	Services	\$ -	-	-	-	0%	0%
	Capital Acquisition	\$ 5,100	-	-	-	0%	0%
	Totals	\$ 216,984	\$ 219,478	\$ 208,886	\$ 224,194	2%	7%



Fleet Personnel

	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	2	2
Part Time	2	2
Seasonal	0	0
Total	4	4

FY 14 Budget Highlights

- No new personnel are included in the FY14 budget. (Personnel)
- Improve on levels of service with a minimum increase to the budget.

Fleet Department Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	122,707	126,292	120,310	126,079
4005 Overtime	1,878	1,700	1,700	1,700
4010 Employee Incentives	360	360	360	360
4015 Employee Retirement	12,875	13,006	12,985	13,690
4020 Social Security/Medicare	9,566	9,569	9,155	9,803
4030 Workers Compensation	1,059	1,200	1,219	1,280
4040 Employee Insurance	10,203	11,896	11,071	13,577
4050 Unemployment Tax	931	1,080	440	1,080
4200 Gasoline	970	1,000	500	500
4210 Vehicle Repair	888	1,250	600	900
4220 Equipment Repair	319	1,500	500	1,500
4310 Telephone	1,239	1,300	1,300	1,350
4405 Uniforms	626	1,000	1,000	1,000
4410 Training and Education	574	750	500	750
4420 Insurance	1,562	1,775	446	475
4430 Office Supplies	78	150	-	-
4440 Small Tools/Equipment	6,296	6,000	6,000	9,000
4465 Rentals/Leases	2,136	2,000	2,000	2,000
4470 Publications/Software	1,608	-	-	-
4480 Other Operating Expenses	8,926	8,500	10,000	10,000
4510 Maintenance Contracts	-	2,400	2,400	2,400
4520 Maintenance and Repairs	367	750	400	750
4687 Bulk Supplies	26,716	26,000	26,000	26,000
Total Operating	211,884	219,478	208,886	224,194

Fleet Department Expense

	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
<u>Capital Outlay</u>				
4700 Equipment	5,100	-	-	-
Total Capital Outlay	5,100	-	-	-
Total Expense	<u>\$ 216,984</u>	<u>\$ 219,478</u>	<u>\$ 208,886</u>	<u>\$ 224,194</u>

FY 13 Original Budget - FY 13 Projected Total	\$ (10,592)	-5%
FY 13 Operating Budget - FY 14 Operating Budget	\$ 4,716	2%
FY 13 Total Budget - FY 14 Total Budget	\$ 4,716	2%

Fleet Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Fleet Maintenance Foreman	1	1	1
Automotive Mechanic	1	1	1
Total Full Time	2	2	2
Mechanics Helper	2	2	2
Total Part Time	2	2	2
Fleet Department Total	4	4	4

4510 Fleet Maintenance Contracts

<u>Equipment/Service</u>	<u>Term</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Vehicle Inspection Equipment	1 year	-	2,400	2,400	2,400
		<u>\$ -</u>	<u>\$ 2,400</u>	<u>\$ 2,400</u>	<u>\$ 2,400</u>



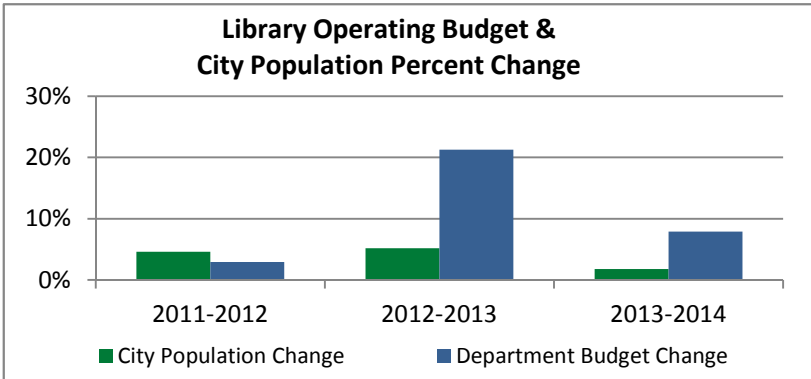
Library Department

Department Mission

The Library joyfully engages, inspires, informs, & entertains the Pflugerville community.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 512,321	634,037	569,972	679,875	7%	19%
	Operations & Maintenance	\$ 63,352	120,020	110,328	152,530	27%	38%
	Supplies	\$ 14,889	16,600	16,600	14,000	-16%	-16%
	Services	\$ 10,878	39,330	6,597	27,600	-30%	318%
Capital Acquisition		\$ 324,367	200,000	200,000	200,000	0%	0%
Totals		\$ 925,807	\$ 1,009,987	\$ 903,497	\$ 1,074,005	6%	19%



	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	11	11
Part Time	8	8
Total	19	19

FY 14 Budget Highlights

- Promote two Library Tech positions to Librarians. (Personnel)
- Operations and Maintenance expenditures have been increased to accommodate the first full year in the expanded building.
- FY13 included one time expenditures for moving services for the expansion. (Services)
- FY13 included one time funding for additional furniture and materials for the newly expanded facility. (Capital Acquisition)

Library Department Expense

	<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000	Salaries	372,696	462,750	415,258	472,081
	<i>New personnel & Promotions</i>				<i>19,967</i>
4005	Overtime	294	-	82	-
4010	Employee Incentives	15,324	15,300	15,323	15,295
4015	Employee Retirement	46,207	52,171	50,313	55,152
4020	Social Security/Medicare	29,386	35,792	32,587	37,284
4030	Workers Compensation	368	697	432	454
4040	Employee Insurance	45,109	62,530	54,935	74,671
4050	Unemployment Tax	2,937	4,797	1,042	4,971
4195	Other Professional Fees	10,878	39,330	6,597	27,600
4300	Electricity	22,628	35,750	37,250	47,200
4310	Telephone	4,590	4,925	4,885	5,090
4330	Natural Gas	687	1,200	3,350	3,450
4410	Training and Education	1,396	4,000	4,000	4,000
4420	Insurance	3,834	3,750	4,425	6,650
4430	Office Supplies	7,643	11,000	11,000	8,000
4440	Small Tools/Equipment	7,176	5,600	5,600	6,000
4460	Memberships/Dues	770	570	570	870
4462	Library Programming	-	7,000	8,000	15,000
4465	Rentals/Leases	3,674	9,630	7,000	12,600 ¹
4480	Other Operating	8,458	15,970	10,000	10,500
4510	Maintenance Contracts	6,661	24,175	18,848	33,670
4520	Maintenance and Repairs	6,148	6,000	6,000	8,500
4680	Special Events	4,505	7,050	6,000	5,000
	Total Operating	601,440	809,987	703,497	874,005

Library Department Expense

		FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
<u>Capital Outlay</u>					
4700	Equipment	217,000	-	-	-
4701	Library Collection	107,367	200,000	200,000	200,000
	Total Capital Outlay	324,367	200,000	200,000	200,000
	Total Expense	<u>\$ 925,807</u>	<u>\$ 1,009,987</u>	<u>\$ 903,497</u>	<u>\$ 1,074,005</u>

¹ Revenue associated with this line item, incorporated into General Fund miscellaneous income.

FY 13 Original Budget - FY 13 Projected Total	\$ (106,490)	-11%
FY 13 Operating Budget - FY 14 Operating Budget	\$ 64,018	8%
FY 13 Total Budget - FY 14 Total Budget	\$ 64,018	6%

Library Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Library Director	1	1	1
Assistant Library Director	1	1	1
Librarian	0	0	2
Library Tech II	2	2	2
Library Tech I	5	7	5
Total Full Time	9	11	11
Library Assistant	4	8	8
Total Part Time	4	8	8
Library Total	13	19	19

New Library Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>Workers Comp</u>	<u>Insurance</u>	<u>Total</u>
None		-	-	-			\$ -
Totals	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FY 14 Proposed Promotions

<u>Current Position</u>	<u>Current Salary</u>	<u>Proposed Position</u>	<u>Proposed Salary</u>	<u>Estimated Benefits</u>	<u>Total</u>
Library Tech I	29,037	Librarian	36,977	1,350	9,290
Library Tech I	27,851	Librarian	36,977	1,551	10,677
Totals	² <u>\$ 56,888</u>		<u>\$ 73,954</u>	<u>\$ 2,901</u>	<u>\$ 19,967</u>

Library Capital Outlay

<u>Account Number</u>	<u>Item</u>	<u>FY 14 Proposed</u>
4701	Collections	200,000
	4701 Total	\$ 200,000
	Total Capital Outlay	<u>\$ 200,000</u>

4195 Library Other Prof Fees

<u>Service</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Consulting on Public Computers	1,049	2,700	3,700	-
Information Tech Services	-	-	-	27,600
Janitorial Services (temporary)	9,829	-	2,897	-
Moving Expenses	-	36,630	-	-
	<u>\$ 10,878</u>	<u>\$ 39,330</u>	<u>\$ 6,597</u>	<u>\$ 27,600</u>

4460 Library Memberships

Vendors	Number of Members (FY14)	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Central Texas Library System	Institutional	-	-	-	300
Texas Library Association	4 members	770	520	520	520
Texas Municipal Library Directors Assoc	Institutional	-	50	50	50
		<u>\$ 770</u>	<u>\$ 570</u>	<u>\$ 570</u>	<u>\$ 870</u>

4510 Library Maintenance Contracts

Equipment	Term	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Air conditioner/heater	1 year	-	-	-	3,000
Apollo software	1 year	5,500	7,000	7,750	8,000
Biohazard Cleaning	1 year	-	-	-	2,500
Boiler/hygrometer inspection	1 year	-	-	-	500
Digital Local History Archive Hosting	1 year	-	-	-	4,200
Fiber Pole	1 year	-	1,000	923	1,000
Fire Prevention	1 year	700	750	750	1,110
Floor sealing	1 year	-	-	-	3,600
Pest Control	1 year	195	275	275	300
Public computer management	1 year	-	-	-	360
Public computer security	1 year	-	-	-	100
Security System	1 year	-	9,150	9,150	9,000
Starbucks Machine	1 year	-	6,000	-	-
		<u>\$ 6,661</u>	<u>\$ 24,175</u>	<u>\$ 18,848</u>	<u>\$ 33,670</u>



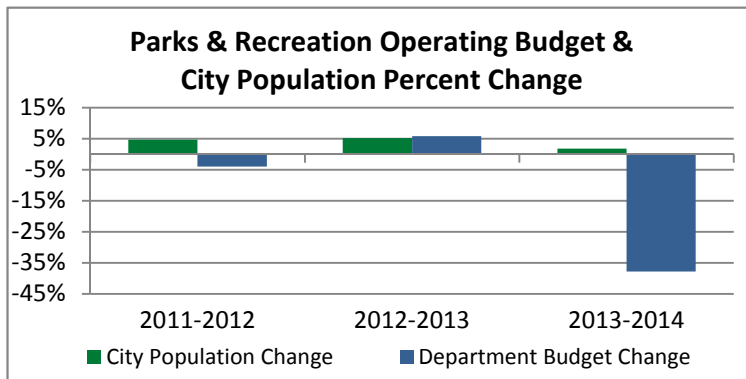
Parks & Recreation Department

Department Mission

The Pflugerville Parks and Recreation Department is dedicated to providing the citizens of Pflugerville with opportunities for increased health and wellness through recreational activities and safe park facilities that promote physical, emotional, intellectual, cultural, and social well-being for all members of the community.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 1,732,980	2,039,956	1,970,695	1,030,045	-50%	-48%
	Operations & Maintenance	598,177	660,163	678,483	653,842	-1%	-4%
	Supplies	81,186	76,450	77,950	37,976	-50%	-51%
	Services	27,104	13,500	38,545	14,500	7%	-62%
Capital Acquisition		191,832	2,982	2,982	230,000	7613%	7613%
Totals		\$ 2,631,280	\$ 2,793,051	\$ 2,768,655	\$ 1,966,363	-30%	-29%



Parks Personnel		
	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	29	8
Part Time	6	5
Seasonal*	130	121
Total	165	134

* Includes estimates for Pool & Pfun Camp staff.

FY 14 Budget Highlights

- Parks and Recreation operations have been functionally reorganized and a new department, Parks Maintenance has been created. These changes have caused a fluctuation in personnel, supplies, and operations.
- Purchase various small tools including chairs for the Senior Center, additional tools for the Community Gardens, fans for Farmer's Market, and TVs for the Recreation Center. (Supplies)
- Complete various repair and maintenance projects at various City parks and the Rec Center. (Operations & Maintenance)
- Increase funding to further maintain the Heritage House Museum and pools, including the replacement of sand filters at Mentzer Pool. (Operations)
- Construct a portion of Gilleland Creek Trail, with the acceptance of a trail gap grant award for \$172,000 and Deutschen Pfest matching funds totaling \$57,500. (Capital Acquisition)

Parks & Rec Department Expense

		FY 12	FY 13	FY 13	FY 14
		Actual	Budget	Projected	Proposed
		Total			
Operating					
4000	Salaries	941,087	1,173,503	1,136,708	442,653
4005	Overtime	8,996	12,000	4,000	-
4006	Overtime- Pfestivals	-	-	8,000	1,000
4010	Employee Incentives	13,392	12,600	14,400	4,900
4015	Employee Retirement	112,272	136,061	131,202	53,495
4020	Social Security/Medicare	70,964	89,680	89,680	34,314
4030	Workers Compensation	6,719	12,171	9,383	5,000
4040	Employee Insurance	124,741	166,643	150,936	54,306
4050	Unemployment Tax	8,282	10,798	4,570	3,376
4195	Other Professional Fees	27,104	13,500	38,545	14,500
4200	Gasoline	37,677	38,750	38,750	7,500
4201	Propane	4,347	4,000	4,500	1,000
4210	Vehicle Repair & Maintenance	18,003	13,000	13,000	2,500
4220	Equipment Repair	18,802	17,000	17,000	-
4300	Electricity	42,515	41,900	39,000	41,000
4310	Telephone	8,779	9,225	8,000	8,550
4320	Water (Heritage Park)	858	1,200	1,200	1,200
4330	Natural Gas	784	1,150	700	720
4405	Uniforms	6,646	8,350	8,350	500
4410	Training and Education	3,077	4,000	8,500	12,866
4420	Insurance	19,473	20,000	20,000	10,200
4430	Office Supplies	5,133	4,000	5,000	4,750
4440	Small Tools/Equipment	34,029	26,500	26,500	21,226
4460	Memberships/Dues	955	1,365	1,770	1,815
4465	Rentals/Leases	4,080	4,000	17,312	17,748
4470	Publications/Software	-	3,200	3,200	3,500
4472	Landscaping	5,728	6,000	6,000	-
4480	Other Operating	42,892	53,000	53,000	31,800
4510	Maintenance Contracts	29,899	57,473	52,609	14,550

