



City of Pflugerville

Minutes - Final

City Council

Tuesday, February 27, 2024

5:00 PM

1611 Pfennig Lane

Worksession

Public comment will be allowed in person at the Regular Meeting scheduled to begin at 7:00p.m.

1. Call to Order

Mayor Victor Gonzales called the worksession to order at 5:00pm. Mayor Pro Tem Doug Weiss and Councilmembers Ceasar Ruiz, Rudy Metayer, Jim McDonald, and David Rogers were in attendance. Councilmember Kimberly Holiday joined the worksession at 5:15pm.

City staff in attendance: Sereniah Breland, City Manager; James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Thomas Hunter, Assistant City Manager; Trista Evans, City Secretary; Charles Zech, City Attorney; Jeremy Frazzell, Planning and Development Services Director; Brandon Pritchett, Public Utility Director; Evan Groeschel, Operations Director; Jason O'Malley, Policy Chief; Makeba Lewis, Commander; Flip Romero, Communications Director; Tracy Waldron, Finance Director; Jeff Dunsworth, City Engineer; Terri Toledo, Director of Management Services; Katie Kam, Assistant Director of Transportation Services; Abby Morrison, Public Works Services Director.

2. Discuss Only

2A. [2024-0234](#) Introduction of Pflip and Serve.

Mayor Gonzales introduced the Pflip and Serve Council Edition event for the worksession. Mayor Gonzales stated the City is celebrating Leap Year week by having seven staff members sit in for council for the worksession. Mayor Gonzales stated all items discussed are duplicated in the regular meeting starting at 7pm and invited the staff to take their seats:

Isaac Espinoza, Project Manager, "Mayor"
Kristin Gummelt, Planner, "Mayor Pro Tem"
Abby Morrison, Public Works Services Director, "Councilmember"
Bette McDowell, Senior Librarian, "Councilmember"
John Nguyen, Budget Analyst, "Councilmember"
Jeremy Garza, Officer, "Councilmember"
Makeba Lewis, Commander, "Councilmember"

2B. [2024-0206](#) Presentation and discussion regarding the implementation of the City of Pflugerville Comprehensive Drainage Master Plan and Drainage Utility

Fee.

Mark Lewis, Halff Associates, reviewed the history of the drainage utility fee feasibility study and capital funding priorities. Mr. Lewis discussed the regional flood plain projects and current scope of drainage utility fee implementation including developing stormwater drainage fees, rate implementation, public outreach, and grants funding strategy. Matthew Grant with NewGen Strategies discussed the schedule of fees. Mr. Lewis answered questions about grant funding and impact of inflation on fees. Mr. Grant provided information about who the fee impacts and the process of setting fees. Discussion followed regarding implementation and public outreach.

2C. [2024-0218](#)

Conduct a presentation on the Engineering Department.

Mr. Groeschel discussed organizational priorities. Mr. Pritchett discussed the role of engineering in the City. Mr. Groeschel discussed implementation of the City's capital improvement plan and program and discussed the five year timeline. Mr. Pritchett discussed identifying city wide capital needs and answered questions about current staffing. Discussion followed regarding employee retention. Mr. Groeschel provided information about design services. Mr. Pritchett discussed construction management and inspection services, and answered questions regarding budgeting. Mr. Dunsworth reviewed the utility division projects. Discussion followed regarding funding. Mr. Dunsworth discussed the progress of the water treatment plant expansion project, secondary Colorado River raw water line schedule, and Wilbarger Creek Regional Wastewater Facility. Mr. Dunsworth answered questions regarding project scope. Ms. Kam reviewed transportation projects, traffic signal needs in the city, and reviewed parks capital improvement program.

3. Adjourn

Mayor Gonzales adjourned the worksession at 6:22pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as submitted on March 12, 2024.