



City of Pflugerville

Minutes - Final

City Council

Tuesday, November 29, 2022

5:00 PM

1611 Pfennig Lane

Worksession

Public comment will be allowed in person at the Regular Meeting scheduled to begin at 7:00p.m.

1. Call to Order

Mayor Pro Tem Doug Weiss called the worksession to order at 5:00pm. Councilmembers Cesar Ruiz, Kimberly Holiday, Rudy Metayer, Jim McDonald, and David Rogers were in attendance. Mayor Victor Gonzales was not in attendance.

City staff in attendance: Sereniah Breland, City Manager; James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Thomas Hunter, Assistant City Manager; Trista Evans, City Secretary; Charles Zech, City Attorney; Jason O'Malley, Police Chief; Jason Smith, Assistant Police Chief; Shane Mize, Parks and Recreation Director; Terri Toledo, Director of Management Services; Roger Heaner, Assistant Communications Director; Breanna Higgins, Assistant to the City Manager; Melissa Moore, Finance Director; Sara King, Assistant Finance Director; Robyn Miga, Planning and Development Services Assistant Director; Jennifer Griswold, Library Director; Kaitlyn Nean, Special Events Coordinator.

2. Discuss Only

2A. [2022-1133](#)

Discussion regarding the creation of a Special Events Policy.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Mize reviewed the policy highlights and answered questions from council. Mr. Metayer asked about the makeup of the committee. Mr. Mize stated departments would be involved depending on the needs of the specific events. Mr. McDonald asked about large political events. Mr. Mize stated if any event causes road closure or needs staff it will go through the same process. Ms. Breland provided comment about city events. Discussion followed regarding liability and the steps required through the policy. Mayor Pro Tem Weiss asked about events that may not go well wanting to come back. Mr. Mize stated the applications will be reviewed and discussed with the events subcommittee to determine if they should be given another chance. Discussion followed regarding signs and fees.

2B. [2022-1134](#)

Discussion regarding Deutschen Pfest 2022 Event Review.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Mize reviewed Deutschen Pfest providing information about increased attendance and stated

vendors shared they had a record year. Mr. Mize discussed continuing the German theme, reviewed events, expenses, and revenues. Mr. Rogers asked about pre-COVID Deutschen Pfests. Mr. Mize stated there is not much information about previous events. Discussion followed regarding Boy Scouts participation. Ms. Neal provided information about vendor placement and spacing and answered questions from council about vendors. Mayor Pro Tem Weiss asked for staff to look into improving cell service. Discussion followed regarding the marathon and shirt material. Mr. Ruiz stated he heard parents were expecting more for the kids. Mr. Mize provided information.

2C. [2022-1084](#)

Discussion regarding Boards, Commissions, and Committees.

Mayor Pro Tem Weiss opened the item for discussion. Ms. Evans reviewed proposed amendments to the Deutschen Pfest Committee to include reducing the number of members and answered questions from council regarding the makeup of the committee. Ms. Evans reviewed proposed amendments to the Finance and Budget Committee. Mr. Rogers provided comment about serving as the councilmember on the Committee. Discussion followed regarding having a councilmember on the Committee. Ms. Evans reviewed the proposed amendments to the Library Board and Parks and Recreation Commission including making changes to the student liaison language to expand the number of liaisons and answered questions from council. Ms. Evans stated amended resolutions and ordinances would come to the next available council meetings for council action.

3. Adjourn

Mayor Pro Tem Weiss adjourned the worksession at 6:56pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as submitted on December 13, 2022.