Parks & Rec Department Expense

	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
4520 Maintenance and Repairs	109,162	75,500	75,500	114,578 ²
4650 Pool	116,014	150,000	135,000	202,000 ³
4651 Pool Salaries**	306,428	320,000	315,000	325,000
4652 Swim Team Expense	27,893	10,000	1,792	-
4653 Swim Team Salaries**	34,644	1,000	816	-
4661 Athletic Programs	----- new for FY 14 -----			10,315
4662 Recreation Programs	91,564	79,000	93,000	79,000
4664 Pfun Camp	24,440	22,200	24,500	24,500
4665 Pfun Camp Salaries**	105,455	105,500	106,000	106,000
4676 Senior Citizen Activities	3,905	4,500	4,500	10,000
4680 Special Programs	10,183	63,800	80,000	15,000
4681 Promotional Materials	----- new for FY 14 -----			10,000
4682 Heritage House Museum	3,697	5,000	5,000	40,000
4686 Lake Pflugerville	6,537	10,000	10,000	- ¹
4689 Farmers Market	2,292	2,500	2,750	5,000
Total Operating Expense	2,439,447	2,790,069	2,765,673	1,736,363
Capital Outlay				
4700 Equipment	62,046	-	-	-
4720 Improvements o/t Buildings	129,786	-	-	230,000
4730 Land	-	2,982	2,982	-
Total Capital Outlay	191,832	2,982	2,982	230,000
Total Expense	\$ 2,631,280	\$ 2,793,051	\$ 2,768,655	\$ 1,966,363
FY 13 Approved Budget - FY 13 Projected Total			\$ (24,396)	-1%
FY 13 Operating Budget - FY 14 Operating Budget			\$ (1,053,706)	-38%
FY 13 Total Budget - FY 14 Total Budget			\$ (826,688)	-30%

¹ Moved to Parks Maintenance Department.

² See subsequent pages for details.

³ Includes \$50,000 for replacement of sand filters at Mentzer Pool.

** Salaries include Social Security/Medicare & TEC

Parks & Rec Dept Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Parks and Recreation Director	1	1	1
Assistant Parks & Rec Director	0	1	1
Marketing & Event Coordinator ¹	0	1	0
Aquatic/Athletic Coordinator	1	1	1
Community Service Coordinator	0	1	1
Recreation Superintendent	1	1	1
Parks Maintenance Supervisor ²	1	1	0
Maintenance Tech II ²	2	2	0
Maintenance Tech I ²	11	11	0
Maintenance Specialist II ²	4	4	0
Maintenance Specialist I ²	2	2	0
Administrative Assistant	1	1	0
Admin Tech I	1	1	2
Recreation Center Receptionist	1	1	1
Total Full Time	26	29	8
Maintenance Tech I ²	1	1	0
Rec Center Receptionist	6	5	5
Community Service Coordinator	1	0	0
Total Part Time	8	6	5
Laborer ²	9	9	0
Pfun Camp Staff*	23	23	23
Pool Staff*	89	89	89
Swim Coach*	3	0	0
Instructors*	7	7	7
Nursery Attendants*	2	2	2
Total Seasonal/Temp Part Time	133	130	121
Parks & Rec Total	167	165	134

* This is an estimate of the total number of seasonal positions

¹ Personnel moved to the Administration Dept in FY14.

² Personnel moved to the newly created Parks Maintenance Dept in FY14.

Parks & Rec Dept Capital Outlay

Account Number	Item	FY 14 Proposed
4720	Gilleland Trail Construct trail between Swenson Farms Blvd and Heatherwilde Blvd along Gilleland Creek. Trail gap grant award received from Texas Parks and Wildlife Department for \$172,500; City match with Deutschen Pfest funds of \$57,500	\$ 230,000
	4720 Total	\$ 230,000
	Total Capital Outlay	<u>\$ 230,000</u>

4195 Parks & Rec Other Prof Fees

<u>Service</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Credit Card Fees	12,057	13,500	13,500	14,500
Job Posting	-	-	45	-
Temporary Admin Personnel	16,848	-	-	-
Skate Spot Design	-	-	25,000	-
	<u>27,104</u>	<u>\$ 13,500</u>	<u>\$ 38,545</u>	<u>\$ 14,500</u>

4460 Parks & Rec Dept Memberships

Vendors	Members (FY14)	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Keep Texas Beautiful	City-wide	-	75	115	135
National Recreation Park Association	4 members	360	360	450	600
Texas Public Pools Council	1 member	35	50	35	55
Texas Recreation and Park Society	Agency (10 board + 2 staff) + 5 staff	470	730	870	800
Texas Association of Municipal Information Officers (TAMIO)	None	65	150	75	-
Arbor Day Foundation	City-wide	25	-	25	25
Texas Amateur Athletic Federation (TAAF)	1 member	-	-	200	200
		<u>\$ 955</u>	<u>\$ 1,365</u>	<u>\$ 1,770</u>	<u>\$ 1,815</u>

4510 Parks & Rec Maint Contracts

Equipment	Location	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Elevator - Licensing	Rec Center	20	20	20	20
Elevator- Maintenance	Rec Center	2,849	2,709	2,626	3,000
Fire Alarm Inspection	Rec Center	-	700	700	750
Fire Alarm Monitoring	Rec Center	360	360	360	360
Fire Sprinklers Inspection	Rec Center	-	485	485	500
HVAC	Rec Center	955	1,520	1,880	3,100
Mowing Services	Various Park Facilities	23,175	47,219	43,675	-
Pest Control	Various Park Facilities	2,240	2,760	1,863	5,000
Security System- Heritage House	Heritage House	300	300	150	360
Security System- Rec Center	Rec Center	-	300	300	360
Weight Room Equipment	Rec Center	-	1,100	550	1,100
		<u>\$ 29,899</u>	<u>\$ 57,473</u>	<u>\$ 52,609</u>	<u>\$ 14,550</u>

¹ Moved to Parks Maintenance Department.

4520 Parks & Rec Dept Maint & Repair

<u>Account Number</u>	<u>Item</u>	<u>FY 14 Proposed</u>
4520	Resurfacing basketball courts throughout City parks	30,000
4520	Outdoor basketball backstop/backboard replacements	28,500
4520	Resurface tennis courts and basketball court at Windermere Park	20,000
4520	Rec center interior repainting	15,000
4520	Recreation Center Sign Replacement	10,000
4520	Re-finish wood floors in gym & dance room	2,200
4520	Parking lot striping at Rec Center	1,378
4520	Various other repairs & maintenance	7,500
Total Small Tools		<u>\$ 114,578</u>



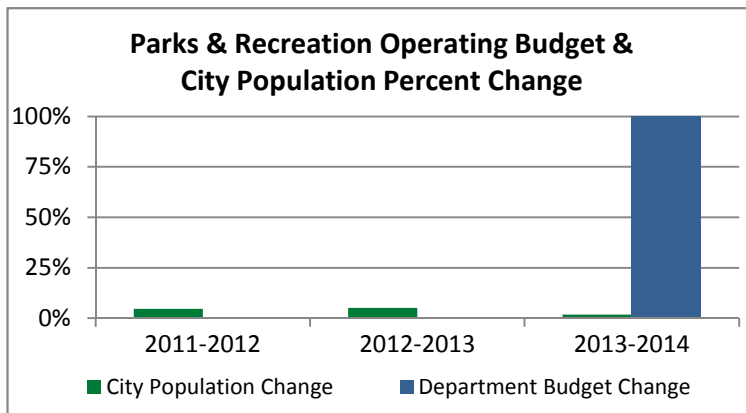
Parks Maintenance Department

Department Description

Maintain the City's parks and park facilities to the standard expected by citizens and users.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ -	-	-	989,847	100%	100%
	Operations & Maintenance	-	-	-	277,035	100%	100%
	Supplies	-	-	-	57,250	100%	100%
	Services	-	-	-	-	0%	0%
Capital Acquisition		-	-	-	15,000	100%	100%
Totals		\$ -	\$ -	\$ -	\$ 1,339,132	100%	100%



	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	0	20
Part Time	0	2
Seasonal	0	7
Total	0	29

New department for FY14.

FY 14 Budget Highlights

- Parks and Recreation operations have been functionally reorganized and this new department, Parks Maintenance has been created. These changes have caused a fluctuation in personnel, supplies, and operations.
- Increase contracted mowing. (Operations & Maintenance)
- Perform various repairs and maintenance of City parks and Lake Pflugerville. (Operations)
- Install a chain link fence at Wells Point Park. (Capital Acquisition)

Parks Maintenance Expense

	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
Operating				
4000 Salaries				682,353
New Personnel				-
4005 Overtime				4,000
4006 Overtime- Pfestivals				8,000
4010 Employee Incentives				9,500
4015 Employee Retirement				84,290
4020 Social Security/Medicare				53,845
4030 Workers Compensation				5,000
4040 Employee Insurance				135,766
4050 Unemployment Tax				7,093
4200 Gasoline				32,500
4201 Propane				5,000
4210 Vehicle Repair & Maintenance				15,500
4220 Equipment Repair				19,000
4310 Telephone				1,200
4405 Uniforms				8,500
4410 Training and Education				6,635
4420 Insurance				6,000
4430 Office Supplies				750
4440 Small Tools/Equipment				19,000
4465 Rentals/Leases				3,500
4472 Landscaping				7,500
4480 Other Operating				21,200
4510 Maintenance Contracts				75,000
4520 Maintenance and Repairs				103,000
4686 Lake Pflugerville				10,000
Total Operating Expense	-	-	-	1,324,132

Parks Maintenance Expense

	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
<u>Capital Outlay</u>				
4700 Equipment				-
4720 Improvements o/t Buildings				15,000
Total Capital Outlay	-	-	-	15,000
Total Expense	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,339,132</u>
FY 13 Approved Budget - FY 13 Projected Total			\$ -	n/a
FY 13 Operating Budget - FY 14 Operating Budget			\$ 1,324,132	100%
FY 13 Total Budget - FY 14 Total Budget			\$ 1,339,132	100%

Parks Maintenance Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Parks Maintenance Foreman	0	0	1
Maintenance Tech II	0	0	2
Maintenance Tech I	0	0	11
Maintenance Specialist II	0	0	4
Maintenance Specialist I	0	0	2
Total Full Time	0	0	20
Maintenance Tech I	0	0	2
Total Part Time	0	0	2
Seasonal Maintenance Tech	0	0	7
Total Seasonal/Temp Part Time	0	0	7
Parks & Rec Total	0	0	29

ParksMaintenance Capital Outlay

Account Number	Item	FY 14 Proposed
4720	Install chain link fence- Wells Point Park To separate fields and foot traffic from vehicle traffic	\$ 15,000
4720 Total		\$ 15,000
Total Capital Outlay		<u>\$ 15,000</u>

4510 ParksMaintenance Maint Contract

<u>Equipment</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Mowing Service	Various Park Facilities	-	-	-	75,000
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,000</u>

4520 ParksMaintenance Maint & Repair

<u>Account Number</u>	<u>Item</u>	<u>FY 14 Proposed</u>
4520	Reseal and stripe parking lots at Gilleland Creek & Pfluger Park	15,000
4520	Redressing crushed granite trail at Lake Pflugerville (2.9 miles)	15,000
4520	Replace the bollards and cable at Windermere Park with split rail fencing to match other parks	5,000
4520	Various other repairs & maintenance	68,000
Total Maintenance & Repair		\$ 103,000



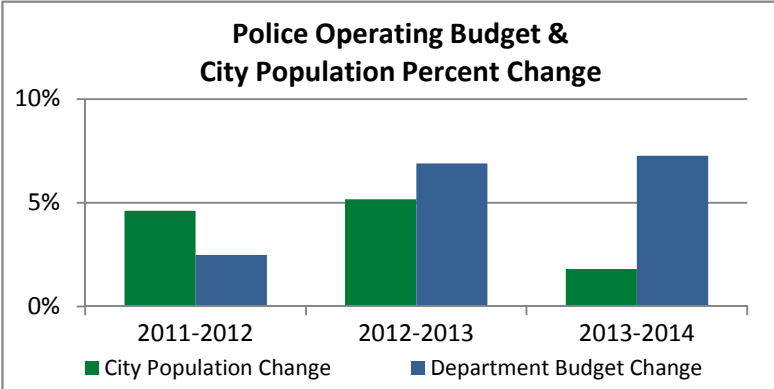
Police Department

Department Mission

The Police Department is dedicated to providing an environment where the citizens of Pflugerville are safe, protected from crime, harm and disorder, while showing respect, fairness and compassion, and upholding the constitutional rights of all who come in contact with members of the department.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 7,324,582	7,744,811	7,606,137	8,410,164	9%	11%
	Operations & Maintenance	835,704	901,565	873,180	973,476	8%	11%
	Supplies	346,517	433,413	422,000	350,189	-19%	-17%
	Services	17,861	18,215	18,485	25,174	38%	36%
Capital Acquisition		433,473	186,075	186,075	193,385	4%	4%
Totals		\$ 8,958,137	\$ 9,284,079	\$ 9,105,877	\$ 9,952,388	7%	9%



	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	101	106
Part Time	10	10
Seasonal	6	6
Total	117	122

FY 14 Budget Highlights

- Add positions for a Detective, I.T. Assistant, Dispatcher, and Property Crime Scene Tech. Move one position, Facilities Maintenance Technician, from Administration department (Personnel)
- Adjust salaries for commissioned positions to be more equitable with area employers. (Personnel)
- Replace two aging in-car camera systems and four aging hand-held radios. Acquire a trunked radio talk recording solution from Motorola. (Capital Acquisition)
- Replace one animal control truck with a new F150. (Capital Acquisition)
- Purchase a Ford Escape for the new Detective position. (Capital Acquisition)

Note: Nine patrol vehicles are scheduled for replacement with new Tahoes, funded by reserve.

