



City of Pflugerville

Minutes - Final

Charter Review Commission

Tuesday, May 25, 2021

7:00 PM

100 E Main Street, Suite 500

Worksession (Telephone/Video Conference)

This worksession agenda has been posted to allow the Charter Review Commission to attend and participate in discussions at the City Council Regular Meeting on the items specified on this agenda.

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the Meeting will be conducted by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the COVID-19. There will be no public access to the location described above.

This Agenda, and the Agenda Packet, are posted online at <https://pflugerville.legistar.com>

This telephonic/video meeting will be hosted through WebEx.
Meeting Link:<https://pflugervilletx.webex.com/pflugervilletx/onstage/g.php?MTID=e9c5140e23073e1a0c205b4dd903f71bb>

Meeting Code/Number: 187 259 0840

Dial-in number: (US toll): = 1-408-418-9388

Public comment will be allowed via telephone/video conference at the City Council Regular Meeting scheduled to begin at 7:00 p.m. All speakers must register to speak at least 2 hours in advance of the City Council Regular Meeting. Speakers must call in at least 15 minutes prior to the start of the Regular Meeting in order to speak. Written comments may also be submitted 2 hours in advance of the meeting.

To register to speak or to submit written comments, please email citysecretary@pflugervilletx.gov at least 2 hours in advance of the Regular Meeting. Name and address must be included. Written comments are limited to 250 words.

A recording of the telephone/video meeting will be made, and will be available to the public upon written request.

The meeting will be available live for viewing on PFTV on the City website:
<https://www.pflugervilletx.gov/city-government/communications/pftv>

1. Call to Order

Charter Review Commission Members Nicole Cortez, Mark Gladney, Gayle Heath, Copie Hotman, Sheldon Lamey, Dorothy Lee, Amanda Maedgen, Jim McDonald, Elizabeth Montoya, Terry Newsom, Jeff Reeb, Carol Teitelman, Charlie Torres and Darelle White were in attendance for the joint meeting with the City Council. Charter Review Commission members April Griffin and Marilyn Klassen were absent. The worksession was brought to order at 7:11 p.m. with the presentation and discussion under item 3B.

Mayor Pro Tem Omar Peña and Councilmembers Doug Weiss, Ceasar Ruiz, David Rogers and Mike Heath were in attendance. City employees attending: Sereniah Breland, City Manager; Charlie Zech, City Attorney; Trey Fletcher, Deputy City Manager; James Hartshorn, Assistant City Manager; Amy Giannini, Assistant City Manager; Karen Thompson, City Secretary; Caroline Davis, Associate Judge; Jason Smith, Acting Police Chief; Chet Vronka, Police Lieutenant; Jennifer Grizwold, Library Director; Terri Toledo, Communications Director; Maggie Holman, Public Information Officer; Melissa Moore, Finance Director; Stephanie Nations, Budget Analyst; Patricia Davis, City Engineer; Gwen Holford, Application and Web Developer; Shane Mize, Parks and Recreation Director; Emily Barron, Planning and Development Services Director; Evan Groeschel, Public Works Operations Director; Brandon Pritchett, Utilities Director; Bradley Marshall, Engineering Construction Manager.

3. Presentations

3B. [2021-0361](#)

Presentation of Charter Review Commission report of findings and recommendations.

Mr. McDonald presented on the Charter Review Commission's recommendation for the eight propositions to be brought forward to the voters. Mayor Pro Tem Peña asked the City Attorney to provide information on the Charter Review Commission. Mr. Zech provided information. Mayor Pro Tem Peña asked regarding creation of the executive assistant to the City Council. Discussion with Mr. McDonald followed. Mr. Zech read the measure language on the proposed amendment. There was further discussion. Mr. McDonald spoke on the process and explained that all of the proposed amendments brought forward by the Charter Review Commission will be brought forward to the ballot. Mr. Ruiz asked if Amendment H prohibiting Council Members or City employees from being voting members of Charter or Ordinance created boards and commissions would pertain to all boards and commissions. Mr. Zech explained that it would not be applicable to the Pflugerville Community Development Corporation as that is included in State law.

3C. [2021-0362](#)

Appreciation presentation to the members of the Charter Review Commission.

Mayor Pro Tem Peña extended appreciation to the Charter Review Commission members for their time and efforts. He opened the item for comments of the Charter Review Commission members. Ms. Maedgen thanked the Commissioners and stated that it had been a good experience. Mr. Reeb noted the comments regarding the executive assistant to the City Council and stated that the position could be part-time and defined as needed by the City

Council. Mr. McDonald indicated to agree with Mr. Reeb and provided comments. Ms. Teitelman thanked the Council for the opportunity and provided information on the executive assistant to the City Council as a connection to the citizens. Mr. White thanked the City Council. He stated that the group was a totally different group than he had ever worked with but there was a lot of interest and a lot was done and provided additional comments. Ms. Hotman stated that she was proud to be on the Commission and that the Commissioners did a fabulous job. Mr. Gladney stated that it was a great honor serving and he invited the Council to review the Commission's minutes as there were a lot of issues that were close but were not approved. Ms. Cortez thanked everyone and agreed that the Council should review some of their contentious issues. Mayor Pro Tem Peña and Mr. McDonald provided closing comments.

4. Adjourn

The Charter Review Commission worksession was adjourned at 7:50 p.m.

Respectfully submitted,

Karen Thompson
City Secretary

I hereby certify that these minutes are an accurate account of the May 25, 2021 Charter Review Commission worksession.

Jim McDonald, Chair