



City of Pflugerville

Minutes - Final

City Council

Tuesday, November 26, 2024

7:00 PM

1611 Pfennig Lane

Regular Meeting

1. Call to Order

Mayor Victor Gonzales called the meeting to order at 7:00pm. Councilmembers Doug Weiss, Ceasar Ruiz, Kimberly Holiday, Rudy Metayer, Melody Ryan, and David Rogers were in attendance.

City staff in attendance: Sereniah Breland, City Manager; Emily Barron, Assistant City Manager; Thomas Hunter, Assistant City Manager; Terri Toledo, Director of Management Services; Trista Evans, City Secretary; Stanley Springerly, Assistant City Attorney; Dani Soria, Court Administrator; Tracy Waldron, Finance Director; Brandon Pritchett, Public Utility Director; Shane Mize, Parks and Recreation Director; Jason O'Malley, Police Chief.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

B. Pledge of Allegiance to the Texas State Flag

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Texas State Flag.

C. Moment of Silence

Mayor Gonzales led those in attendance in a moment of silence.

3. Public Comment

There was no one present wishing to make public comment.

4. Presentation

4A. [2024-0145](#) Conduct a presentation on the Municipal Court.

Mayor Gonzales opened the item. Ms. Soria introduced the court team and judicial staff, reviewed the work of the court and cases filed. Ms. Soria discussed the accessibility to defendants and the ways they are contacted and

how they can contact the court. Ms. Soria reviewed training, development, and recognition. Judge Farren Sheehan reviewed Teen Court and discussed some changes that will be coming in 2025. Judge Sheehan answered questions from council about how many take the Teen Court opportunity. Ms. Soria answered questions regarding the kinds of cases the court sees and provided information about court certifications.

Reading of the Consent Agenda

5. Other Actions

Ms. Evans stated items 5A., 5D., 5E., and 5I. were removed from the consent agenda, read the captions of the ordinances, and stated all items remaining on the consent agenda may be acted upon in a single motion.

5B. [ORD-0802](#)

Approving an ordinance on first reading with a caption reading: An ordinance of the City of Pflugerville, Texas, amending and updating Chapter 53, Water and Sewers, Reclaimed Water Regulations; providing cumulative, repealer and severability clauses; providing for open meeting and establishing an effective date.

The ordinance was approved on first reading on the consent agenda.

5C. [ORD-0797](#)

Approving an ordinance on second reading with the caption reading: An ordinance of the City of Pflugerville, Texas, amending the City's Code of Ordinances Chapter 152, Subchapter B, Roadway Impact Fees, Assessment of Impact Fees, to include provisions for newly annexed areas; containing severability and repealer clauses; and providing for an effective date.

The ordinance was approved on second reading on the consent agenda.

5F. [2024-1132](#)

Approving the minutes of the November 12, 2024 Worksession and Regular Meeting, November 18, 2024 Worksession, and November 19, 2024 Special Meeting Minutes.

The minutes were approved on the consent agenda.

5G. [2024-1133](#)

Approving a conditional purchase agreement and associated conveyance documents between Austin HB Residential Properties, LTD (Parcel 39) and the City of Pflugerville as necessary to acquire real property interests for the Secondary Colorado River Raw Water Line Project, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

5H. [2024-1138](#)

Approving a Memorandum of Understanding between the Office of the Attorney General of Texas (OAG) and the Pflugerville Police Department for participation in the Internet Crimes Against Children Taskforce (ICAC), and authorizing the City Manager to execute same.

The item was approved on the consent agenda.

- 5J. [2024-1140](#) Approving a construction contract with C.C. Carlton, LTD, in the amount of \$3,725,606 associated with the Cottonwood West Lift Station project, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 5K. [2024-1144](#) Approving a Facility Extension Agreement with Oncor Electric Delivery to provide a construction power to the Wilbarger Creek Regional Wastewater Treatment Facility in the amount of \$52,381, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 5L. [2024-1131](#) Approving a construction contract with Joe Bland Construction in the amount of \$2,793,854 for construction services associated with the 1849 Park Phase 1B Project, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 5M. [2024-1149](#) Approving a payment of an invoice with Austin Energy in the amount of \$286,872 for the relocation of overhead and underground facilities associated with the Immanuel Roadway Project, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 5N. [2024-1154](#) Approving the PCDC Interim Executive Director to enter into a professional services agreement with DCS Engineering, in the amount of \$317,823 for final engineering services associated with Impact Way Phase IV project.