Police Department Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	5,397,261	5,649,152	5,607,602	5,775,895
<i>New Personnel</i>			-	256,634
4005 Overtime	128,456	150,000	128,500	140,000
4006 Overtime - Pfestivals	-	-	50,000	50,000
4010 Employee Incentives	99,982	100,000	106,112	159,640
4015 Employee Retirement	718,126	728,315	672,626	788,388
4020 Social Security/Medicare	417,156	440,591	438,990	468,603
4030 Workers Compensation	40,078	46,255	52,510	55,136
4040 Employee Insurance	495,793	600,832	545,933	685,619
4050 Unemployment Tax	27,731	29,666	3,864	30,250
4195 Other Professional Fees	17,861	18,215	18,485	25,174
4200 Gasoline	254,828	214,200	209,000	230,000
4210 Vehicle Repair	73,232	75,000	65,000	65,000
4220 Equipment Repair	1,043	800	1,000	1,200
4300 Electricity	91,782	96,100	92,300	97,000
4310 Telephone	45,792	51,500	47,000	49,650
4330 Natural Gas	13,594	18,428	17,100	17,600
4405 Uniforms	85,016	106,190	106,190	151,200
4406 Vest Expense	23,775	19,900	19,000	20,000
4410 Training and Education	20,404	23,000	21,000	27,000
4420 Insurance	71,858	78,500	81,300	74,737
4430 Office Supplies	12,746	14,000	14,000	14,500
4434 Ammunition	12,761	25,000	25,000	27,000
4440 Small Tools/Equipment	62,711	156,213	160,000	54,689
4460 Memberships/Dues	7,331	21,581	18,497	22,474
4465 Rentals/Leases (copiers)	21,359	25,000	24,540	25,000
4470 Publications/Software	2,928	24,000	14,000	24,000
4475 Police Dogs	5,230	14,000	8,000	14,000
4480 Other Operating	37,351	44,500	42,000	44,500
4483 Code Enforcement Expense	2,775	6,500	3,500	5,000

Police Department Expense

	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
<u>Operating</u>				
4510 Maintenance Contracts	108,682	138,066	136,253	143,615
4520 Maintenance and Repairs	138,761	90,000	90,000	90,000
4677 Information Technology	11,633	13,300	13,300	31,800
4687 COPS Program	319	1,500	1,500	1,500
4692 Vehicle Impound	5,262	4,500	2,500	4,000
4696 Animal Shelter	68,589	70,000	80,000	85,000
4698 DARE	1,916	3,200	3,200	3,200
Total Operating	8,524,664	9,098,004	8,919,802	9,759,003
<u>Capital Outlay</u>				
4700 Equipment	433,473	186,075	186,075	193,385
4720 Improvements O/T Bldgs	-	-	-	-
Total Capital Outlay	433,473	186,075	186,075	193,385
Total	<u>\$ 8,958,137</u>	<u>\$ 9,284,079</u>	<u>\$ 9,105,877</u>	<u>\$ 9,952,388</u>

FY 13 Original Budget - FY 13 Projected Total	\$ (178,202)	-2%
FY 13 Operating Budget - FY 14 Operating Budget	\$ 660,999	7%
FY 13 Total Budget - FY 14 Total Budget	\$ 668,309	7%

Police Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Police Chief	1	1	1
Assistant Chief	1	1	1
Lieutenant	4	4	4
Sergeant	12	12	12
Corporal	9	18	19
Officer	48	39	39
Property Crime Scene Tech	0	0	1
Information Technology	1	1	1
I.T. Assistant	0	0	1
Civilian Director	1	1	1
Dispatch Supervisor	3	4	4
Dispatcher	9	9	10
Victim Services Director	1	1	1
Senior Records Clerk	1	1	1
Police Records Clerk	1	1	1
Animal Shelter Director	0	1	1
Animal Control Supervisor	1	1	1
Animal Control Officer	2	2	2
Code Enforcement	2	2	2
Admin Tech II	1	1	1
Admin Tech I	1	1	1
Facilities Maintenance Tech ¹	0	0	1
Total Full Time	99	101	106
Animal Control	2	4	4
Officer	6	5	5
Dispatcher	0	1	1
Total Part Time	8	10	10
School Crossing Guard	6	6	6
Total Seasonal & Temp Part Time	6	6	6
Police Department Total	113	117	122

¹ Position moved from Administration department.

New Police Department Personnel

<u>Position</u>	<u>Salary</u>	<u>13.11% Retire- ment</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insur- ance</u>	<u>Total</u>
Detective (Corporal)	58,080	7,614	4,443	270	1,104	6,800	78,311
I.T. Assistant	49,217	6,452	3,765	270	536	6,800	67,041
Property Crime Scene Tech	45,980	6,028	3,517	270	874	6,800	63,469
Dispatcher	33,616	4,407	2,572	270	148	6,800	47,813
Totals	\$ 186,893	\$ 24,502	\$ 14,297	\$ 1,080	\$ 2,662	\$ 27,200	\$ 256,634

Police Department Equity

<u>Position</u>	<u>Proposed Upgrades*</u>	<u>13.11% Retire- ment*</u>	<u>7.65% SS/Med Taxes*</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insur- ance</u>	<u>Total</u>
Equity Upgrades	102,333	13,416	7,828	-	-	-	123,577
Incentive Restructuring	76,260	9,998	5,834	-	-	-	92,092
Totals	\$ 178,593	\$ 23,414	\$ 13,662	\$ -	\$ -	\$ -	\$ 215,669

Adjust salary grade chart for various officer, corporal, sergeant, and lieutenant positions to be more equitable with area employers. Restructure the incentives for commissioned officers and dispatch personnel to align with area employers.

No additional insurance, TEC, or TWC costs because the positions are existing.

*Costs are included in the appropriate expenditure category on the expense page, they are not reported separately.

Police Capital Outlay

Account Number	Item	FY 14 Proposed
4700	In Car Camera Systems (2) Replace 10 year old systems in replacement tahoes	\$ 10,161
4700	Motorola Hand Held Radios (4) Staggered replacement of radios that will be end-of-life in 2016.	\$ 23,616
4700	Police K-9 Replace K-9 Dillon.	\$ 6,800
4700	Security/Parking Gates To stop thru-traffic in the Justice Center parking lot.	\$ 8,650
4700	Thermal Imager Provide night vision to aid officers in night searches.	\$ 7,000
4700	Trunked Radio Talk Recording Solution Replace current trunked Dictaphone logging solution.	\$ 77,937
4700	NICE Radio Recording Equipment For use with the trunked radio talk recording solution.	\$ 15,685
4700	ACO Replacement Truck- Ford F150 Replace unit 219 (13 years old, over 93,000 miles).	\$ 21,092
4700	Ford Escape Vehicle for proposed new detective position.	\$ 22,444
	4700 Total	\$ 193,385
	Total Capital Outlay	\$ 193,385
	Total Non-Capital	\$ 2,970
		\$ 196,355

Funded from Reserve

4700	Tahoes (9) Replace units: 305, 317, 344, 346, 348, 349, 350, 373, 405	\$ 330,359
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4195 Police Other Professional Fees

Service	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Audit	2,039	-	-	2,039
Backup IT services	-	-	-	4,000
Case related medical testing	3,251	8,550	8,550	8,900
Courier Service	29	-	50	50
Officer Debriefing	150	300	300	300
Offsite backup	3,740	3,120	3,120	3,120
Patrol Officer Bonds	362	375	375	375
Police Consulting	7,450	5,000	5,000	5,000
Quick Track Activation	-	70	70	70
Police Physical Exams	140	-	520	520
Psychological Evaluations	700	800	500	800
Total	\$ 17,861	\$ 18,215	\$ 18,485	\$ 25,174

4440 Police Small Tools

Account Number	Item	FY 14 Proposed
4440	Lightbar for 1 new ACO truck	\$ 1,493
4440	Lights & Emergency Equipment for 1 new Ford Escape	\$ 350
4440	1 ID Maker	\$ 4,286
4440	6 Tasers	\$ 11,962
4440	2 Multi Bank Radio Charges	\$ 1,972
4440	6 Shoulder Mikes	\$ 540
4440	Various other small tools	\$ 34,086
Total		\$ 54,689

4460 Police Department Memberships

Vendors	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Accurint	-	265	265	300
ARIC (Austin Regional Intelligence Center)	-	9,360	9,360	10,000
CAPCOG Emergency Notification System	1,239	1,300	1,300	1,300
Capital Area Law Enforcement	-	20	20	20
Central Texas Crime Prevention	-	60	60	60
Code Officer Certification	-	111	111	111
I.A. Property & Evidence	-	50	50	50
International Association of Chiefs of Police (IACP)	120	260	260	260
International Association of Chiefs of Police Network (IACPNET)	800	800	800	800
Leads on-line (pawn shops)	2,148	2,200	2,148	2,200
NIXLE (messaging system)	1,600	1,600	1,600	1,600
NNDDA (canine certification)	85	240	240	480
The Productivity Center (TCLEDDS)	875	1,500	1,500	1,500
Texas Crime Prevention Association (TCPA)	30	60	60	60
Texas DARE Officers Association	-	50	50	50
Texas Department of Health	57	200	200	200
Texas Police Association	-	30	-	-
Texas Police Chiefs Association	377	350	348	348
Texas Police Chiefs Association (Accreditation)	-	3,000	-	3,000
Texas Victim Services Association	-	25	25	25
U.S. ID Manual	-	100	100	110
Total	\$ 7,331	\$ 21,581	\$ 18,497	\$ 22,474

4510 Police Maintenance Contracts

<u>Equipment</u>	<u>Term</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
2 Factor Support	1 year	Pfennig Ln.	-	-	-	850
911 Recorder	1 year	Pfennig Ln.	-	2,788	2,788	3,000
Antivirus Software	1 year	Pfennig Ln.	1,438	1,800	1,800	1,800
Coalition Radio Fees	1 year	City-wide	38,512	53,810	53,810	54,110
Connectivity Software	1 year	Pfennig Ln.	660	660	660	700
Consoles Service Contracts	1 year	Pfennig Ln.	6,706	6,897	6,907	7,500
Boiler Licensing	1 year	Pfennig Ln.	-	-	220	220
Generators	1 year	Pfennig Ln.	1,251	2,340	1,700	1,750
Incode Maintenance	1 year	Pfennig Ln.	39,530	51,957	51,957	55,000
L3 Communications	1 year	Various	2,709	4,895	4,895	4,895
Pest Control	1 year	Pfennig Ln.	578	1,300	1,300	1,300
Range Maintenance	1 year	Pfennig Ln.	-	4,000	2,500	4,000
Smart Net	2 year	Pfennig Ln.	618	-	-	618
Software Upgrade & Warranty	1 year	Pfennig Ln.	999	1,000	1,000	1,000
Sprinkler Inspection	1 year	Pfennig Ln.	2,844	3,000	2,844	3,000
Syringe Disposal	1 year	Pfennig Ln.	-	550	550	550
UPS Maintenance	1 year	Pfennig Ln.	-	3,069	3,322	3,322
Total			\$ 108,682	\$ 138,066	\$ 136,253	\$ 143,615

Information Technology

<u>Item</u>	<u>FY 14 Proposed</u>
Two factor authentication software for operation of mobile data computers in vehicles. New CJIS requirement.	14,000
Ten desktop computers.	14,000
Two dispatch work stations with additional memory and processing speed.	3,800
Information Technology Total	\$ <u>31,800</u>



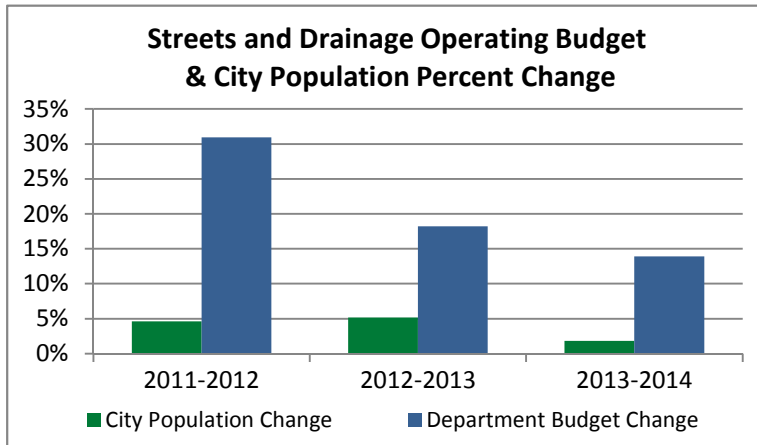
Streets and Drainage Department

Department Mission

Maintain streets, drainage, and rights-of-way in a professional, efficient and cost effective manner.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 857,367	993,271	967,460	1,112,569	12%	15%
	Operations & Maintenance	\$ 1,057,158	1,272,950	1,234,700	1,460,051	15%	18%
	Supplies	\$ 62,237	68,000	65,000	86,000	26%	32%
	Services	\$ -	-	-	-	0%	0%
Capital Acquisition		\$ 25,784	109,000	99,755	44,000	-60%	-56%
Totals		\$ 2,002,546	\$ 2,443,221	\$ 2,366,915	\$ 2,702,620	11%	14%



Streets and Drainage Department Personnel

	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	21	22
Part Time	0	0
Seasonal	4	4
Total	25	26

FY 14 Budget Highlights

- Hire a traffic engineer and award promotions and increases. (Personnel)
- Increase funding for drainage improvement, street overlay, and pavement marking programs. (Operations and Maintenance)
- Add resources through the purchase a tack trailer. (Capital Acquisition)
- Acquire a new 3/4 ton truck to replace an aging, high mileage truck. (Capital Acquisition)
- Increase funding for small tools and equipment as well as gasoline. (Supplies)

Note: A dump truck will be purchased with reserve funds.

