

**FY 18 Budget Amendments
For the quarter ending September 30, 2018
Exhibit A**

General Fund

Information Technology

First Year Operating Expenses Corrections

This was the first full year of operations for the IT department and we identified accounts which needed adjustment going forward. These overages will be funded from excess Interest Income revenue and these line items were corrected for the FY19 Budget.

Account	Description	Amount
4-202-310	Communications	6,000
4-202-440	Small Tools	15,700
Funding Source(s):		
3-200-710	Interest Income	(21,700)

Microsoft Renewals

Microsoft excluded our second volume licensing for the servers at the Police Department on the quote for renewals at the beginning of FY18. This overage will be funded by excess Interest Income revenue.

Account	Description	Amount
4-202-510	Maintenance Contracts	26,800
Funding Source(s):		
3-200-710	Interest Income	(26,800)

Development Services Administration

Bureau Veritas Health Inspections

More health inspections were completed in FY18 than anticipated. These expenses are offset by Health Inspection Permit revenue, however, the timing of revenues do not always align perfectly with payments to Bureau Veritas. This overage will be funded from the increase in Health Inspection Permit and Plat Review Fees revenue.

Account	Description	Amount
4-205-195	Other Professional Fees	37,850
Funding Source(s):		
3-200-250	Health Inspection Permits	(14,100)
3-200-242	Plat Review Fees	(23,750)

Building

Bureau Veritas Building Inspections

Revenue is received prior to permit issuance however, Bureau Veritas is paid after the inspection is complete. The timing of permit issuance and completion of inspections can overlap fiscal years. This increase in expenses will be funded from the increase in Plat Review Fees revenues.

Account	Description	Amount
4-210-195	Other Professional Fees	240,150

Funding Source(s):

3-200-242	Plat Review Fees	(240,150)
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Library

Library Donations

Donations were received in FY18 to fund additional programs, events, supplies and equipment.

Account	Description	Amount
4-250-440	Small Tools	1,000
4-250-462	Programming	4,000
4-250-680	Special Events	3,068

Funding Source(s):

3-200-410	Library Donations	(8,068)
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Parks & Recreation

Recreation and Senior Center Needs Assessment and Feasibility Study

On September 11, 2018, the City Council approved the use of long-term planning funds for a recreation and Senior Center Needs Assessment and Feasibility Study. This will transfer the budget for this project from Administration to Parks & Recreation.

Account	Description	Amount
4-400-195	Other Professional Fees	70,000

Funding Source(s):

4-200-195	Other Professional Fees	(70,000)
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Parks & Recreation

Cambridge Estates Park Shade Structures

The City partnered with the Cambridge Estates HOA to install shade structures over the Cambridge Estates Park playground. The HOA is funding a portion of the project and the City is funding the other portion from Parkland Dedication Fees.

Account	Description	Amount
4-400-700	Equipment	8,743
Funding Source(s):		
3-200-412	Parks Donations	(4,000)
3-200-723	Transfer from Parkland Escrow	(4,743)

Pfluger Park Shade Structures

Shade structures were installed at Pfluger Park to supplement and provide shade over the smaller playscape that was funded from a PCDC grant and City funds. These shade structures will be funded from Parkland Dedication Fees.

Account	Description	Amount
4-400-700	Equipment	28,067
Funding Source(s):		
3-200-723	Transfer from Parkland Escrow	(28,067)

Parks Maintenance

Tennis Court Resurfacing

An old patch on one of the City's tennis courts needed repair, however, the cost of the patch repair was comparable to resurfacing the entire court. The resurfacing will be funded from excess Interest Income revenue.

Account	Description	Amount
4-550-520	Maintenance and Repairs	5,000
Funding Source(s):		
3-200-710	Interest Income	(5,000)

PAWS

PAWS Kennel Addition

A new kennel area for cats was constructed in FY16, while the PAWS department was still included in the Police Department, however, due to extenuating vendor circumstances, the invoice for the last payment was not received until FY18. This will be funded from excess Interest Income revenue.