The item was approved on the consent agenda.

Action on the Consent Agenda

Mr. Rogers moved to approve the consent agenda. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

Items Pulled from Consent Agenda will be Addressed Under Item 7.

6. Regular Agenda

- 6A. [2024-1153](#) Discuss and consider action to approve the appointment of Jerry Jones as the Executive Director of the Pflugerville Community Development Corporation.

Mayor Gonzales opened the item for discussion. Ms. Toledo introduced Jerry Jones. Mr. Jones answered questions regarding his background and provided

information about working in Richmond city limits and the extraterritorial jurisdiction. Ms. Holiday moved to approve the appointment of Jerry Jones as the Executive Director of the Pflugerville Community Development Corporation. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

6B. [2024-1054](#)

Presentation regarding the Pflugerville Community Development Corporation (PCDC) FY24 Fourth Quarter Financial Reports.

Mayor Gonzales opened the item. Ms. Waldron reviewed the fourth quarter financial reports revenues and expenditures and answered questions from council.

6C. [2024-1155](#)

Discuss and consider action to approve a resolution establishing a Veterans Task Force.

Mayor Gonzales opened the item and reviewed the history of discussions on the Veterans Task Force. Ms. Ryan asked what the goals are for the first year. Alyn Macleod discussed putting together bylaws, implementing a networking night, and pushing awareness of scholarship programs. Ms. Holiday asked about others getting involved. Mr. Macleod discussed the membership composition and working on a website. Mr. Macleod answered questions about where things will be posted and how to get information. Mayor Gonzales discussed the task force as a conduit for information between the veterans groups and the council. Mr. Metayer moved to approve the resolution. Ms. Holiday seconded the motion. All voted in favor. The motion carried.

6D. [2024-1012](#)

Discuss and consider action to elect a Mayor Pro Tem per City Charter Section 3.06.

Mayor Gonzales opened the item. Mr. Weiss stated he has enjoyed holding the position for the past three years and stated it is important the position is filled by someone focused on Pflugerville and growth. Mr. Weiss moved to appoint Ms. Holiday as Mayor Pro Tem. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

6E. [RES-1289](#)

Review representation and discuss and consider action to approve a resolution appointing a City Council legislative subcommittee.

Mayor Gonzales opened the item for discussion. Ms. Evans stated Jim McDonald, David Rogers, and Rudy Metayer were last appointed to the subcommittee. Discussion followed regarding how many people should serve on the subcommittee. Ms. Ryan stated she is also interested in serving on the subcommittee. Discussion followed regarding having the time needed. Mayor Pro Tem Weiss reviewed the intent of the legislative subcommittee. Mr. Rogers moved to appoint David Rogers, Melody Ryan, and Rudy Metayer to the legislative subcommittee. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.

6F. [RES-1278](#)

Review representation and discuss and consider action to approve a resolution appointing a City Council facilities subcommittee.

Mayor Gonzales opened the item for discussion. Ms. Evans stated Victor Gonzales and Jim McDonald were most recently appointed to the subcommittee. Mayor Gonzales stated he would like to continue on the subcommittee. Mr. Ruiz stated he is interested on going back on the

subcommittee. Mayor Pro Tem Holiday moved to appoint Victor Gonzales and Ceasar Ruiz to the facilities subcommittee. Mr. Rogers seconded the motion. All voted in favor. The motion carried.

6G. [RES-1290](#)

Review representation and discuss and consider action to approve a resolution appointing a City Council special events subcommittee.

Mayor Gonzales opened the item for discussion. Ms. Evans stated Victor Gonzales and Kimberly Holiday were most recently appointed. Mayor Pro Tem Holiday stated she would like to stay on the subcommittee. Mayor Gonzales stated he would relinquish the seat. Ms. Ryan stated she was willing to serve. Mr. Metayer moved to appoint Kimberly Holiday and Melody Ryan to the special events subcommittee. Mayor Gonzales seconded the motion. All voted in favor. The motion carried.

6H. [2024-1013](#)

Review representation and discuss and consider action to appoint three representatives to the Capital Area Council of Governments (CAPCOG) General Assembly.

Mayor Gonzales opened the item for discussion. Ms. Evans stated Doug Weiss, Ceasar Ruiz, and Jim McDonald were last appointed. Mr. Metayer stated Mr. Weiss is on the executive committee and should remain. Mr. Weiss provided information about the general assembly. Mr. Weiss moved to appoint Doug Weiss, Ceasar Ruiz, and David Rogers to the CAPCOG General Assembly. Mayor Gonzales seconded the motion. All voted in favor. The motion carried.