Streets and Drainage Department Expense

	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
Operating				
4000 Salaries	597,390	687,364	676,944	686,129
<i>New Personnel & Promotions</i>				98,428
4005 Overtime	8,366	8,000	6,000	6,000
4006 Overtime- Pfestivals	-	-	2,000	2,100
4010 Employee Incentives	11,792	12,600	9,200	9,200
4015 Employee Retirement	76,963	85,445	85,844	89,340
4020 Social Security/Medicare	46,007	52,628	52,096	53,812
4030 Workers Compensation	15,794	16,000	17,788	18,677
4040 Employee Insurance	95,391	124,905	114,694	142,554
4050 Unemployment Tax	5,664	6,329	2,894	6,329
4200 Gasoline	42,455	40,000	42,000	50,000
4201 Propane	4,965	8,000	5,000	5,000
4210 Vehicle Repair	15,827	25,000	25,000	25,000
4220 Equipment Repair	32,038	30,000	42,000	35,000
4300 Electricity	1,319	2,150	-	-
4301 Electricity - Street and Traffic Lights	530,217	563,000	525,000	540,000
4310 Telephone	3,479	3,775	3,800	3,900
4405 Uniforms	5,970	8,400	6,000	8,400
4410 Training and Education	1,230	10,000	5,200	5,000
4420 Insurance	10,783	11,625	15,700	12,500
4430 Office Supplies	982	2,000	2,000	2,000
4433 Chemicals	2,283	3,000	1,000	1,000
4440 Small Tools/Equipment	11,552	15,000	15,000	28,000
4465 Rentals/Leases	2,296	3,000	3,000	10,000
4470 Publications/Software	404	1,000	1,000	2,250
4480 Other Operating Expenses	20,118	20,000	20,000	20,000
4500 Street Repairs (in house)	58,431	125,000	125,000	125,000
4501 Overlay Program (contracted)	185,189	250,000	250,000	300,000
4502 ROW/Drainage Projects	61,280	60,000	60,000	75,000
4504 Pavement Marking (contracted)	-	-	-	90,000
4510 Maintenance Contracts	48,240	75,000	68,000	143,000
4520 Maintenance and Repairs	6,732	10,000	10,000	15,000
4525 Signs & Signals	73,606	75,000	75,000	50,000

Streets and Drainage Department Expense

	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
Total Operating	1,976,762	2,334,221	2,267,160	2,658,620
<u>Capital Outlay</u>				
4700 Equipment	25,784	109,000	99,755	44,000
Total Capital Outlay	25,784	109,000	99,755	44,000
Total Expense	<u>\$ 2,002,546</u>	<u>\$ 2,443,221</u>	<u>\$ 2,366,915</u>	<u>\$ 2,702,620</u>

FY 13 Original Budget - FY 13 Projected Total	\$ (76,306)	-3%
FY 13 Operating Budget - FY 14 Operating Budget	\$ 324,399	14%
FY 13 Total Budget - FY 14 Total Budget	\$ 259,399	11%

Department Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Field Operations Superintendent	1	1	1
Traffic Engineer	0	0	1
Street Foreman	1	1	1
Drainage Foreman	0	0	1
Crew Leader	0	3	3
Heavy Equipment Operator III	3	0	0
Laborer III	1	0	0
Equipment Operator III	0	1	1
Heavy Equipment Operator II	2	0	0
Equipment Operator II	0	4	7
Laborer II	2	0	0
Sign Shop Tech II	1	1	2
Equipment Operator I	0	10	5
Laborer I	10	0	0
Total Full Time	21	21	22
Seasonal Laborer	4	4	4
Total Seasonal & Temp Part Time	4	4	4
Street Department Total	25	25	26

Department implemented a change in title structure in FY 13.

Streets and Drainage New Department Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
Traffic Engineer (EIT)	55,314	7,252	4,232	270	2,915	6,800	76,782
Totals	¹ \$ 55,314	\$ 7,252	\$ 4,232	\$ 270	\$ 2,915	\$ 6,800	\$ 76,782

FY 14 Proposed Promotions

<u>Current Position</u>	<u>Current Salary</u>	<u>Proposed Position</u>	<u>Proposed Salary</u>	<u>Estimated Benefits</u>	<u>Total</u>
Equipment Operator I	23,005	Equipment Operator II	24,385	235	1,615
Equipment Operator I	23,691	Equipment Operator II	25,112	242	1,663
Equipment Operator I	27,955	Equipment Operator II	29,632	285	1,962
Equipment Operator I	26,520	Sign Tech II	28,111	271	1,862
Equipment Operator I	23,800	Crew Leader	29,231	923	6,354
Crew Leader	31,907	Drainage Foreman	38,906	1,190	8,189
Totals	⁶ \$ 156,878		\$ 175,378	\$ 3,145	\$ 21,645

Total proposed new personnel & promotions **\$ 98,428**

Streets and Drainage Dept Capital Outlay

<u>Account Number</u>	<u>Item</u>	<u>FY 14 Proposed</u>
4700	Asphalt Tack Sprayer To apply tack coating prior to asphalt application	17,000
4700	3/4 Ton Truck (replaces #221) Replace a 2000 F-250 with 160,000 miles	27,000
	4700 Total	\$ 44,000
	Total Capital Outlay	<u>\$ 44,000</u>

Funded from Reserve

4700	Dump Truck To rehab neglected drainage areas as part of the drainage program.	90,000
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4510 Streets and Drainage Maintenance Contracts

<u>Equipment/Service</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Drainage Improvements	Various	-	-	-	75,000
Mowing - contracted	Various	48,240	75,000	68,000	68,000
		<u>\$ 48,240</u>	<u>\$ 75,000</u>	<u>\$ 68,000</u>	<u>\$ 143,000</u>



Utility Fund Summary

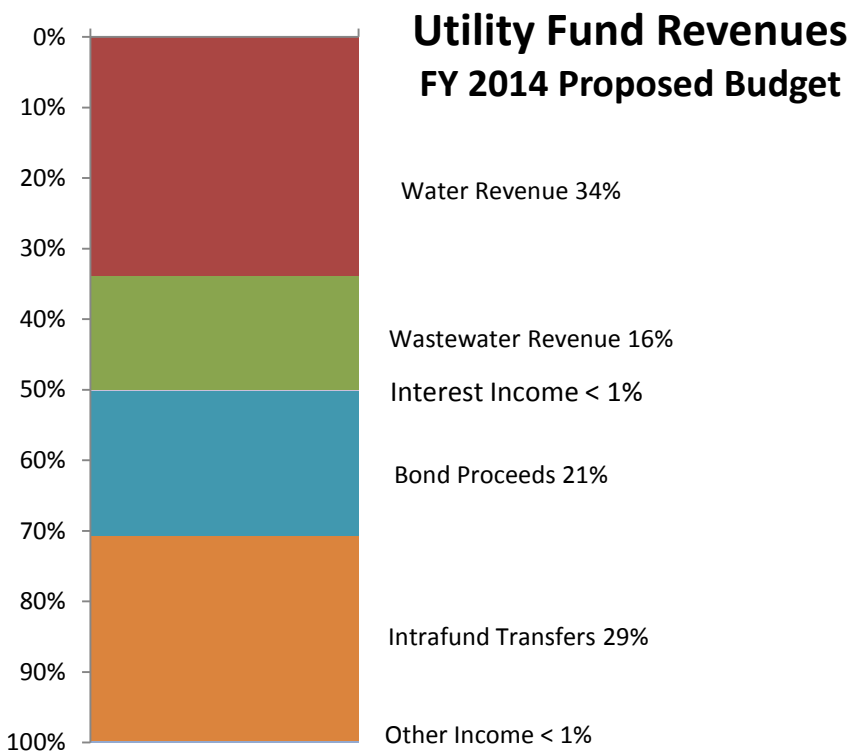
	FY 12 Actual	FY 13 Amended Budget	FY 13 Projected Total	FY 14 Proposed Budget
Revenues				
Water	13,309,094	14,332,138	13,981,591	23,647,555
Wastewater	7,553,394	7,943,233	8,090,765	12,040,725
Solid Waste	3,622,520	3,600,000	3,750,000	3,750,000
Total	<u>\$ 24,485,008</u>	<u>\$ 25,875,371</u>	<u>\$ 25,822,356</u>	<u>\$ 39,438,280</u>
Expenses				
Utility Administration	2,939,772	3,985,217	3,735,580	4,022,576
Utility Maintenance	897,243	990,039	959,110	1,073,305
Water Treatment	2,448,959	2,541,757	2,486,243	4,491,164
Water Distribution	6,481,355	7,845,596	7,472,806	15,166,108
Wastewater Collection	1,231,865	2,450,636	1,804,382	6,938,087
Wastewater Treatment	2,652,570	3,370,617	2,886,233	3,056,154
Solid Waste	3,622,798	3,600,000	3,750,000	3,750,000
Total	<u>\$ 20,274,562</u>	<u>\$ 24,783,862</u>	<u>\$ 23,094,354</u>	<u>\$ 38,497,394</u>
Revenues over (under) expenses	\$ 4,210,446	\$ 1,091,509	\$ 2,728,002	\$ 940,886
		<u>10% of Operating Expense =</u>	<u>\$ 2,433,522</u>	
		Estimated Beginning Fund Balance FY 14	<u>\$ 8,459,952</u>	



Utility Fund Revenue Summary

(excluding Solid Waste)

	FY 12 Actual	FY 13 Amended Budget	FY 13 Projected Total	FY 14 Proposed Budget	% Change FY13 - FY14 Budget	% Change FY13 Projected to FY14 Proposed
Water Revenue	12,538,031	11,760,638	11,764,638	12,071,693	3%	3%
Wastewater Revenue	5,757,738	5,689,250	5,691,500	5,803,270	2%	2%
Impact Fee Revenue	1,118,223	-	1,290,000	-	n/a	n/a
Interest Income	25,409	16,500	23,400	18,500	12%	-21%
Bond Proceeds	-	2,372,983	747,000	7,329,222	209%	881%
Intrafund Transfers	1,149,031	2,332,320	2,132,320	10,359,915	344%	386%
Other Income	274,056	103,680	423,498	105,680	2%	-75%
Total	\$ 20,862,488	\$ 22,275,371	\$ 22,072,356	\$ 35,688,280	60%	62%



Budget Summary

Water and Wastewater user fees continue to be the largest source of external income for the Utility Fund, comprising approximately 50% of the Utility Fund's total revenue. Water revenue is budgeted to increase slightly over FY 13 projections, despite the mid-year end of one of the take-or-pay contracts. Wastewater revenues are anticipated to increase slightly with area growth at a 2% level. Intrafund transfers will continue to be used to fund wastewater debt service and water and wastewater capital improvement projects from accumulated water and wastewater impact fees and fund balance. While available and new bond funds will be used to fund capital improvement projects. Interest rates remained flat in FY 13 and future interest revenue estimates continue to be conservative.

Water Department Revenue

	FY 12 Actual Total	FY 13 Amended Budget	FY 13 Projected Total	FY 14 Proposed Budget
3100 Water Revenue	10,577,558	9,883,800	9,883,800	10,279,152
3101 Wholesale Water - Manville	1,447,310	1,345,025	1,345,025	1,345,025
3102 Wholesale Water - Windermere	290,833	325,000	325,000	325,000
3104 Wholesale Water- Manor	215,488	205,313	205,313	119,766
3105 Parts/Taxable	843	750	1,000	750
3120 Tap Fees	6,000	750	4,500	2,000
3125 Fire Hydrant Testing Fee	-	-	3,000	2,000
3700 Service Fees	81,988	75,000	75,000	75,000
3710 Interest Income	4,584	5,000	5,000	6,000
3720 Miscellaneous Income	14,617	15,000	33,500	15,000
3729 Insurance Claim Revenue	1,513	-	-	-
3850 Sale of Fixed Assets	5,355	-	53	-
Operating revenue	\$ 12,646,087	\$ 11,855,638	\$ 11,881,191	\$ 12,169,693
3136 Impact fees	511,842	-	500,000	-
3711 Non-operating Interest	3,683	3,000	3,400	3,000
3362 SECO Grant	125,490	-	-	-
3373 Oncor Electric Rebates / grant	21,993	-	-	-
3735 Impact Fee Transfer (DS funding)	-	1,000,000	1,000,000	500,000
3735 Impact Fee Transfer (CIP funding)	-	-	-	-
3880 NE Travis Cty Util Dist (final payment)	-	-	-	-
3725 Bond Proceeds (Issue premium)	-	-	-	3,038,262
3725 Existing Bond Funds (CIP funding)	-	1,373,500	597,000	-
3900 Fund Balance Transfer (DS funding)	-	-	-	-
3900 Fund Balance Transfer (CIP funding)	-	100,000	-	7,436,600
3900 Membrane Replacement Escrow (CIP funding)	-	-	-	500,000
Other revenue	\$ 663,007	\$ 2,476,500	\$ 2,100,400	\$ 11,477,862
Total revenue	\$ 13,309,094	\$ 14,332,138	\$ 13,981,591	\$ 23,647,555

Wastewater Department Revenue

	FY 12 Actual Total	FY 13 Amended Budget	FY 13 Projected Total	FY 14 Proposed Budget
3110 Wastewater	5,749,011	5,688,500	5,688,500	5,802,270
3120 Wastewater Tap Fees	8,728	750	3,000	1,000
3710 Interest Income	4,584	3,500	5,000	4,500
3720 Miscellaneous Income	-	-	57,720	-
3726 Rental Income	4,680	4,680	4,680	4,680
3729 Insurance Claim Revenue	-	-	-	-
3741 Recycling Center	14,638	9,000	9,500	9,000
3850 Sale of Fixed Assets	3,783	-	45	-
Operating revenue	\$ 5,785,423	\$ 5,706,430	\$ 5,768,445	\$ 5,821,450
3139 Impact Fees	606,381	-	790,000	-
3711 Non-Operating Interest	12,559	5,000	10,000	5,000
3732 Transfer from Escrow-Mellenbruch Colo Sand Dr	-	-	240,000	-
3735 Impact Fee Transfer (DS funding)	1,149,031	1,132,320	1,132,320	1,223,315
3735 Impact Fee Transfer (CIP funding)	-	-	-	-
3725 Bond Proceeds	-	-	-	348,018
3725 Existing Bond Funds (CIP funding)	-	999,483	150,000	3,942,942
3900 Fund Balance Transfer (CIP funding)	-	100,000	-	700,000
Other revenue	\$ 1,767,971	\$ 2,236,803	\$ 2,322,320	\$ 6,219,275
Total Revenue	\$ 7,553,394	\$ 7,943,233	\$ 8,090,765	\$ 12,040,725

