



City of Pflugerville

Minutes - Final

Library Board

Wednesday, April 9, 2025

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Matt Robertson - Chair

Sarah Eddy - Vice Chair

Jillian Arizpe

Mia Medina

Oscar Flores

Jocelyn Franke

Shawn Mann

Madison Gramling, Alternate

1. Call to Order

Chair Robertson called the meeting to order at 6:00 p.m.

Board Members Present: Matt Robertson (chair), Sarah Eddy (Vice Chair), Jillian Arizpe, Mia Medina, Shawn Mann, Jocelyn Franke and Madison Gramling (alternate).

Board Members Absent: Oscar Flores

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director, Tiara Allen – Marketing and Outreach Coordinator

Friends of the Library: Kimberly Reist

Teen Liaisons: Lucas Tong, Jade Jenkins

2. Public Comment

none

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

- 3A. [2025-0329](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of March 12, 2025.
Minutes approved as submitted.
4. **Discuss Only**
- 4A. [2025-0327](#) Discussion regarding Library Director Report.
Jennifer Griswold, Library Director
Director Griswold reported that library stats are up in nearly every category. The Literary Ball will take place on Saturday. Program highlights from last month include Teen Job Pfair, Pet Pfest and Farm Day at the Heritage House Museum.
- 4B. [2025-0328](#) Discussion regarding Friends of the Pflugerville Library Report.
Friends of the Pflugerville Library
Friends of the Library Member Kimberly Reist reported that the second year of taking part in Amplify Austin was successful, bringing in \$2,000. The most recent book sale also brought in about \$2,000. The Board Book for Babies project has wrapped up and was a successful initiative. The next book sale will take place on June 20th.
- 4C. [2025-0330](#) Discussion regarding legislation affecting libraries.
Jennifer Griswold, Library Director
Director Griswold gave a summary of proposed bills that could affect libraries. Most of the bills are still in committee. The library plans to continue building our collection as we have and utilizing the Miller Test (Supreme Court doctrine) as the means to determine obscenities until directed otherwise. Most of the bills are directed at school libraries, but some will affect us. Federal funding cuts are likely to affect us also through our funding received from the Texas State Library.
- 4D. [2025-0331](#) Discussion regarding student liaisons opportunity to report on library related matters.
Lucas Tong, Hendrickson High School
Jade Jenkins, Hendrickson High School
Teen Liaison Jenkins reported Star Testing and AP exams are occurring at Hendrickson High School. Teen Liaison Tong added that test preparation sessions for the AP exams are being held in the school library.
- 4E. [2025-0332](#) Discussion regarding marketing and outreach update.
Tiara Allen, Marketing and Outreach Coordinator
Library Staff Member Tiara Allen shared updates on outreach and marketing. Outreach requests are picking up from the school district including career days. Recent programs requiring an increased marketing effort included Homeschool Resource Pfair, Literary Ball and Pet Pfest.

5. Discuss and Consider Action

- 5A.** [2025-0333](#) Discuss and consider action on five-year plan committee.

Jennifer Griswold, Library Director

Director Griswold explained the process to the board. The plan will be reported to City Council in November. Chair Robertson moved to select himself, Board Member Flores and Vice Chair Eddy to the committee. Vice Chair Eddy seconded the motion. It passed unanimously.

- 5B.** [2025-0334](#) Discuss and consider action on library policies.

Jennifer Griswold, Library Director

Director Griswold pointed out that the meeting room section was changed to remove the fee associated with borrowing a laptop. The Board agreed with the change. The Board decided to wait until next month to approve the policies to give members additional time to review.

6. Adjourn

Chair Robertson adjourned the meeting at 6:29 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as submitted on May 14, 2025.