



City of Pflugerville

Minutes - Final Parks and Recreation Commission

Tuesday, January 13, 2015

6:00 PM

100 East Main Street, Suite 500

Worksession

1. Call to Order

The Parks Commission worksession was called to order at 6:07 p.m. Parks Commissioners in attendance: Raul Capetillo, James Carse, Christie Crouch, Ronda Gindin, Bret Stewart, Melody Ryan. Student member Kaylie Curington was absent.

Mayor Coleman and Councilmembers Wayne Cooper, Brad Marshall, Starlet Sattler and Victor Gonzales were in attendance. Councilmember Omar Peña entered the worksession at 6:22 p.m. City employees in attendance: Brandon Wade, City Manager; George Hyde, City Attorney; Karen Thompson, City Secretary; Lauri Gillam, Assistant City Manager; Trey Fletcher, Assistant City Manager; Tom Word, Assistant City Manager; Dan Franz, City Engineer; Emily Barron, Planning Director; Terri Waggoner, Public Information Officer; James Hemenes, Parks Director; Pam Cosel, Marketing and Special Events; Amy Giannini, Interim Development Engineering Director; Sheila Wiora, Assistant Parks Director; LeAnn Resendez, Recreation Superintendent.

2. Discuss Only

2A. [2015-3035](#)

Annual worksession of the City Council and Parks and Recreation Commission for discussion regarding a strategic plan, the duties, responsibilities, projects, accomplishments, and goals of the Parks and Recreation Commission.

Mr. Wade provided information on the objectives to manage time, clarify duties and to manage expectations. He explained the role of the Parks Commission in providing recommendations to the City Council and City Manager.

Mr. Hemenes presented an overview of the proposed strategic plan and strategic calendar for the Parks Commission. Mr. Wade stated that approval of the plan would be considered by the City Council at tonight's regular meeting. He stated that if Council finds it appropriate to add something outside of this during the year, it could be added at that time.

Mr. Hyde provided information on the Parks Commission's mission as a recommendation and planning body.

Mayor Coleman summarized that they are creating parameters so that everyone knows what they are doing. He asked if the Parks Commissioners had any questions. Ms. Crouch stated that she thought it gave clarity and that she had no comments or questions. Mayor Coleman indicated that he

especially likes the calendar. The Councilmembers provided comments.

Mayor Coleman stated that he perceives that we are all volunteers trying to move this city forward together. He stated that as the Council sees additional items they will send them through Mr. Wade and Mr. Hemenes.

Ms. Ryan stated that the Parks Commission has discussed the use of Deutschen Pfest funds and they would like to use the funds for new things as opposed to using for replacement or maintenance needs. She asked that the Council consider setting aside money each year for the replacement budget in order to replace and update items as they age on a regular schedule. (Mr. Peña entered the worksession.) Mr. Wade stated that the Council could consider it during budget discussions in June. Mr. Hemenes asked if citizen opinion information is coming through Council to the Parks Commission. Mr. Wade stated that a citizen survey is completed every two years. Mayor Coleman noted that the City televises every Parks Commission meeting. Council provided comments on the emails they receive regarding parks.

Ms. Gindin asked what the Parks Commission's role is in the parkland dedication ordinance. Mr. Wade stated that it was his understanding that the Parks Commission had reviewed and considered it and recommended approval. He stated that the Council asked for more builder input and additional public input was sought and the ordinance is to be brought back to Council on February 10, 2015. Ms. Gindin indicated concerns that the ordinance had experienced huge change since the Parks Commission had seen the ordinance. Mr. Wade indicated that individuals could make comments at the Council meeting or the Parks Commission could send further recommendations to him. Mr. Wade explained that the ordinance had changed during the process, but that the Parks Commission's review and recommendation was part of the process. He noted that if the Council finds that the ordinance is not ready, then can refer it back to the Planning and Zoning Commission and Parks Commission. Mr. Hyde clarified that the Parks Commission's recommendation had not changed and that staff presents the recommendations to Council. Ms. Gindin indicated that they do not want more parkland without development. Ms. Sattler stated to disagree, stating that she does not think that it all has to be developed. Ms. Ryan stated that the undeveloped parkland is not useful if people cannot identify it as parkland. Mr. Cooper suggesting putting markers up showing the area as parkland.

Ms. Ryan asked how the Council sees the Parks Commission's role in the bonds program. Mr. Cooper provided information on using experts and staff for these projects. Mayor Coleman stated that he does not anticipate these projects going to the Parks Commission again.

Ms. Ryan asked what the priority is for undeveloped parks that are not funded as items in the future bond program. Mr. Wade stated that these are developed using the 5 year CIP program and that the Parks Commission can make recommendations to the City Manager.

Ms. Ryan asked regarding the General Capital Reserve, if the Parks Department is under budget, if they could use leftover funds to go to another parks amenity. Mr. Wade indicated no, that any unexpended general funds go back into the general fund for reappropriation. He noted that the Parks Commission could make a recommendation for reappropriation to the City Manager.

There was no further discussion.

3. Adjourn

The Parks Commission adjourned their worksession at 6:52 p.m.

Approved as presented on February 19, 2015.

Melody Ryan, Commission Chair