Utility Long-Term Debt Service

Bond Issue	Annual Payment Amounts			
	Water		Wastewater	
	Principal	Interest	Principal	Interest
2003 Combination Tax and Revenue	323,050	13,326	113,750	4,692
2003-A Combination Tax and Revenue	100,800	8,012	19,200	1,526
2004 Combination Tax and Revenue	85,250	25,718	137,500	41,481
2005 Combination Tax and Revenue	-	-	268,600	537,783
2009A Combination Tax and Revenue	-	-	136,400	276,637
2009 Limited Tax Refunding*	314,500	21,199	129,500	8,729
2010 Limited Tax Refunding**	115,200	215,046	-	-
2012 Limited Tax Refunding***	181,038	1,565,396	66,959	578,982
Totals	<u>\$ 1,119,838</u>	<u>\$ 1,848,697</u>	<u>\$ 871,909</u>	<u>\$ 1,449,830</u>

* 2009 Refunding issue, included refunding of 1993, 1999, and 2000 Revenue bonds

** 2010 Refunding issue, included partial refunding of 2002 Certificates of Obligation.

***2012 Refunding issue, included partial refunding of 2002, 2003, 2003A, and 2004 Certificates of Obligation.

Outstanding Utility Fund Debt

Date of Issue/ Type of debt	Amount of Issue	Bond Principal Balance as of September 30, 2013	Construction funds remaining to be spent as of September 30, 2013
2003 Tax & Revenue CO's*	\$17,116,800	\$436,800	\$0
The funds from this bond issue are being used for the Colorado River Supply Project, the Kennemer Wastewater Plant and the Kelly Lane Wastewater Interconnect.			
2003A Tax & Revenue CO's*	\$26,645,000	\$250,000	\$0
The funds from this bond issue are being used for the Colorado River Supply Project and the Weiss Lane Interceptor Project.			
2004 Tax & Revenue CO's*	\$12,813,800	\$1,573,340	\$0
The funds from this bond issue are being used to complete the Colorado River Supply Project and to expand the wastewater treatment plant.			
2005 Tax & Revenue CO's*	\$12,529,200	\$10,925,620	\$0
The funds from this bond issue will be used for the purchase of the Kelly Lane Wastewater Treatment Plant.			
2009A Tax & Revenue CO's*	\$6,542,400	\$6,166,125	\$3,019,859
The funds from this bond issue will be used for the Wilbarger Wastewater Treatment Plant and Wilbarger Interceptor.			
2009 Limited Tax Refunding Bonds	\$2,693,530	\$1,104,000	\$0
The funds from this refunding were used to retire and refinance the 1993, 1999 and 2000 revenue debt.			
2010 Limited Tax Refunding Bonds	\$5,680,800	\$5,450,400	\$0
The funds from this refunding were used to refinance and partially retire the 2002 Certificates of Obligation.			
2012 Limited Tax Refunding Bonds	\$47,443,000	\$47,374,600	\$0
The funds from this refunding were used to refinance and partially retire the 2002, 2003, 2003A, 2004 Certificates of Obligation.			
Totals	\$131,464,530	\$73,280,885	\$3,019,859

* Combination Tax and Revenue Certificates of Obligation

Utility Reserve and Trust Funds

Wastewater Impact Fees

Beginning Balance, October 1, 2012		\$	5,111,912
Revenues - as of 7/31/13			
	Impact Fees		704,427
	Interest		4,626
			709,053
Expenditures			
	Transfer for Capital Projects		-
	Transfer for debt service		1,132,320
			(1,132,320)
Estimated Ending Balance, September 30, 2013		\$	4,688,645

Water Impact Fees

Beginning Balance, October 1, 2012		\$	1,457,191
Revenues - as of 7/31/13			
	Impact Fees		462,864
	Interest		1,340
			464,204
Expenditures			
	Transfer for Capital Projects		-
	Transfer for debt service		1,000,000
			(1,000,000)
Estimated Ending Balance, September 30, 2013		\$	921,395

Impact fees are assessed to developers to help defray a portion of the costs that naturally result from increased development. By Texas law, these fees must be used for capital acquisition or debt service related to capital projects.

Membrane Escrow

Beginning Balance, October 1, 2012		\$	502,511
Revenues			
	interest		442
			442
Expenditures			
			-
Estimated Ending Balance, September 30, 2013		\$	502,953

The Membrane Escrow account is available to defray the cost of replacing the Water Treatment plant membranes in the future.

Utility Fund Capital Improvement Projects

Water Projects - General	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
1. Pfennig Ground Storage Tank & yard piping upgrades	\$ 85,000	\$ 1,000,000	-	-	-	-
2. Pfennig pump station upgrades (2 pumps)	120,000	600,000	-	-	-	-
3. Pflugerville Pkwy transmission main ext & connection to Pfennig BPS	114,000 *	911,700	-	-	-	-
4. Pfennig Lane transmission main from Rocky Creek to FM 685	52,300 *	416,700	-	-	-	-
5. Pfennig Lane transmission main upgrade from Rocky Creek to Railroad	12,200 *	200,300	-	-	-	-
6. Downtown pressure zone re-delineation - PRVs & check valve	25,000	175,000	-	-	-	-
7. Kelly Lane transmission main - SH 130 to Falcon Pointe	-	1,032,900	-	-	-	-
8. Weiss Lane Transmission Line from WTP to Sorrento at Hidden Lake Crossing	-	-	190,300	1,521,700	-	-
9. Pecan Street at Parkway Drive Interconnect	-	300,000	-	-	-	-
10. Water Treatment plant membrane replacement	-	1,900,000	1,600,000	900,000	-	-
11. Colorado Sand transmission main (TIRZ?)	310,000 *	-	-	-	-	-
12. New well - locating and construction	-	1,400,000	-	-	-	-
Total Water Projects - General	718,500	7,936,600	1,790,300	2,421,700	-	-
Funding sources:						
Transfer from Fund balance	-	(7,436,600)	(1,790,300)	-	-	-
Membrane replacement escrow	-	(500,000)	-	-	-	-
Existing bond funds #31	(718,500)	-	-	-	-	-
New Bond Issue	-	-	-	(2,421,700)	-	-
Water Projects - Manville/Windermere						
13. Elevated storage tank	-	630,000	5,040,000	-	-	-
14. Wilke Ridge transmission main to elevated storage	142,150	-	1,279,350	-	-	-
Total Water Projects - Manville/Windermere	142,150	630,000	6,319,350	-	-	-
Funding sources:						
Transfer from Fund balance	(142,150)	-	-	-	-	-
New Bond Issue	-	(630,000)	(6,319,350)	-	-	-
Water Projects - Windermere						
15. Extend main Pfennig Lane from Swenson Farms to Gazania	18,375	128,625	-	-	-	-
16. Extend main Black Locust from Golden Eagle to Gazania	44,000	308,000	-	-	-	-
17. Extend main from Black Locust to Pflugerville Pkwy to Heatherwilde	95,425	667,975	-	-	-	-
18. Extend main Pflugerville Parkway from Heatherwilde to Picadilly	56,300	394,100	-	-	-	-
Total Water Projects - Windermere	214,100	1,498,700	-	-	-	-
Funding sources:						
Transfer from Fund balance	(214,100)	-	-	-	-	-
New Bond Issue	-	(1,498,700)	-	-	-	-

* Contracts have been issued.

Utility Fund Capital Improvement Projects

Water Projects - NTCMUDS	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
19. Extend main Pflugerville Parkway to Mammoth Cave to Great Basin	\$ 21,000	\$ 147,000	-	-	-	-
20. Connect main Pflugerville Parkway to Heatherwildle	6,250	43,750	-	-	-	-
21. Construct main Pflugerville Parkway to Dansworth to Regis	8,750	61,250	-	-	-	-
22. Construct main Heatherwildle from Kingston Lacy to New Meister	37,938	265,562	-	-	-	-
23. Construct main Heatherwildle from Wilke Ridge to Great Basin	22,500	157,500	-	-	-	-
24. Extend main New Meister from MKT ROW to Timothy John	17,500	122,500	-	-	-	-
25. Construct main Wilke Ridge from Pflugerville Parkway to North Cascades	16,000	112,000	-	-	-	-
Total Water Projects - NTCMUDS	129,938	909,562	-	-	-	-
Funding sources:						
Transfer from Fund balance	(129,938)	-	-	-	-	-
New Bond Issue	-	(909,562)	-	-	-	-

TOTAL WATER PROJECTS	\$ 1,204,688	\$ 10,974,862	\$ 8,109,650	\$ 2,421,700	\$ -	\$ -
Fund Balance	(486,188)	(7,436,600)	(1,790,300)	-	-	-
Bond funds	(718,500)	-	-	-	-	-
New Bond issue	-	(3,038,262)	(6,319,350)	(2,421,700)	-	-

Wastewater Projects	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
A. Rowe Loop Wastewater service extension	\$ 150,000	\$ 700,000	-	-	-	-
B. Sorrento/Carmel lift station and force main	524,200	2,970,300	-	-	-	-
C. Sorrento Interceptor Phase 1	233,100	1,320,660	-	-	-	-
D. Lakeside Interceptor Phase 1	-	-	-	133,100	754,422	-
E. SH 45 Connector interceptor	-	-	120,600	683,221	-	-
F. Central WWTP Capacity Expansion	-	-	-	1,239,750	-	-
G. New Sweden package treatment plant	-	-	480,000	2,720,000	-	-
Total Capital Improvement Project Expenses - Wastewater	907,300	4,990,960	600,600	4,776,071	754,422	-

Funding sources - Wastewater:						
Transfer from Fund balance	-	(700,000)	-	-	-	-
Existing bond funds #31	(907,300)	(3,942,942)	-	-	(754,422)	-
New Bond Issue	-	(348,018)	(600,600)	(4,776,071)	-	-

TOTAL FUNDING SOURCES - WATER & WASTEWATER						
Transfer from Fund balance	\$ (486,188)	\$ (8,636,600)	\$ (1,790,300)	-	-	(754,422)
Existing bond funds #31	\$ (1,625,800)	\$ (3,942,942)	-	-	-	-
New Bond Issue	-	(3,386,280)	(6,919,950)	(7,197,771)	-	-
Total Proposed Water and Wastewater CIP Expense	\$ (2,111,988)	\$ (15,965,822)	\$ (8,710,250)	\$ (7,197,771)	\$ (754,422)	\$ -
Fund balance remaining:	\$ 11,000,000	\$ 4,330,145	\$ 4,212,171	\$ 5,380,478	\$ 5,796,056	\$ 5,796,056

Solid Waste Summary

Revenue	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
Solid Waste	3,622,520	3,600,000	3,750,000	3,750,000
Total Revenue	<u>\$ 3,622,520</u>	<u>\$ 3,600,000</u>	<u>\$ 3,750,000</u>	<u>\$ 3,750,000</u>

Operating	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
Franchise Fee	288,404	331,465	274,402	274,402
Sales Tax	259,675	258,285	268,893	268,893
Monthly Solid Waste Services	3,074,720	3,010,250	3,206,705	3,206,705
Total Operating Expense	<u>\$ 3,622,798</u>	<u>\$ 3,600,000</u>	<u>\$ 3,750,000</u>	<u>\$ 3,750,000</u>



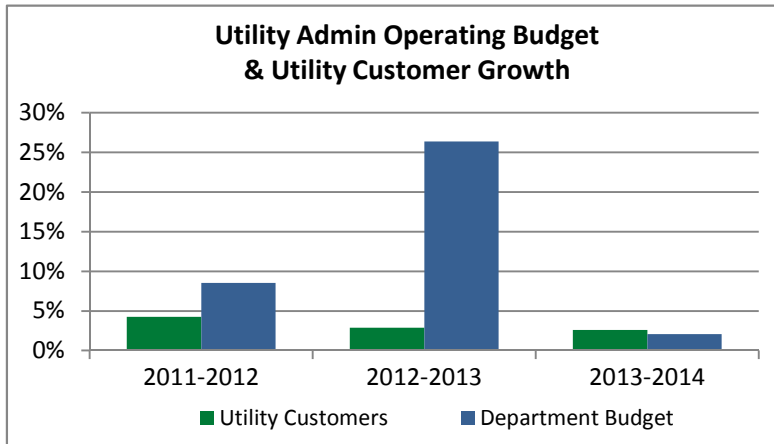
Utility Administration

Department Description

The Utility Administration Department was created to account for activities that are used or generated by all utility departments and cannot be allocated to one specific utility function.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 535,085	688,170	615,285	1,000,388	45%	63%
	Operations & Maintenance	\$ 1,967,018	2,300,131	2,432,803	1,905,573	-17%	-22%
	Supplies	\$ 14,704	23,500	19,500	39,500	68%	103%
	Services	\$ 380,933	506,416	401,644	645,615	27%	61%
Capital Acquisition		\$ 42,032	467,000	266,348	431,500	-8%	62%
Totals		\$ 2,939,772	\$ 3,985,217	\$ 3,735,580	\$ 4,022,576	1%	8%



	FY 13 Actual	FY 14 Proposed
Full Time	10	13
Part Time	0	0
Seasonal	2	2
Total	12	15

FY 14 Budget Highlights

- Merit increases for all utility fund personnel are included at 3% of total utility fund salaries beginning January 1, 2014, merit is not included in individual departments. (Personnel)
- Add positions for a CIP Program Manager, an Admin Tech, and a Utility Billing Specialist. Promote an Admin Tech to a Utility Conservation Education Specialist. (Personnel)
- FY13 included a position for Utility Engineer, since this position has not been filled, it has been removed from FY14 for re-evaluation. FY14 includes the Assistant City Manager previously funded through General Fund Administration. (Personnel)
- Replace a GIS truck and handheld equipment. (Capital Acquisition)
- Build a Field Crew facility and add an addition to the Public Works building and purchase furniture and fixtures for the building addition to accommodate an increase in staff. (Capital Acquisition & Supplies)
- Perform a utility rate study, pay consultant fees for permit renewals, and complete the impact fee study. (Services)