6I. [2024-1014](#)

Review representation and discuss and consider action to appoint a City Councilmember to serve on the Community Advancement Network (CAN) board of directors.

Mayor Gonzales opened the item for discussion. Ms. Evans stated Kimberly Holiday was last appointed. Mayor Pro Tem Holiday stated she would like to continue. Mr. Weiss moved to appoint Kimberly Holiday to the CAN board. Mr. Rogers seconded the motion. All voted in favor. The motion carried.

6J. [RES-1291](#)

Review representation and discuss and consider action to approve a resolution designating a City of Pflugerville City Council representative on the Capital Area Metropolitan Planning Organization (CAMPO) Transportation Policy Board.

Mayor Gonzales opened the item for discussion. Ms. Evans stated Rudy Metayer was last appointed the Victor Gonzales as the designated alternate. Mayor Gonzales stated he would step down as alternate. Mr. Rogers moved to appoint Rudy Metayer and Doug Weiss as the alternate. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.

7. Discuss and Consider Action on Items Pulled from Consent Agenda

5A. [ORD-0803](#)

Approving an ordinance on first and final reading with the caption reading: An ordinance of the City of Pflugerville, Texas, adopting the third amendment to the FY24 Budget for the City of Pflugerville; and providing an effective date.

Mayor Gonzales opened the item. Ms. Evans read the caption of the ordinance.

Mr. Rogers asked about the purpose of amending the budget. Ms. Waldron provided information about making adjustments in the department funds so that the financial report is not out of balance. Ms. Waldron discussed the format of the financial report to include the original, amended, actual, and variances. Ms. Waldron answered questions and provided information regarding department spending and the timing of approvals. Mr. Ruiz moved to approve the ordinance. Mr. Weiss seconded the motion. Ms. Ryan voted no. All others voted in favor. The motion carried.

- 5D. [ORD-0800](#) Approving an ordinance on second reading with the caption reading: An ordinance authorizing the lease of City property located at 101 East Pecan, Pflugerville; providing cumulative, repealer and severability clauses; providing for open meeting and establishing an effective date.

Mayor Gonzales opened the item for discussion and Ms. Evans read the caption of the ordinance. Mr. Rogers reviewed the item. Mr. Metayer asked about a force majeure clause. Discussion followed. Mayor Gonzales stated council was retiring to executive session at 8:20pm. Mayor Gonzales reconvened the meeting in open session at 8:23pm. Mr. Metayer moved to approve the ordinance on second reading. Mr. Rogers seconded the motion. All voted in favor. The motion carried.

- 5E. [ORD-0801](#) Approving an ordinance on second reading with the caption reading: An ordinance authorizing the lease of city property to Griffin/Swinerton, LLC; providing cumulative, repealer and severability clauses; providing for open meeting and establishing an effective date.

Mayor Gonzales opened the item for discussion and Ms. Evans read the caption of the ordinance. Mr. Rogers clarified this is for lease of property associated with the new city hall. Mr. Rogers moved to approve the ordinance on second reading. Mr. Metayer seconded the motion. Mr. Rogers voted no, all others voted in favor. The motion carried.

- 5I. [2024-1091](#) Approving a professional services agreement with Hayat Brown in the amount of \$145,184 for advisory services and an assessment of redevelopment opportunities within the core of Downtown Pflugerville, and authorizing the City Manager to execute the same.

Mayor Gonzales opened the item for discussion. Mr. Rogers discussed wanting to make sure that the plan will be followed through. Mr. Weiss discussed the Downtown Action Plan and stated the item is an outcome of the plan to evaluate uses. Mayor Gonzales discussed it providing some direction. Discussion followed regarding the use of the plan. Mr. Rogers moved to approve the item. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

Regular Agenda

- 6K. [2024-1151](#) 1.) Executive Session Item: Discussion in accordance with Texas Government Code Section 551.072 Deliberation regarding real property and section 551.071 consultation with attorney related to purchase of property located at 500 E. Pecan Street. 2.) Open Session Item: Discuss and consider action related to Purchase of Property

located at 500 E. Pecan Street.

Mayor Gonzales read the item and stated council was retiring to executive session at 8:31pm. Mayor Gonzales reconvened the meeting in open session at 8:36pm. No action was taken.

8. Adjourn

Mayor Gonzales adjourned the meeting at 8:36pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as submitted on December 10, 2024.