Account	Description	Amount
4-270-710	Buildings	11,710
Funding Source(s):		
3-200-710	Interest Income	(11,710)

Veterinary Services

PAWS received donations for specialized veterinary care in FY18. This will be funded from Animal Shelter Donations revenue.

Account	Description	Amount
4-270-195	Other Professional Fees	10,400
Funding Source(s):		
3-200-415	Animal Shelter Donations	(10,400)

Police

Airplane Proceeds

The Police Department was granted proceeds from the sale of an airplane from the Center for Rural Development (CRD). The CRD approved the use of revenue from the sale of the airplane for police dogs and associated equipment, small tools for crime scene investigations, and camera equipment. These expenses are offset by the grant revenue.

Account	Description	Amount
4-300-440	Small Tools	45,000
4-300-480	Other Operating	1,758
4-300-475	Police Dogs	38,837
Funding Source(s):		
3-200-366	Police Grants	(85,595)

Police

Justice Center Maintenance

In FY18, a few items were identified as needing immediate maintenance including, access security terminals and cameras, cabling and HVAC maintenance. These expenses will be funded from excess Interest Income revenue.

Account	Description	Amount
4-300-520	Maintenance and Repairs	145,000

Funding Source(s):

3-200-710	Interest Income	(145,000)
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CIP Engineering

Transportation Master Plan

In FY18, City Council approved \$500,000 for long-term planning in the Administration department to be allocated to projects throughout the General Fund. A portion of this funding was allocated to the Master Transportation Plan in CIP Engineering. This will transfer the budget for this project from Administration to CIP Engineering.

Account	Description	Amount
4-230-195	Other Professional Fees	235,000

Funding Source(s):

4-200-195	Other Professional Fees	(235,000)
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Transportation Infrastructure Planning

This funds the development of a strategic transportation improvement plan that would identify short and mid-term projects based on the improvements identified in the adopted Master Transportation Plan and the CAMPO Long Range Plan. This will be funded from Infrastructure Fees revenue.

Account	Description	Amount
4-230-195	Other Professional Fees	45,000

Funding Source(s):

3-200-899	Infrastructure Fees	(45,000)
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Streets

Mill Creek Roadway Improvements

The project bid exceeded the initial estimate approved by the CDBG grant program. To complete the project, funding was allocated from General Fund Infrastructure Fees revenue.

Account	Description	Amount
4-500-720	Improvements O/T Buildings	59,021
Funding Source(s):		
3-200-899	Infrastructure Fees	(59,021)

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Utility Fund

Water Distribution

Wholesale Water

Expenses for wholesale water exceeded estimates due to growth in the Municipal Utility Districts (MUDs). This is offset by excess Water Revenue received from the MUDs.

Account	Description	Amount
4-130-625	Wholesale Water	191,000
Funding Source(s):		
3-100-100	Water Revenue	(191,000)

Wastewater Collection

Pump and Generator Repairs

Emergency pump and generator repairs were made at lift stations in FY18, which included equipment rentals and the purchase of new parts. This will be funded from excess Wastewater Revenue.

Account	Description	Amount
4-160-520	Maintenance and Repairs	57,425
Funding Source(s):		
3-150-110	Wastewater Revenue	(57,425)

Chemical and Sludge Overage

Due to increased wastewater flow, expenses for sludge disposal exceeded budget. Additional chemicals were also needed for odor control. These will be funded from excess Wastewater revenues.

Account	Description	Amount
4-160-433	Chemicals	30,000
4-160-620	Sludge	16,000
Funding Source(s):		
3-150-110	Wastewater Revenue	(46,000)

Wastewater Treatment

Chemical Overage

Due to increased treatment of wastewater, expenses for chemicals exceeded budget. This will be funded from excess Wastewater revenues.

Account	Description	Amount
4-170-433	Chemicals	60,000
Funding Source(s):		
3-150-110	Wastewater Revenue	(60,000)

Emergency Pump Repairs

Emergency pump and generator repairs at the WWTP were made in FY18, this included equipment rentals and the purchase of new parts. This will be funded from excess Wastewater Revenue.

Account	Description	Amount
4-170-520	Maintenance and Repairs	95,000
Funding Source(s):		
3-150-110	Wastewater Revenue	(95,000)