Utility Admin Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	405,006	518,028	469,798	590,421
<i>New personnel and promotions</i>				<i>158,961</i>
4005 Overtime	2,140	2,000	2,000	2,000
4006 Overtime- Pfestivals	-	-	900	300
4015 Employee Retirement	51,817	63,727	57,306	76,266
4020 Social Security/Medicare	29,424	38,483	34,669	45,343
4030 Workers Compensation	2,408	2,918	582	611
4040 Employee Insurance	41,080	60,024	49,413	67,883
4041 EE Health Ins Exchange Fees	-	-	-	2,961
4050 Unemployment Tax	2,120	2,990	617	3,029
4085 Merit Increases	-	Allocated to individual departments		52,612
4110 Legal Fees	105,928	20,000	20,000	20,000
4120 Regional W/WW Planning	265,177	522,345	680,000	150,000
4195 Other Professional Fees	275,006	486,416	381,644	625,615
4200 Gasoline	4,658	10,000	5,500	5,000
4210 Vehicle Maintenance/Repair	5,861	5,000	2,000	3,000
4260 Franchise Fee Water	497,966	470,366	470,365	483,000
4260 Franchise Fee Wastewater	229,960	231,540	231,540	232,000
4300 Electricity	29,252	41,800	37,000	38,700
4310 Telephone	12,508	12,850	12,975	13,750
4400 Postage	87,012	101,200	95,000	91,800
4405 Uniforms	489	800	800	800
4410 Travel & Training	9,644	13,500	13,500	14,750
4420 Insurance	5,685	6,525	5,700	6,000
4430 Office Supplies	2,416	4,000	4,000	4,000
4440 Small Tools	6,910	5,000	5,500	26,000 ¹
4450 Advertising	-	500	700	500
4460 Membership/Dues	6,379	8,773	13,473	13,473
4465 Rentals/Leases	2,320	2,200	2,500	4,400

Utility Admin Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4470 Publications/Software	720	4,500	4,500	4,500
4480 Other Operating	32,724	22,000	24,000	24,000
4482 Bad Debt Expense	2,510	7,000	3,300	3,500
4510 Maintenance Contracts	25,752	33,495	33,495	72,400
4520 Maintenance & Repairs	3,779	3,000	3,000	3,500
4645 Transfer	750,000	750,000	750,000	750,000
4677 Information Technology	-	67,237	53,454	-
Total Operating Expense	2,897,740	3,518,217	3,469,232	3,591,076

Capital Outlay

4700 Equipment	42,032	17,000	16,348	26,500
4710 Buildings	-	-	-	405,000
4720 Improvements other than buildings	-	200,000	-	-
4735 CCN - Cert of Conv & Necessity	-	250,000	250,000	-
Total Capital Outlay	42,032	467,000	266,348	431,500
Total Expense	<u>\$ 2,939,772</u>	<u>\$ 3,985,217</u>	<u>\$ 3,735,580</u>	<u>\$ 4,022,576</u>

FY 13 Original Budget - FY 13 Projected Total \$ (249,637) -6%

FY 13 Operating Budget - FY 14 Operating Budget \$ 72,859 2%

FY 13 Total Budget - FY 14 Total Budget \$ 37,359 1%

¹ Increase related to proposed new personnel and building addition.

Utility Admin Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Assistant City Manager ¹	0	0	1
Public Works Director	1	1	1
Utility Superintendent	1	1	1
Water Conservation Manager	1	1	1
Utility Engineer	0	1	0
Utility Business Operations Manager	1	1	1
Capital Improvement Program Manager	0	0	1
Utility Billing Specialist II	1	1	1
Utility Billing Specialist I	0	1	2
GIS Tech	1	1	1
Conservation Education Specialist	0	0	1
Admin Tech II	1	2	1
Admin Tech I	1	0	1
Total Full Time	8	10	13
Seasonal Laborer	2	2	2
Total Seasonal/ Temp Part Time	2	2	2
Utility Admin Total	10	12	15

¹ Position moved from General Fund Administration.

New UtilityAdmin Dept Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
Admin Tech I	27,782	3,642	2,125	270	122	6,800	40,742
CIP Program Manager	55,636	7,294	4,256	270	245	6,800	74,501
Utility Billing Specialist I	27,782	3,642	2,125	270	122	6,800	40,742
Totals	<u>\$ 111,200</u>	<u>\$ 14,578</u>	<u>\$ 8,507</u>	<u>\$ 810</u>	<u>\$ 489</u>	<u>\$ 20,400</u>	<u>\$ 155,984</u>

FY 14 Promotions

<u>Current Position</u>	<u>Current Salary</u>	<u>Proposed Position</u>	<u>Proposed Salary</u>	<u>Additional Estimated Benefits</u>	<u>Total Budget Increase</u>
Admin Tech II	42,390	Utility Conservation Education Specialist	44,934	432	\$ 2,976
					<u>\$ 2,976</u>
Total New Personnel and Promotions					<u>\$ 158,961</u>

Utility Admin Capital Out

Account Number	Item	FY 14 Proposed
4700	Ford F150 Replace unit 212, 14 years old, over 82,000 miles	20,000
4700	GeoXT Hand Held GIS Replace unreliable GPS unit	6,500
4700 Total		\$ 26,500
4710	Building Addition Addition to the Public Works/Utility Admin Building to make more office room for staff.	225,000
4710	Field Crew Building (1/3) A portion of the funding for a new field crew facility. The building will contain space for the City's various Maintenance crews and include office space for the supervisors.	180,000
		\$ 405,000
4720	No reuse projects provided at this time	-
4720 Total		\$ -
Total Capital Outlay		<u>\$ 431,500</u>

Utility Admin Other Prof Fees

<u>Service</u>	<u>Vendors</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Bond Arbitrage Calculations	Arbitrage Compliance Specialists	3,725	7,010	6,750	4,700
Consultant Fees (Miscellaneous)*	DCS Engineering	31,419	-	42,313	-
Engineering Consultant	To be determined	-	-	-	150,000
Consultant Fees For Permit Renewals	To be determined	-	-	-	90,000
Credit card processing & PCI fees	Incode (Tyler Technologies)	92,508	100,000	103,000	110,000
Impact Fee Update	Lockwood, Andrews & Newman	40,506	-	-	42,175
Monthly Website Fees	Incode (Tyler Technologies)	4,740	4,740	4,740	4,740
Quarterly Insite Fees	Incode (Tyler Technologies)	63,105	70,000	66,000	70,000
Reuse Master Plan	see reclaimed water	-	72,500	-	-
Reclaimed Water Master Plan	DCS Engineering	-	118,841	118,841	40,000
Translation Services	Sandra Mercuri	-	1,000	-	1,000
Utility Bill Printing	CSG Systems	39,003	42,000	40,000	43,000
Utility Rate Study	To be determined	-	70,000	-	70,000
		<u>\$ 275,006</u>	<u>\$ 486,416</u>	<u>\$ 381,644</u>	<u>\$ 625,615</u>

*Consultant Fees for studies, services and projects that affect the entire utility system (such as reuse) or are in the preliminary stages.

Utility Admin Memberships

Vendors	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
American Public Works Association (APWA)	-	1,000	1,000	1,000
American Water Works Association (AWWA)	374	748	748	748
South Central Membrane Association (SCMA)	625	400	400	400
Texas Rural Water Association (City-wide membership)	4,750	4,750	4,750	4,750
Texas Water Smart (City-wide membership)	-	-	5,000	5,000
Texas Water Utility Assoc (All Utility Departments)	530	1,100	1,100	1,100
Water Environmental Federation	-	475	475	475
	<u>\$ 6,379</u>	<u>\$ 8,773</u>	<u>\$ 13,473</u>	<u>\$ 13,473</u>

Utility Admin Maint Contracts

<u>Equipment/Service</u>	<u>Term</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Contract Mowing	TBD	Various	-	-	-	40,000
Outbound Delivery Notifications	1 year	Suite 100	4,937	3,200	3,200	3,500
Quarterly Pest Control Service	n/a	Public Works	375	500	500	500
Security Systems	2 years	Various	-	7,680	7,680	8,000
Utility Billing Software Maintenance Includes Audiotel, TOPS, and Equip	1 year	Suite 100	16,240	17,615	17,615	15,900
Work Order Software Monthly Fee	1 year	Public Works	4,200	4,500	4,500	4,500
			<u>\$ 25,752</u>	<u>\$ 33,495</u>	<u>\$ 33,495</u>	<u>\$ 72,400</u>



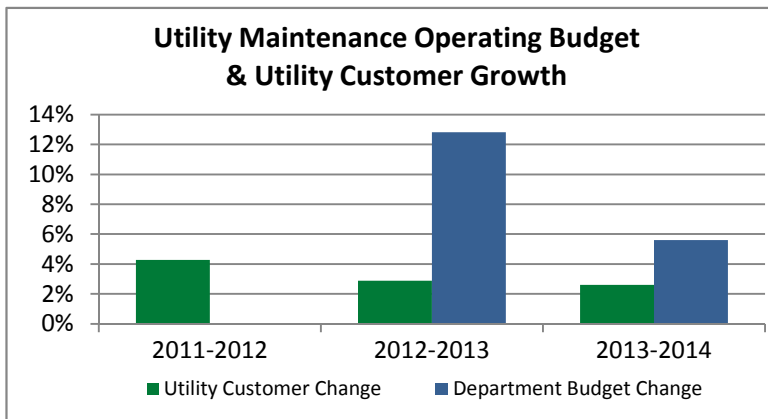
Utility Maintenance

Department Description

The Utility Maintenance Department was created to account for line maintenance service activities for all utility departments. These activities can be equally allocated between the water and wastewater functions.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 769,335	842,289	806,875	902,045	7%	12%
	Operations & Maintenance	56,023	76,450	80,190	73,260	-4%	-9%
	Supplies	53,838	51,300	52,050	49,000	-4%	-6%
	Services	-	-	-	-	0%	0%
Capital Acquisition		18,048	20,000	19,994	49,000	145%	145%
Totals		\$ 897,243	\$ 990,039	\$ 959,110	\$ 1,073,305	8%	12%



Utility Maintenance Personnel

	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	16	17
Part Time	0	0
Seasonal	0	0
Total	16	17

FY 14 Budget Highlights

- Add position for one Maintenance Tech and six promotions for Utility System Workers. (Personnel)
- Acquire an F550 to replace a high mileage unit. (Capital Acquisition)

Utility Maintenance Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	522,969	571,639	554,305	554,427
<i>New Personnel & Promotions</i>				<i>64,058</i>
4005 Overtime	36,905	35,000	33,000	33,000
4006 Overtime- Pfestivals			2,000	2,000
4010 Employee Incentives	7,850	7,600	5,920	5,920
4015 Employee Retirement	72,799	77,639	74,833	78,050
4020 Social Security/Medicare	42,505	44,491	44,889	45,544
4030 Workers Compensation	5,163	5,500	5,822	6,113
4040 Employee Insurance	76,798	96,100	85,607	108,613
4050 Unemployment Tax	4,346	4,320	500	4,320
4200 Gasoline	44,412	42,550	42,550	37,000
4210 Vehicle Repair	6,596	11,000	12,000	12,000
4220 Equipment Repair	4,983	14,000	24,225	14,000
4310 Telephone	1,212	1,275	1,260	1,260
4405 Uniforms	3,947	6,000	6,000	6,400
4410 Training and Education	10,237	8,500	9,500	9,000
4420 Insurance	13,978	9,675	8,705	8,350
4433 Chemicals	-	3,500	1,500	2,000
4440 Small Tools/Equipment	9,426	8,750	9,500	12,000
4465 Rentals/Leases	946	2,000	2,000	2,250
4480 Other Operating Expenses	13,663	20,500	15,000	18,000
Total Operating	879,195	970,039	939,116	1,024,305
<u>Capital Outlay</u>				
4700 Equipment	18,048	20,000	19,994	49,000
Total Capital Outlay	18,048	20,000	19,994	49,000
Total Expense	\$ 897,243	\$ 990,039	\$ 959,110	\$ 1,073,305

FY 13 Original Budget - FY 13 Projected Total	\$ (30,929)	-3%
FY 13 Operating Budget - FY 14 Operating Budget	\$ 54,266	6%
FY 13 Total Budget - FY 14 Total Budget	\$ 83,266	8%

Utility Maintenance Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Utility Foreman	3	3	3
Utility Maintenance Tech III	0	1	1
Utility Maintenance Tech II	3	1	2
Utility Maintenance Tech I	0	1	1
Utility Systems Worker III	1	1	4
Utility Systems Worker II	2	5	2
Utility Systems Worker I	7	4	4
Total Full Time	16	16	17
Utility Maintenance Total	16	16	17

New UtilityMaint Dept Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
Utility Maintenance Tech I	27,782	3,642	2,125	270	60	6,800	40,680
Totals	\$ 27,782	\$ 3,642	\$ 2,125	\$ 270	\$ 60	\$ 6,800	\$ 40,680

FY 14 Promotions

<u>Current Position</u>	<u>Current Salary</u>	<u>Proposed Position</u>	<u>Proposed Salary</u>	<u>Additional Estimated Benefits</u>	<u>Total Budget Increase</u>
Utility System Worker II	\$ 31,158	Utility System Worker III	\$ 35,369	\$ 716	\$ 4,927
Utility System Worker II	30,098	Utility System Worker III	35,369	\$ 896	\$ 6,167
Utility System Worker II	29,224	Utility System Worker III	35,369	\$ 1,045	\$ 7,190
Utility System Worker I	24,877	Utility System Worker II	29,231	\$ 740	\$ 5,094
				Total	\$ 23,378
Total New Personnel and Promotions					\$ 64,058

Utility Maintenance Capital Out

Account Number	Item	FY 14 Proposed
4700	F550 w/ Service Bed Replace #232 2000 Ford F450 with 109,276 miles	49,000
	4700 Total	\$ 49,000
	Total Capital Outlay	<u>\$ 49,000</u>



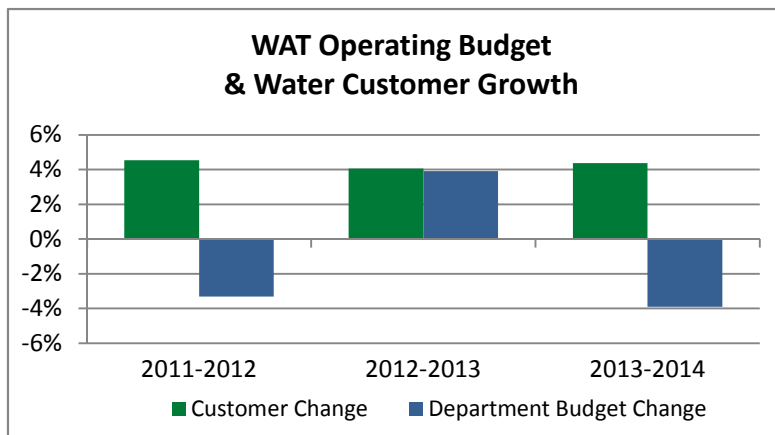
Water Department Treatment

Department Mission

To ensure the health and well-being of customers by providing a safe supply of water and maintaining the distribution system to the highest degree; while maintaining good internal and external communication and fiscal accountability.



