



City of Pflugerville

Minutes - Final

Charter Review Commission

Thursday, May 7, 2026

6:00 PM

1611 Pfennig Lane

Regular Meeting

1. Call to Order

Jim McDonald called the commission meeting to order at 6:13pm.
Commissioners in attendance: Jamie Coughlin, Carol Teitelman, Craig Reinecke, Phillip Zendejas, Terry Newsom, Jim Routh, Josh Ellis, Urcha Dunbar Crespo, Tracy Negrete, Sam Aly, Jollie Williams.
Commissioners not in attendance: Sheri Marshall, Lacy Wolff

City staff in attendance: Trista Evans, City Secretary; Mike Hayes, City Attorney.

2. Public Comment

Mr. McDonald gave public comment discussing how the process works and stated council has the opportunity to talk within themselves to determine if they have additional or competing items and cannot change commission items. Mr. McDonald discussed concerns of the previous meeting and stated there is a separation between what the commission does and what council does.

3. Regular Agenda

3A [2026-0373](#) Discuss and consider action to approve the minutes of the April 2, 2026 Charter Review Commission meeting.

Mr. McDonald opened the item. Ms. Negrete moved to approve the minutes. Mr. Ellis seconded the motion. All voted in favor. The motion carried.

3B. [2026-0375](#) Discuss and consider action regarding recommendations for amendments to the City Charter as previously approved by this Charter Review Commission.

Mr. McDonald opened the item and stated he would like to discuss section 3.04 and intent of their original motion, proposed language that council shall serve with compensation as determined by council compensation committee and are eligible for reimbursement. Ms. Negrete stated voters will want to know how much council will be paid. Discussion followed regarding the previous conversation and including the amount in the charter. Mr. Hayes stated he will amend the language to capture the intent of the original motion.

Mr. McDonald recommended eliminating the year to date section in 9.03b. Discussion followed regarding codifying what the city already does. Mr.

McDonald reviewed 9.03b1 which points to a city policy, does not define significant type, and recommended striking the amendment. Discussion followed. Ms. Teitelman moved to strike those changes. Mr. Harrington seconded the motion. The vote was as follows: Opposed: Mr. Aly, Mr. Routh, Ms. Negrete, Mr. Newsom. In favor: Mr. Williams, Ms. Dunbar Crespo, Ms. Coughlin, Mr. Ellis, Ms. Teitelman, Mr. Harrington, Mr. Zendejas, Mr. Reinecke, Mr. McDonald. The motion carried.

Mr. Newsom reviewed 11.05a and discussed the language of the original motion. Mr. Newsom discussed including a word limit and a requirement for public decorum. Discussion followed regarding public comments, allowing those who cannot attend a meeting to provide a statement, instances when the city may receive a large amount of comments, and options to include comments in the public record. Mr. Harrington moved to strike 11.05b, recorded video comments. Mr. Ellis seconded the motion. All voted in favor. Discussion followed regarding city council hearing public comments and process. Mr. Aly discussed needing some requirements for limitations. Mr. McDonald discussed possible risks and comments written into the record versus read. Discussion followed regarding technology options. Ms. Negrete moved to amend 11a striking the last sentence, and stating written comments must be made available to council prior to the meeting, and written comments shall be appended to the meeting minutes and published. Ms. Coughlin seconded the motion. All voted in favor. Mr. McDonald recessed the meeting at 7:49pm. Mr. McDonald reconvened the meeting at 8:00pm.

Mr. Reinecke discussed 2.03 and a board to help with transparency of technology use. Discussion followed regarding previous action to present a board to council as a recommendation and the charter amendment regarding having a policy. Discussion followed regarding use of data and standards.

3C. [2026-0374](#)

Discussion regarding report and presentation to City Council.

Mr. McDonald asked for volunteers to speak on the recommendation items. Mr. Harrington and Ms. Dunbar Crespo stated they would speak on ETJ notifications, Mr. Aly stated he would speak on economic development, Mr. Newsom stated he would speak on timeliness of document review, Mr. Reinecke stated he would speak on a board for technology and surveillance oversight, Mr. Williams and Mr. Zendejas stated they would speak on calculation of fees and revenue, Mr. Routh stated he would speak on bond tracking and reporting.

4. Adjourn

Mr. McDonald adjourned the meeting at 8:50pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as _____ on June 4, 2026.