

## Fiscal Year 2021 Budget and Tax Rate Adoption Schedule

### Schedule for tax rate above lower of no-new-revenue rate or voter-approval rate

Friday, April 10	FY21 Departmental Budget Workbooks, 5 Year Budget Workbooks, and supplemental budget information shared with departments/ACMs.
Friday, April 10 - Friday, April 24	Finance coordinates with departments to prepare FY21 and five year revenue estimates.
Friday, April 24	Departments complete FY21 Departmental Budget Workbooks, 5 Year Budget Workbooks, and supplemental budget information.
Friday, April 24 - Friday, May 15	FY21 department proposed budget submissions reviewed by Finance.
Tuesday, April 28 City Council meeting	City Council meeting to discuss strategies for the FY21 budget.
Friday, May 1	Appraiser sends notice of estimated taxable value to City.
Tuesday, May 12 City Council meeting	City Council review and approval of Capital Improvement Plan (CIP).
Monday, May 18 - Friday, May 29	Department meetings with City Manager to discuss proposed department budgets, changes, and additions.
Monday, June 1 - Friday, June 19	Discussions between City Manager, departments and Finance to refine the proposed budget for City Council (as necessary) and proposed budget compiled for City Council.
Tuesday, June 23 City Council meeting	Proposed FY21 budget presented to City Council, including preliminary property tax rate information.
Thursday, June 25	Proposed FY21 budget presented to the Finance and Budget Committee, including preliminary property tax rate information.
Wednesday, July 1	Deadline to submit the proposed budget to City Council, per City Charter.
Friday, July 10	FY21 Proposed Budget posted to website and provided to City Secretary 30 days before tax rate adoption per Local Government Code.
Tuesday, July 14 City Council meeting	City Council work session to discuss the budget, if desired. Discuss and consider the proposed property tax rate for FY21. <i>If proposed rate will exceed the voter-approval rate, take action and schedule public hearings to adopt the budget and tax rate prior to statutory deadline.</i>
Monday, July 20	Appraisal rolls certified by Chief Appraiser.
Thursday, July 23	Finance and Budget Committee meeting to discuss proposed budget.
Friday, July 24	Certified Estimate sent by Chief Appraiser if unable to provide a certified appraisal roll.

See page two if the proposed tax rate is below the voter-approval rate.  
See page three if the proposed tax rate is above the voter-approval rate.

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**Schedule for tax rate above lower of no-new-revenue rate or voter-approval rate**

**Tax Rate is Below the Voter-Approval Rate**

Monday, July 27	Tax Office calculation of effective and rollback tax rates submitted to jurisdictions for approval prior to publication on August 1.
Tuesday, July 28 City Council meeting	City Council work session to discuss the budget, if desired. Discuss and consider the proposed property tax rate for FY21.
Saturday, August 1	Publication of effective tax rates, fund balances, and debt schedules, unencumbered fund balance, submitted by Travis County, appears in Austin American-Statesman.
Saturday, August 1	Notice of Public Hearing on Budget published in Pflugerville Pflag newspaper as required by the Local Government Code and City Charter.
Tuesday, August 11 City Council meeting	Public hearing on budget as required by Local Government Code and City Charter.
Tuesday, August 18	Notice of Proposed Tax Rate and Public Hearings posted on City website. This should run until adoption of the tax rate.  Notice of Proposed Tax Rate and Public Hearings published on City Access Channel PFTV as a 60-second notice at least five times a day between 7 a.m. and 9 p.m. until adoption of the tax rate.
Thursday, August 20	Notice of Proposed Tax Rate and Public Hearings published in Pflugerville Pflag newspaper.
Tuesday, August 25 City Council meeting	Public Hearing on tax increase as required by the Tax Code. Adoption of budget by the City Council by ordinance. Adoption of tax rate by ordinance. Resolution ratifying the property tax increase.
Friday, August 28	Adopted tax rate provided to county tax offices. Adopted tax rate ordinance or required language posted to City website.
Monday, August 31	Adopted FY21 Budget provided to City Secretary. Adopted FY21 Budget posted to City website.

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### Schedule for tax rate above lower of no-new-revenue rate or voter-approval rate

#### Tax Rate is Above the Voter-Approval Rate

Saturday, July 25	Notice of Public Hearing on Budget published in Pflugerville Pflag newspaper as required by the Local Government Code and City Charter.
Monday, July 27	Tax Office calculation of effective and rollback tax rates submitted to jurisdictions for approval prior to publication on August 1.
Tuesday, July 28 City Council meeting	City Council work session to discuss the budget, if desired. Discuss and consider the proposed property tax rate for FY21.
Saturday, August 1	Publication of effective tax rates, fund balances, and debt schedules, unencumbered fund balance, submitted by Travis County, appears in Austin American-Statesman.
Tuesday, August 4	Notice of Proposed Tax Rate and Public Hearings posted on City website. This should run until adoption of the tax rate.  Notice of Proposed Tax Rate and Public Hearings published on City Access Channel PFTV as a 60-second notice at least five times a day between 7 a.m. and 9 p.m. until adoption of the tax rate.
Tuesday, August 4 City Council meeting Special Session	Public hearing on budget as required by Local Government Code and City Charter.
Thursday, August 6	Notice of Proposed Tax Rate and Public Hearings published in Pflugerville Pflag newspaper.
Tuesday, August 11 City Council meeting	Public Hearing on tax increase as required by the Tax Code. Adoption of budget by the City Council by ordinance. Adoption of tax rate by ordinance. Resolution ratifying the property tax increase. Resolution calling an election.
Friday, August 14	Adopted tax rate provided to county tax offices. Adopted tax rate ordinance or required language posted to City website.
Monday, August 17	Adopted FY21 Budget provided to City Secretary. Adopted FY21 Budget posted to City website.