Financial Summary		FY 12	FY 13	FY 13	FY 14	% Change	% Change
		Actual	Amended Budget	Projected	Proposed Budget	FY 13 - 14 Budget	FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 210,453	219,735	202,779	222,542	1%	10%
	Operations & Maintenance	\$ 846,431	968,612	869,901	907,950	-6%	4%
	Supplies	\$ 187,329	186,000	248,600	213,500	15%	-14%
	Services	\$ 118,096	34,000	39,328	9,500	-72%	-76%
Capital Acquisition		\$ 295,504	75,000	66,750	1,980,000	2540%	2866%
Debt Service		\$ 791,146	1,058,410	1,058,885	1,157,672	9%	9%
Totals		\$ 2,448,959	\$ 2,541,757	\$ 2,486,243	\$ 4,491,164	77%	81%



	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	4	4
Part Time	0	0
Seasonal	0	0
Total	4	4

FY 14 Budget Highlights

- Electricity expenditures are projected at lower levels due, in part, to the solar panels recently installed at the Water Treatment Plant facility. (Operations and Maintenance)
- FY13 included one- time expenditures for the Water Master Plan (shared with Water Distribution department). (Services)
- Upgrade air systems at Water Treatment Plant in order to avoid potential interruptions in producing water. (Capital Acquisition)

Water Treatment Expense

<u>Operating</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
4000 Salaries	144,429	146,825	138,546	144,410
4005 Overtime	11,852	14,000	14,500	14,000
4006 Overtime- Pfestivals	-	-	500	1,000
4010 Employee Incentives	-	-	-	-
4015 Employee Retirement	19,910	20,144	17,744	20,899
4020 Social Security/Medicare	11,934	12,011	11,331	12,195
4030 Workers Compensation	1,559	1,575	1,719	1,805
4040 Employee Insurance	19,724	24,100	18,361	27,153
4050 Unemployment Tax	1,044	1,080	78	1,080
4155 Lab Fees	9,656	9,000	9,000	9,500
4195 Other Professional Fees	108,440	25,000	30,328	-
4200 Gasoline	9,342	11,000	9,000	8,500
4210 Vehicle Repair	565	2,000	3,800	2,000
4220 Equipment Repair	1,658	2,500	1,500	2,500
4300 Electricity	607,133	694,127	550,000	562,000
4310 Telephone	6,475	7,025	6,400	6,600
4320 Water	688	350	350	350
4405 Uniforms	737	1,600	1,600	1,600
4410 Training and Education	2,709	2,400	2,400	2,400
4420 Insurance	16,343	17,160	20,000	21,000
4433 Chemicals	169,335	170,000	200,000	200,000
4440 Small Tools/Equipment	8,652	5,000	5,000	5,000
4465 Rentals/Leases	389	1,500	1,500	1,500
4470 Publications/Software	-	-	34,600	-
4480 Other Operating	9,355	11,000	20,000	12,000
4485 State Permits	21,838	22,000	22,000	30,000
4510 Maintenance Contracts	26,789	58,950	50,351	61,000
4520 Maintenance and Repairs	107,249	148,000	190,000	205,000 ¹
4535 Membrane Replacement	44,455	-	-	-
Total Operating Expense	1,362,309	1,408,347	1,360,608	1,353,492

Water Treatment Expense

	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected Total</u>	<u>FY 14 Proposed Budget</u>
<u>Capital Outlay</u>				
4700 Equipment	10,868	75,000	66,750	80,000
4720 Improvements O/T Buildings	284,636	-	-	1,900,000
Total Capital Outlay	295,504	75,000	66,750	1,980,000
<u>Debt Service</u>				
4800 Debt Service Interest	706,790	950,882	950,882	947,249
4810 Debt Service Principal	84,000	107,153	107,153	209,423
4815 Debt Service Fees	356	375	850	1,000
Total Debt Service	791,146	1,058,410	1,058,885	1,157,672
Total Expense	<u>\$ 2,448,959</u>	<u>\$ 2,541,757</u>	<u>\$ 2,486,243</u>	<u>\$ 4,491,164</u>

¹ Includes \$45,000 for painting of water plant piping.

FY 13 Original Budget - FY 13 Projected Total	\$ (55,514)	-2%
FY 13 Operating Budget - FY 14 Operating Budget	\$ (54,855)	-4%
FY 13 Total Budget - FY 14 Total Budget	\$ 1,949,407	77%

Water Treatment Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Treatment Plant Operator III	1	1	1
Treatment Plant Operator II	3	2	2
Treatment Plant Operator I	0	1	1
Total Full Time	4	4	4
Water Treatment Total	4	4	4

Water Treatment Capital Outlay

Account Number	Item	FY 14 Proposed
Air System Upgrades		
4700	Replace 2005 system to avoid recurring breakdowns	\$ 80,000
4700 Total		\$ 80,000
Membranes New and Replacement		
Install new, higher capacity membranes in order to produce additional water supply and to replace an existing membrane that is beginning to need repair.		
4720		\$ 1,900,000
4720 Total		\$ 1,900,000
Total Capital Outlay		<u>\$ 1,980,000</u>

4195 Water Treatment Other Prof Fee

<u>Service</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
SCADA	606	-	-	-
Water Master Plan**	101,257	-	5,328	-
Water Operational Support	3,098	-	-	-
TCEQ Requirements	3,480	-	-	-
Regional Water Supply Planning Study (TWDB match)	-	25,000	25,000	-
	<u>\$ 108,440</u>	<u>\$ 25,000</u>	<u>\$ 30,328</u>	<u>\$ -</u>

**split 50/50 with Water Distribution department.

4510 Water Treatment Maintenance Contracts

<u>Equipment</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Alarm Monitoring	Plant	4,548	5,000	5,000	5,000
Calibrate & Loop Test	Plant	-	2,500	-	2,500
Lab Instrumentation Service	Plant - Lab	9,202	10,500	11,447	12,000
Meter Testing	Plant/ Wells	-	3,500	3,500	3,500
SCADA Maintenance Quarterly Visits	Plant	-	14,000	7,000	14,000
Vacuum pumps/ compressors	Plant	-	7,950	7,950	8,000
Zeno-Trac Monitoring system	Plant	13,039	15,500	15,454	16,000
		<u>\$ 26,789</u>	<u>\$ 58,950</u>	<u>\$ 50,351</u>	<u>\$ 61,000</u>



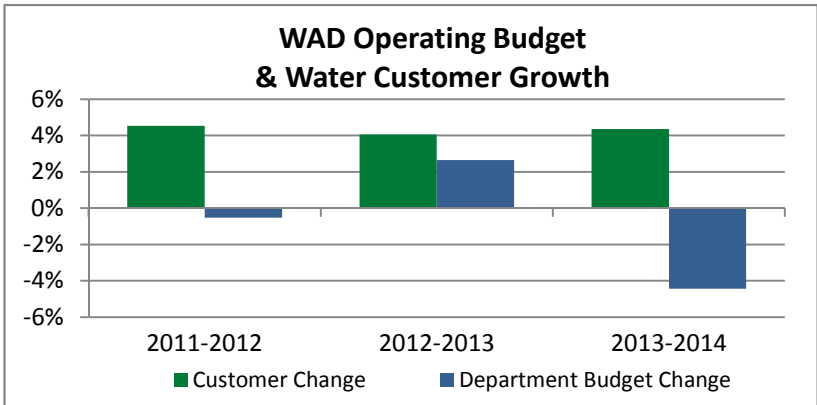
Water Department Distribution

Department Mission

To ensure the health and well-being of its customers by providing a safe supply of water and maintaining the distribution system to the highest degree; while maintaining good internal and external communication and fiscal accountability.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 199,155	212,829	211,963	222,660	5%	5%
	Operations & Maintenance	\$ 4,239,437	4,189,950	4,083,438	4,010,323	-4%	-2%
	Supplies	\$ 22,502	31,300	30,000	30,200	-4%	1%
	Services	\$ 148,218	43,000	53,854	15,000	-65%	-72%
	Capital Acquisition	\$ 58,346	1,393,500	1,103,182	9,074,862	551%	723%
	Debt Service	\$ 1,813,698	1,975,017	1,990,368	1,813,063	-8%	-9%
	Totals	\$ 6,481,355	\$ 7,845,596	\$ 7,472,806	\$ 15,166,108	93%	103%



	FY 13 <u>Actual</u>	FY 14 <u>Proposed</u>
Full Time	4	4
Part Time	0	0
Seasonal	0	0
Total	4	4

FY 14 Budget Highlights

- FY13 included one- time expenditures for the Water Master Plan (shared with Water Distribution department). (Services)
- Design and construct connections, waterline extensions, and elevated storage necessary to provide redundancy in the City's water delivery system, including a transmission main along Kelly Lane. (Capital Acquisition)

Water Distribution Expense

		FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
	<u>Operating</u>				
4000	Salaries	145,196	152,501	155,090	156,731
	<i>New personnel and promotions</i>				-
4005	Overtime	704	2,000	1,000	2,000
4010	Employee Incentives	813	720	720	720
4015	Employee Retirement	18,749	19,522	19,832	20,904
4020	Social Security/Medicare	10,693	11,356	11,467	12,198
4030	Workers Compensation	1,540	1,550	1,784	1,873
4040	Employee Insurance	20,389	24,100	21,881	27,153
4050	Unemployment Tax	1,072	1,080	190	1,080
4155	Lab Fees	10,181	18,000	14,000	15,000
4195	Other Professional Fees	138,037	25,000	39,854	-
4200	Gasoline	17,134	12,500	15,000	13,000
4210	Vehicle Repair	7,947	3,000	3,000	3,000
4220	Equipment Repair	2,838	1,500	1,500	1,500
4300	Electricity	166,048	230,000	161,000	169,000
4310	Telephone	553	550	600	610
4405	Uniforms	514	1,600	1,600	1,600
4410	Training and Education	657	1,250	1,250	1,250
4420	Insurance	8,250	6,650	7,890	8,500
4433	Chemicals	1,856	16,000	12,000	14,000
4440	Small Tools/Equipment	3,337	2,800	3,000	3,200
4465	Rentals/Leases	2,589	1,500	1,500	1,500
4480	Other Operating Expenses	4,756	3,400	3,400	3,800
4485	State Permits	5,065	7,000	7,000	7,000
4510	Maintenance Contracts	8,497	18,500	8,213	8,813
4520	Maintenance and Repairs	144,264	145,000	140,000	145,000
4625	Wholesale Water	2,106,058	1,800,000	1,800,000	1,800,000
4630	Water District Payments	282,576	250,000	250,000	250,000
4635	Water Conservation	20,342	15,000	20,000	30,000
4636	Manville Payment	13,698	15,000	20,000	8,750
4640	Water Meters	108,826	110,000	160,000	170,000
4660	LCRA Water Purchases	1,355,957	1,580,000	1,496,485	1,400,000

Water Distribution Expense

	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
Total Operating Expense	4,609,311	4,477,079	4,379,256	4,278,183
Capital Outlay				
4700 Equipment	44,096	20,000	19,994	-
4720 Improvements o/t buildings	14,250	1,373,500	1,083,188	9,074,862
Total Capital Outlay	58,346	1,393,500	1,103,182	9,074,862
Debt Service				
4800 Debt Service Interest	824,180	935,531	950,882	901,448
4810 Debt Service Principal	988,750	1,038,686	1,038,686	910,415
4815 Debt Service Fees	767	800	800	1,200
Total Debt Service	1,813,698	1,975,017	1,990,368	1,813,063
Total Expense	<u>\$ 6,481,355</u>	<u>\$ 7,845,596</u>	<u>\$ 7,472,806</u>	<u>\$ 15,166,108</u>

FY 13 Original Budget - FY 13 Projected Total	(372,790)	-5%
FY 13 Operating Budget - FY 14 Operating Budget	(198,896)	-4%
FY 13 Total Budget - FY 14 Total Budget	7,320,512	93%

Water Distribution Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Meter Technician III	2	2	2
Meter Technician II	1	2	2
Meter Technician I	1	0	0
Total Full Time	4	4	4
Water Distribution Total	4	4	4

Water Distribution Capital Out

Account Number	Item	FY 14 Proposed
4720	General System Improvements Pfennig ground storage tank and yard piping Pfennig pump station upgrades Pflugerville Pkwy Transmission main extension (to Pfennig) Pfennig Lane Transmission Main (Rocky Creek to FM 685) Downtown pressure zone re-delineation	\$ 3,303,700
4720	Kelly Lane Transmission Main Transmission main along Kelly Lane from Murchison Ridge to Falcon Pointe Blvd (part of TIRZ #1 projects)	\$ 1,032,900
4720	Parkway Drive Interconnect Connect Parkway Drive to City services through an interconnect under Pecan Street.	\$ 300,000
4720	New Well Location and construction of an additional well near the water treatment plant.	\$ 1,400,000
4720	Manville/Windermere Water Supply Projects Design and construct connections, waterline extensions, and elevated storage necessary to provide redundancy in the City's water delivery system.	\$ 630,000
4720	Windermere Water Supply Projects Design and construct connections and waterline extensions necessary to provide redundancy in the City's water delivery system.	\$ 1,498,700
4720	NTCMUD5 Water Supply Projects Design and construct connections and waterline extensions necessary to provide redundancy in the City's water delivery system.	\$ 909,562
	4720 Total	\$ 9,074,862
	Total Capital Outlay	<u>\$ 9,074,862</u>

Water Distrib Other Prof Fees

<u>Service</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Water Master Plan**	125,700	-	14,854	-
Water Operational Support	3,681	-	-	-
Upper Pressure Plane Water	7,845	-	-	-
Environmental Services	811	-	-	-
Regional Water Supply Planning				
Study (TWDB match)	-	25,000	25,000	-
	<u>\$ 138,037</u>	<u>\$ 25,000</u>	<u>\$ 39,854</u>	<u>\$ -</u>

**split 50/50 with Water Treatment department.

Water Distrib Maint Contracts

<u>Equipment</u>	<u>Location</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Chlorine Injection Equipment	Wells	-	3,000	-	-
Meter Reading Equipment	Suite 100	4,063	10,000	4,063	4,063
Tank Maintenance	Tank	2,640	2,500	2,500	2,750
Tank Inspections	Tank	1,794	3,000	1,650	2,000
		<u>\$ 8,497</u>	<u>\$ 18,500</u>	<u>\$ 8,213</u>	<u>\$ 8,813</u>



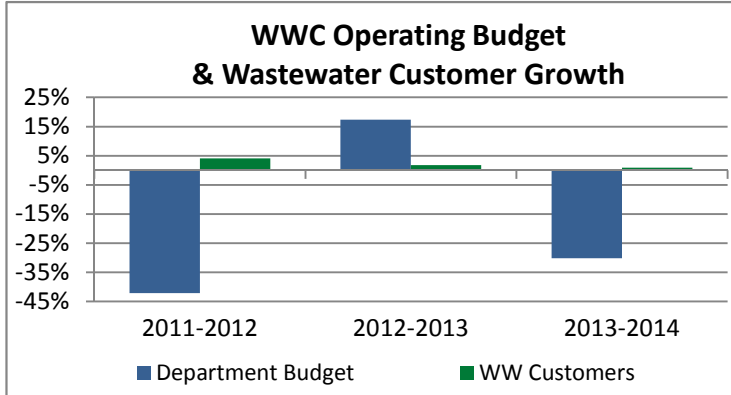
Wastewater Department Collection

Department Mission

Provide for the effective, safe and reliable treatment of wastewater for City customers by operating and maintaining the supply and collection systems according to recognized and adopted standards.



