



# City of Pflugerville

## Minutes - Final

### City Council

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Monday, January 22, 2024

12:00 PM

1611 Pfennig Lane

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#### Worksession

#### 1. Call to Order

Councilmember Jim McDonald called the worksession to order at 12:06pm. Councilmembers Ceasar Ruiz, Rudy Metayer, and David Rogers were in attendance. Mayor Victor Gonzales, Mayor Pro Tem Doug Weiss, and Councilmember Kimberly Holiday were not in attendance.

City staff in attendance: Sereniah Breland, City Manager; Emily Barron, Assistant City Manager; Thomas Hunter, Assistant City Manager; Trista Evans, City Secretary; Terri Toledo, Director of Management Services; Cody Collins, IT Director; Tracy Waldron, Finance Director; Lauren Henkes, Assistant Finance Director; Robbi Craig, People and Culture Director; Amanda Archer, Application Administrator.

#### 2. Public Comment

There was no one present wishing to speak under public comment.

#### 3. Regular Agenda

##### 3A. [2024-0081](#)

Discussion regarding enterprise resource planning (ERP) implementation process and improvements updates.

Mr. Collins introduced the ERP system and discussed the selection process. Mr. McDonald asked about the gaps in the previous system. Mr. Collins discussed some limitations in the previous system. Ms. Waldron discussed the Finance Department implementation process and provided information about new efficiencies in workflows and content management. Ms. Henkes discussed efficiencies in the payroll process. Discussion followed regarding the time frame of the use of the new system and having a formal plan for a regular review of the system.

Ms. Craig reviewed the preparation for the People and Culture implementation to the ERP system and discussed the current manual processes. Mr. McDonald asked about the user experience. Ms. Craig provided information about the employees' regular use of the system with time entry. Ms. Henkes discussed the Utility Billing future implementation process. Mr. McDonald asked about the court transition to a new system. Ms. Toledo provided information about the process.

#### 4. Adjourn

Mr. Metayer adjourned the worksession at 1:05pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as \_\_\_\_\_ on February 13, 2024.