

**ADDENDUM  
TRAVIS COUNTY  
COMMERCIAL SEXUAL EXPLOITATION OF YOUTH  
CARE COORDINATION TEAM  
MEMORANDUM OF UNDERSTANDING  
&  
PROTOCOL**

## **ADDENDUM A**

### **To Commercial Sexual Exploitation of Youth Care Coordination Memorandum of Understanding (MOU) and Protocol for the Travis County Care Coordination Team (CCT)**

#### **I. MOU ADDENDUM**

This Addendum replaces PARTIES of the MOU, attached herein, dated January 24, 2025. The language, as adopted by this Addendum, aligns the MOU to include new member agencies as listed below.

##### **A. CURRENT PARTIES** (*MDT MEMBERS\* ADVISORY COUNCIL MEMBER ONLY\*\**)

- Austin Police Department\*
- Austin ISD Police Department\*
- Pflugerville Police Department\*
- Travis County Juvenile Probation Department
- DFPS Child Protective Investigations\*
- DFPS Child Protective Services\*
- DFPS Special Investigations\*
- LifeWorks
- SAFE Cares
- Unbound Now Advocacy
- Unbound Now Care Coordination

##### **B. ADVISORY COUNCIL VOTE**

**Brave Alliance** - On May 13, 2025, the Travis County Advisory Council convened in person to vote on the membership status of Brave Alliance. The Council considered three options: (1) appointment to both the Travis County Care Coordination Team and Advisory Council, (2) appointment to the Care Coordination Team only, or (3) appointment to the Advisory Council only. By a two-thirds ( $\frac{2}{3}$ ) majority vote, Brave Alliance was approved for membership on both the Travis County Care Coordination Team and the Advisory Council.

- The following agencies voted for option 1 (the two-thirds majority): Austin Police Department, Unbound Now, Pflugerville Police Department, and LifeWorks.
- The following agency voted for option 2: SAFE Cares
- The following agency voted for option 3: Juvenile Probation Department

**SAFE Alliance** - On April 8th, 2025, SAFE Cares addressed at a Travis County Care Coordination Advisory Council meeting that only SAFE Cares services are depicted in the MOU/protocol, therefore preventing SAFE Alliance services from being implemented in the protocol and participating without ROI in Care Coordination meetings, such as SANE nurses, shelter staff and other SAFE Alliance personnel. SAFE Cares suggested an addendum to the MOU/Protocol that

includes SAFE Alliance's services as a whole, not just SAFE Cares. The Travis County Care Coordination Advisory Council expressed no opposition and was in agreement at the meeting to amend SAFE Cares to SAFE Alliance as a whole to the MOU/Protocol.

## **II. PROTOCOL ADDENDUM**

This Addendum adds PARTIES, DEFINITIONS, and ROLES OF THE PARTIES of the Protocol, attached herein, dated June 26th, 2025. The language, as adopted by this Addendum, aligns the Protocol to include new member agencies as listed below.

### **A. NEW PARTIES** (*NEW MEMBERS LISTED, MDT MEMBERS\* ADVISORY COUNCIL MEMBER ONLY\*\**)

- I. Brave Alliance
- II. SAFE Alliance

### **B. DEFINITIONS AND ACRONYMS** (*IF APPLICABLE*)

- I. SANE - Sexual Assault Nursing Exam
- II. Acute Sexual Assault Examinations - A medical forensic exam performed within 120 hours of a sexual assault
- III. Non-Acute Assault Examinations - A medical forensic exam completed after 120 hours after a sexual or physical assault
- IV. SAEK or SAK - Sexual Assault Exam Kit or Sexual Assault Kit
- V. CARES - (Collaboration, Advocacy, Response and Engagement for Survivors)

### **C. ROLES OF THE PARTIES**

#### **Brave Alliance**

Brave Alliance is a community based facility offering 24/7 free medical forensic exams, including Acute Sexual Assault Examinations (within 120 hours) and Non Acute Examination for adults and children of all ages. They also can perform child abuse and physical assault (including strangulation) exams. Brave Alliance can provide the exams in their own building in Cedar Park 24/7 but can also provide an exam at a local hospital if needed, all within a 90 minute response time.

#### **SAFE Alliance**

SAFE Alliance is a community based organization that offers the following services that may be utilized by the Care Coordination team: Counseling services, Eloise House (24/7 free Forensic Nursing Exams and Rape Kits), Shelter/Housing, Legal Services, Planet SAFE (Supervised

Visitation and Exchange), and other programs such as Peer Support, Life Skills and Expect Respect. As outlined already in the MOU, SAFE Alliance also provides CARES (Support for Survivors of Exploitation and Trafficking up to age 24).

By signing this Addendum, the parties acknowledge and accept the following language, and agree to the terms and conditions of the original MOU and Protocol and any current addendums:

The MOU and Addendum herein reflect the full understanding of the parties. Furthermore, it is the intent of the parties that the MOU and this Addendum be read in conjunction with each other and represent one understanding.

This Addendum shall be effective upon signature of all parties and shall continue in effect unless modified in accordance with Terms of the MOU.

The individuals executing this Addendum hereby warrant that authorization has been given to them by their respective agency.

## SIGNATURE PAGE

**LEGAL AUTHORITY:** Each person signing this MOU below warrants that he or she has power and authority, or authority has been designated by the individual identified on this MOU, to bind the Party for which he or she signs to all the terms and conditions of this MOU.

**COUNTERPARTS:** This MOU may be executed in any number of counterparts and by each of the undersigned on separate counterparts, and each such counterpart shall be deemed an original, but all such counterparts put together shall constitute the same MOU. Signatures to this MOU transmitted by PDF, electronic mail or other electronic means and shall be treated as originals in all respects for purposes of this MOU.

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### Unbound Now Advocacy

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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### SAFE Alliance

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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### Austin Police Department

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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### AISSD Police Department

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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### Pflugerville Police Department

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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### LifeWorks

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**Unbound Now, Care Coordination**

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**Juvenile Probation Department**

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**DFPS Child Protective Services**

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**DFPS Special Investigations**

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**DFPS Child Protective Investigations**

Signator's Name: \_\_\_\_\_

Signator's Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**Brave Alliance**

Signatory's Name: \_\_\_\_\_

Signatory's Title: \_\_\_\_\_

Date: \_\_\_\_\_