Financial Summary		FY 12 Actual	FY 13 Amended Budget	FY 13 Projected	FY 14 Proposed Budget	% Change FY 13 - 14 Budget	% Change FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ -	-	-	-	0%	0%
	Operations & Maintenance	198,048	285,875	275,325	279,475	-2%	2%
	Supplies	1,259	-	1,501	-	0%	0%
	Services	22,500	116,000	115,814	1,000	-99%	-99%
	Capital Acquisition	13,998	1,211,483	574,463	5,773,260	377%	905%
	Debt Service	996,060	837,278	837,278	884,352	6%	6%
	Totals	\$ 1,231,865	\$ 2,450,636	\$ 1,804,382	\$ 6,938,087	183%	285%



Wastewater Collection Personnel		
	FY 13 Actual	FY 14 Proposed
Full Time	0	0
Part Time	0	0
Seasonal	0	0
Total	0	0

FY 14 Budget Highlights

- FY13 included one-time expenditures for a replacement sewer inspection/camera van. (Capital Acquisition)
- FY13 included completion of the Wastewater Master Plan (shared with the Wastewater Treatment department). (Services)
- Purchase SCADA flow meters for lift stations. (Capital Acquisition)
- Complete construction of the Rowe Loop wastewater service extension. (Capital Acquisition)
- Design and construct wastewater system improvements necessary to provide service to the Sorento and Carmel developments. (Capital Acquisition)

Wastewater Collection Expense

Operating	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
4155 Lab Fees	-	1,000	1,000	1,000
4195 Other Professional Fees	22,500	115,000	114,814	-
4210 Vehicle Maintenance	1,222	-	200	-
4300 Electricity	86,925	97,000	85,600	89,800
4310 Telephone	2,545	2,550	2,800	2,900
4320 Water	848	1,000	1,000	1,000
4420 Insurance	244	325	725	775
4440 Small Tools/Equipment	442	-	1,501	-
4520 Maintenance and Repairs	72,114	135,000	135,000	135,000
4620 Sludge Disposal	4,820	20,000	20,000	20,000
4626 Wholesale Wastewater Windermere	25,838	30,000	30,000	30,000
Total Operating	221,807	401,875	392,640	280,475
Capital Outlay				
4700 Equipment	13,998	212,000	184,463	25,000
4720 Improvements o/t Buildings		999,483	390,000	5,748,260
Total Capital Outlay	13,998	1,211,483	574,463	5,773,260
Debt Service				
4800 Debt Service Interest	730,053	556,820	556,820	547,642
4810 Debt Service Principal	265,675	280,108	280,108	335,910
4815 Debt Service Fees	333	350	350	800
Total Debt Service	996,060	837,278	837,278	884,352
Total Expense	<u>\$ 1,231,865</u>	<u>\$ 2,450,636</u>	<u>\$ 1,804,382</u>	<u>\$ 6,938,087</u>
FY 13 Original Budget - FY 13 Projected Total			\$ (646,254)	-26%
FY 13 Operating Budget - FY 14 Operating Budget			\$ (121,400)	-30%
FY 13 Total Budget - FY 14 Total Budget			\$ 4,487,451	183%

Wastewater Collection Cap Out

Account Number	Item	FY 14 Proposed
4700	SCADA Flow Meters for Lift Stations To continually monitor flow from the 3 largest lift stations and send data back to the WWTP.	25,000
4700 Subtotal		\$ 25,000
4720	Rowe Loop Wastewater Service Extension Construction of the Rowe Loop Wastewater Service extension, design is currently underway and will be completed in FY 2013.	700,000
4720	Sorento/Carmel Lift Station and Force Main Design (\$524,200) and construction (\$2,970,300) of a lift station and force main to the Sorento/Carmel subdivision. Part of the development agreement.	3,494,500
4720	Sorento Interceptor - Phase I Design (\$233,100) and construction (\$1,320,660) of an interceptor from the Sorento/Carmel subdivision. Part of the development agreement.	1,553,760
4720 Subtotal		\$ 5,748,260
Total Capital Outlay		<u>\$ 5,773,260</u>

WW Collection Other Prof Fees

<u>Service</u>	<u>FY 12 Actual</u>	<u>FY 13 Budget</u>	<u>FY 13 Projected</u>	<u>FY 14 Proposed</u>
Wastewater Master Plan*	22,500	115,000	114,814	-
	<u>\$ 22,500</u>	<u>\$ 115,000</u>	<u>\$ 114,814</u>	<u>\$ -</u>

*Split with Wastewater Treatment

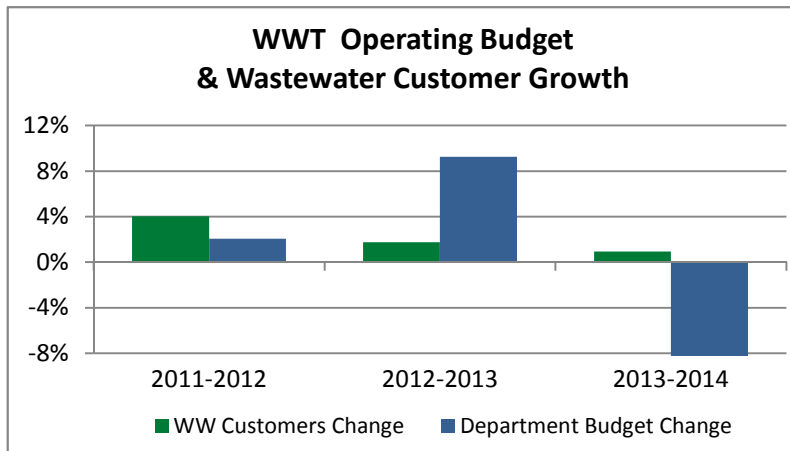
Wastewater Department Treatment

Department Mission

Provide for the effective, safe and reliable treatment of wastewater for City customers by operating and maintaining the treatment process according to recognized and adopted standards. Provide curb side brush chipping, operate a composting program, and recycling center for City customers.



Financial Summary		FY 12	FY 13	FY 13	FY 14	% Change	% Change
		Actual	Amended Budget	Projected	Proposed Budget	FY 13 - 14 Budget	FY 13 Projected to FY 14 Budget
Operating	Personnel	\$ 354,222	384,540	347,115	432,687	13%	25%
	Operations & Maintenance	566,678	716,285	664,474	715,280	0%	8%
	Supplies	271,800	372,200	246,750	258,500	-31%	5%
	Services	79,637	175,000	164,814	60,000	-66%	-64%
	Capital Acquisition	239,446	300,000	39,988	150,000	-50%	275%
	Debt Service	1,140,787	1,422,592	1,422,592	1,439,187	1%	0%
	Totals	\$2,652,570	\$3,370,617	\$2,885,733	\$3,055,654	-9%	6%



	FY 13 Actual	FY 14 Proposed
Full Time	8	9
Part Time	0	0
Seasonal	0	0
Total	8	9

FY 14 Budget Highlights

- Add position for one Equipment Operator and promote one Utility System Worker. (Personnel)
- FY13 included completion of the Wastewater Master Plan (shared with the Wastewater Collection department). (Services)
- Replace chipping truck and chipper. (Capital Acquisition)

Wastewater Treatment Expense

Operating	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
4000 Salaries	246,994	261,441	236,161	259,057
New Personnel & Promotions		-		42,418
4005 Overtime	10,381	15,000	14,500	14,500
4006 Overtime- Pfestivals			500	500
4010 Employee Incentives	720	720	820	820
4015 Employee Retirement	33,027	34,687	32,700	36,036
4020 Social Security/Medicare	19,137	20,682	18,913	21,028
4030 Workers Compensation	1,738	1,750	2,248	2,360
4040 Employee Insurance	40,003	48,100	40,905	54,306
4050 Unemployment Tax	2,223	2,160	869	2,160
4155 Lab Fees	48,261	60,000	50,000	60,000
4195 Other Professional Fees	31,376	115,000	114,814	-
4200 Gasoline	28,599	32,200	25,000	23,000
4210 Vehicle Repair	8,116	8,000	10,000	8,000
4220 Equipment Repair	21,898	12,000	13,000	12,000
4300 Electricity	285,115	315,000	278,500	305,000
4310 Telephone	53	60	80	80
4320 Water Expense	357	400	400	400
4405 Uniforms	1,940	3,200	3,200	3,600
4410 Training and Education	2,959	3,750	5,000	4,000
4420 Insurance	18,830	19,775	20,375	21,400
4433 Chemicals	236,442	335,000	215,000	230,000
4440 Small Tools/Equipment	6,759	5,000	6,750	5,500
4465 Rentals/Leases	11,803	20,000	20,000	20,000
4480 Other Operating	17,276	17,500	17,500	18,000
4485 State Permits	16,863	35,000	35,000	40,000
4510 Maintenance Contracts	5,293	23,600	19,019	29,800
4520 Maintenance and Repairs	58,126	110,000	112,000	115,000
4620 Sludge Disposal	108,990	130,000	120,000	120,000
4627 Water softener rebate program	8,600	18,000	10,400	18,000
Total Operating	1,272,338	1,648,025	1,423,653	1,466,967

Wastewater Treatment Expense

	FY 12 Actual	FY 13 Budget	FY 13 Projected Total	FY 14 Proposed Budget
Capital Outlay				
4700 Equipment	18,048	40,000	39,988	150,000
4710 Buildings	221,398	-	-	-
4720 Improvements o/t Buildings		260,000	-	-
Total Capital Outlay	239,446	300,000	39,988	150,000
Debt Service				
4800 Debt Service Interest	633,069	919,122	919,122	902,188
4810 Debt Service Principal	507,175	502,870	502,870	535,999
4815 Debt Service Fees	542	600	600	1,000
Total Debt Service	1,140,787	1,422,592	1,422,592	1,439,187
Total Expense	\$ 2,652,570	\$ 3,370,617	\$ 2,886,233	\$ 3,056,154

FY 13 Original Budget - FY 13 Projected Total	\$ (484,384)	-14%
FY 13 Operating Budget - FY 14 Operating Budget	\$ (181,058)	-11%
FY 13 Total Budget - FY 14 Total Budget	\$ (314,463)	-9%

Wastewater Treatment Staffing

Position	FY 12 Actual	FY 13 Actual	FY 14 Proposed
Foreman	1	1	1
Treatment Plant Operator III	2	2	3
Treatment Plant Operator II	1	1	0
Equipment Operator II	2	1	1
Equipment Operator I	2	3	4
Total Full Time	8	8	9
Wastewater Treatment Total	8	8	9

New WW Treatment Dept Personnel

<u>Position</u>	<u>Proposed Salary</u>	<u>13.11% Retirement</u>	<u>7.65% SS/Med Taxes</u>	<u>3.0% TEC</u>	<u>TWC</u>	<u>Insurance</u>	<u>Total</u>
Equipment Operator I	25,256	3,311	1,932	270	1,094	6,800	38,663
Totals	<u>\$ 25,256</u>	<u>\$ 3,311</u>	<u>\$ 1,932</u>	<u>\$ 270</u>	<u>\$ 1,094</u>	<u>\$ 6,800</u>	<u>\$ 38,663</u>

FY 14 Promotions

<u>Current Position</u>	<u>Current Salary</u>	<u>Proposed Position</u>	<u>Proposed Salary</u>	<u>Additional Estimated Benefits</u>	<u>Total Budget Increase</u>
Treatment Plant Operator II	32,157	Treatment Plant Operator III	\$ 35,367	\$ 546	\$ 3,756
				Total	<u>\$ 3,756</u>
Total New Personnel and Promotions					<u>42,418</u>

Wastewater Treatment Cap Out

Account Number	Item	FY 14 Proposed
4700	1800 Tier 4 110hp Chipper Replace #257, a 2001 Vermeer brush chipper	65,000
4700	Chipper Truck Replace #133, a 1997 Ford truck for chipping	85,000
4700 Subtotal		\$ 150,000
Total Capital Outlay		<u>\$ 150,000</u>

WW Treatment Other Prof Fees

Service	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Wastewater Operational Support	6,664	-	-	-
Central WWTP EPA Risk Mgmt Plan Update	2,213	-	-	-
Wastewater Master Plan*	22,500	115,000	114,814	-
	<u>\$ 31,376</u>	<u>\$ 115,000</u>	<u>\$ 114,814</u>	<u>\$ -</u>

*Split with Wastewater Collection

WW Treatment Main Contracts

Equipment	Term	Location	FY 12 Actual	FY 13 Budget	FY 13 Projected	FY 14 Proposed
Preventive Maintenance	1 year	Central Plant	-	3,800	-	-
Quarterly SCADA Service	1 year	Central Plant	-	-	-	10,000
Treatment Plant Equipment	1 year	Central Plant	4,033	9,800	9,019	9,800
Generators	1 year	WWTPs	1,260	10,000	10,000	10,000
			<u>\$ 5,293</u>	<u>\$ 23,600</u>	<u>\$ 19,019</u>	<u>\$ 29,800</u>