

Client Authorization Form

Date: September 2, 2025
Client: City of Pflugerville
Project Name: TR 2501 – Parkway Drive Street Improvements
Task Name: Additional Service Request #1
Project No.: 24002851A

We request your review and authorization of services as outlined below in order to proceed:

Services requested by: City of Pflugerville

Description of service contract scope:

Colliers Engineering & Design, Inc. proposes to provide the following services as an Additional Service Request #1 for City of Pflugerville. The intent of this proposed amendment is to include additional scope in the construction drawings and allow the City to include it in the construction budget. This proposed amendment also includes the addition of construction phase engineering services. The estimate for probable construction cost and the scope of work for this amendment is outlined on the following pages.

The Business Terms and Conditions of the original contract shall still apply.

Services outlined above shall be invoiced:

☐ **Per diem/hourly**

Original Contract \$ 269,996

☒ **Total Compensation**

ASR Fee = \$ 82,894

Total Fee = \$ 352,890

Payment terms are NET30 of receipt of invoice.

I (we) hereby authorize the services to proceed as outlined above:

Client Authorization Form prepared by:


Jose H. Carmona, Jr., P.E.

Signer's Name (Print)

Department Manager's Name (Print)

Signature

Date



Department Manager's
Signature

9/2/2025

Please sign the form where indicated & email or mail to Colliers Engineering & Design for our records.

Scope of Services:

Task 6 – Preliminary Engineering Report & Additional Engineering Services (\$34,609)

CED will perform the following Preliminary Engineering Report services:

- Attend meetings and visit site to review survey and design to confirm site conditions;
- Provide different design options with opinion of probable construction cost to make a decision on the design.
- This section requires additional engineering consultation beyond the scope of the previous proposal. Additional effort is required for the sub-phases of Engineering Calculations, Drawing Preparation, and Opinion of Probable Construction Cost.
- This additional effort incorporates rehabilitating and reconstructing the roadway to bring it up to current City of Pflugerville standards and reflects updates made during progression of design. Also, observations of the existing conditions during a site visit have determined it is necessary to add removal and replacement of curb and gutter along with associated driveways. Attempting to salvage the existing concrete while removing and replacing the asphalt section would result in change orders and delays during construction. CED will incorporate the additional removal and replacement of concrete curb and gutter along with removal and replacement of concrete driveways. Existing survey linework and a site visit to the field were used as the basis for this proposal. CED will coordinate with Oncor to establish light pole locations and design a 2" PVC conduit for Oncor Electrical. Electrical engineering design and pole installation will be by others. CED recommends the City budget \$2,591,398.80 for construction of this project.

Task 7 – TxDOT Permitting (Hourly – Not to Exceed) - (\$9,150)

CED will perform the following TxDOT Permitting services:

- Submit driveway permit/utility permit plans to TxDOT
- Coordinate comments and revisions with TxDOT.

Task 8 – Lighting Design (\$8,175)

CED will perform the following Design and Coordination services:

- Attend meetings and coordinate with Oncor electrical team;
- Design to include location of 2" conduit, no profile design. No electrical engineering design.

Task 9 – Public Meetings (Hourly – Not to Exceed) (\$4,980)

If requested, CED will perform the following services:

- Attend city council meeting and public outreach meetings

Task 10 – Construction Phase Services (\$23,950)

CED will perform the following construction phase services:

- Attend meetings and visit site to review progress of work as requested by the City or general contractor;
- Make timely modifications and adjustments to improvement plans as determined necessary by site conditions;
- Provide clarification to Contractors/City pertaining to construction documents and design intent on construction documents;
- Provide electronic data as requested by construction survey crew;
- Review submittals and shop drawings;
- Review contractors pay applications, RFIs, and change orders
- Review contractors RFIs and change orders.
- Provide other miscellaneous services that may be required during construction phase.

Task 11 – Reimbursable Expenses (Cost +10%) (\$2,030)

CED will submit Reimbursable Expenses based on Master Rate Schedule present in the original contract.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Colliers Engineering & Design may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.