



# City of Pflugerville

## Minutes - Final

### Parks and Recreation Commission

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Thursday, March 21, 2024

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

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#### Regular Meeting

#### 1. Call to Order

Commissioner Ely, called the regular meeting to order at 7:03pm.

Commissioners in attendance: Alyse Tatum, Melissa Call, Ray Trevino, Stan Taylor, Lisa Ely, Amy Rabb, Chelsea Burkett

Commissioners absent: Jennifer Bridges

City Staff in attendance: Shane Mize, Parks Director, Junior Rodriguez, Parks Superintendent; Jonathan Hanson, Recreation Superintendent; Jeff Achee, Assistant Parks Director.

#### 2. Citizens Communication

No public comment.

#### 3. Approval of Minutes

- 3A. [2024-0296](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission meeting on February 15, 2024.

Commissioner Taylor made the motion to approve the minutes. Commissioner Trevino seconded the motion. Two commissioners abstained from voting. The motion passed.

#### 4. Discuss Only

- 4A. [2024-0297](#) Discussion regarding director's update including information about project status updates, upcoming special events and staffing.

Jonathan Hanson, Recreation Superintendent, presented the commission with information regarding program and event updates such as senior trips, Egg Palooza, Recreation Center updates, the Pfarmer's Market, and Slice of Pflugerville.

Shane Mize, Parks Director, presented the director's update to the commission. He updated the commission with information regarding Heritage Park Improvements, Mallard Pond Improvements, Cambridge Heights Improvements, Stone Hill Improvements, Bohls House, the new Greenhouse, Texas Recreation and Park Society (TRAPS) updates, Pflugerville Pflip Day,

staff updates and Master Plan updates.

Jason Genck from Berry Dunn was in attendance and presented the commission with information regarding the 10-year Master Plan and the upcoming 18-month work plan.

## **5. Discuss and Consider**

### **5A. [2024-0298](#)** Discuss and consider action on Chair and Vice-Chair appointments.

Shane Mize, Parks Director, presented the commission with information regarding the Chair and Vice-Chair appointments.

The commission discussed whether to elect or volunteer a member for each role.

Commissioner Burkett made a motion to elect Commissioner Ely as Chair of the PARC Board, Commissioner Trevino seconded the motion, all voted in favor and the motion passed.

Commissioner Taylor made a motion to elect Commissioner Burkett as Vice-Chair of the PARC Board, Commissioner Rabb seconded the motion, all voted in favor and the motion passed.

### **5B. [2024-0312](#)** Discuss and consider action on subcommittee renewals and appointments.

Shane Mize, Parks Director, presented the commission with information regarding each subcommittee and their renewals.

The commission discussed which subcommittees to renew and decided subcommittee appointments.

Commissioner Taylor made a motion to re-nominate Commissioner Bridges to the Tree Care Subcommittee and the Pollinator Subcommittee, Commissioner Rabb seconded the motion, all voted in favor and the motion passed.

Commissioner Taylor made a motion to re-nominate Commissioner Burkett to the Pollinator Subcommittee, Commissioner Rabb seconded the motion, all voted in favor and the motion passed.

Commissioner Burkett made a motion to renew the Pollinator Subcommittee and the Tree Care Subcommittee. Commissioner Trevino seconded the motion. All voted in favor and the motion passed.

Commissioner Tatum made a motion to nominate herself to the Pollinator Subcommittee, Commissioner Rabb seconded the motion, all voted in favor and the motion passed.

Commissioner Burkett made a motion to nominate Commissioner Taylor and Commissioner Trevino to the Tree Care Subcommittee. Commissioner Rabb seconded the motion. All voted in favor and the motion passed.

### **5C. [2024-0313](#)** Discuss and consider action on Parks and Recreation Five-Year Capital

Improvement Program (CIP).

Mr. Mize presented the commission with the Five-Year Capital Improvement Program (CIP). He presented the commission with project information regarding the Historic Water Tank & Old Town Park, the Immanuel Pedestrian Bridge Relocation, Wells Point Park Improvements Phase 2, Lake Pflugerville Boardwalk & Pier Replacement, Lake Pflugerville – Nature Center, 1849 Park Phase 3, Parks, Recreation & Open Space Master Plan Update, Downtown Trail Corridor Study, Athletic Field Feasibility Study, and the Annual Trail Outlay.

Commissioner Burkett made a motion to approve, Commissioner Rabb seconded the motion, all voted in favor and the motion passed.

6. **Respectfully submitted,**  
**Jasmine Lara**  
**Administrative Technician for Parks and Recreation**  
**Approved as \_\_\_\_\_ on April 18, 2024.**

Commissioner Trevino moved to adjourn the meeting. Commissioner Burkett seconded the motion, and all voted in favor. The motion carried. The meeting was adjourned at 8:41pm.