



2022-0119

Approving a Professional Services Agreement with ECM International, Inc. in the amount of \$135,440.00 to provide Owner's Representative Services for the City of Pflugerville's Multi-Generational Recreation Center and City Hall Project and authorizing the City Manager to execute the same.



# Consultant Selection

- Request for Qualification (21-017) published 9/22/21
- 8 Statements of Qualifications (SOQ) received 10/21/21
- A Selection Committee made up of City Staff reviewed and scored the SOQs
- SOQ scoring required interviews to further evaluate team's experience
- 3 firms were interviewed by the Selection Committee
- AGCM, Inc. and ECM, Inc. were selected to provide owners representative services for the Recreation Center and City Hall at the 12/14/21 City Council meeting



# Scope of Services

## Preliminary Project Status Assessment

- Review existing baseline data
- Review existing planning documents
- Review cost estimates and incurred project costs
- Prepare Report identifying shortfalls causing impacts

## Detail Initial Project Activities

- Develop Total Project Cost (TPC) budget
- Develop a Master Project Milestone Schedule
- Assist to Refine Programmatic Requirements
- Conduct public and community involvement meetings
- Review utility information to support site anticipated buildout
- Facilitate meetings with third-party utility stakeholders
- Initiate development of a Project Execution Plan
- Assist City to identify information sharing method





# Staff Recommendation

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