



# City of Pflugerville

## Minutes - Final

### Parks and Recreation Commission

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Thursday, February 28, 2019

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

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#### Regular Meeting

##### Commissioners:

Raul Capetillo, Member

Kimberly Castillo, Member

Scott Langer, Member

Michael Owens, Member

Barbara Woodworth, Member

Patrick Clynch, Member

Sebastian Carzola, Student Member

Lisa Ely, Alternate Member

#### 1. Call to Order

Michael Owens, chair, called the meeting order 7:00 p.m.

Kimberly Castillo, Scott Langer, Patrick Clynch, Sebastian Carzola, Lisa Ely, Raul Capetillo, and Barbara Woodworth were in attendance. Staff attending: Trey Fletcher, Assistant City Manager; LeAnn Resendez, Recreation Center Superintendent; Aileen Dryden, Park Development Manager; Maggie Holman, Special Events Coordinator; Chad Wood, ADA Coordinator/Interim Public Works Director; Carly Cox, Parks Admin.

#### 2. Citizens Communication

There was nobody present who wished to speak to the Commission.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

#### 3. Approval of the Minutes

##### 3A. Discuss and consider action to approve the minutes from the Parks and Recreation Commission January 17, 2019 Regular Meeting.

Mr. Capetillo made a motion to approve the minutes as presented from the January 17, 2019 meeting. Ms. Castillo seconded the motion. All were in favor. The motion carried.

#### 4. Discuss Only

##### 4A. Staff Report and Discussion Regarding Park Accessibility.

Mr. Owens introduced the topic. Mr. Chad Wood, ADA Coordinator/Interim Public Works Director, was invited to the Parks and Recreation Commission meeting to allow for questions on ADA requirements/policy and to also allow Mr. Wood to give an overview on where parks and recreation facilities fall within the ADA guidelines. Mr. Wood also gave an overview on areas where the city is meeting and exceeding Texas Accessibility Guidelines/ADA compliance.

##### 4B. Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

Mr. Owens introduced the topic. Ms. Dryden began with an update on Wilbarger Creek Park. The project is currently in bid process with bids opening on February 7 & there were seven respondents. City council will award on March 12 to QA Solutions. Staff anticipates construction to begin in April. Lake Pflugerville Phase 1 design concept and PDR are being finalized. This project includes expansion of current north shore parking lot, new trail connections, new West trailhead & parking lot, beach area extension, plaza with splash pad. There was a brief discussion on potential future site amenities and what the commission felt was a priority. The Senior Center & Recreation Center Needs Assessment and Feasibility Study focus committee was appointed by city council in January. Staff and the focus committee will be taking a facility tour next week in the DFW area. There will be a project update at next month's meeting with the consultant present. Ms. Dryden continued and informed the group that the Recreation Center renovation project is substantially complete and a ribbon cutting is scheduled for March 1. Ms. Holman briefly spoke about the upcoming events: Early Pfarmers Market will be on March 12 & 26, as well as April 9 & 23; Spring Pfling will be held on March 30 at Heritage Park. Ms. Holman also informed the group that there is a change in the Pfloating Movie Nights at Mentzer Pool—due to lighting renovations we cannot have movie nights but will still hold the evening events and they will be a Pfamily Pfloat Night in the pool. Mr. Fletcher added that the new stage purchase has been postponed since it would not arrive in time for Deutschen Pfest, staff is taking this extra time to be sure we are getting all we need. Mr. Fletcher also added that ordinance changes need to be made in order to restore the parks commissions' relationship with the Deutschen Pfest committee due to the removed charter amendment in the November 2014 bond election.

#### 5. Discuss and Consider Action

##### 5A. Discuss and consider action to provide a recommendation regarding the Parks & Recreation Five-Year Capital Improvement Program (CIP) Budget.

Mr. Owens introduced the topic. Mr. Fletcher told the group that this item is to allow us to get the FY CIP list process started. Mr. Fletcher suggested that the commissions each score and prioritize their own lists, or even designate a

sub-committee for the process. The discussion was tabled until the next scheduled meeting.

**5B.** Discuss and Consider Action regarding the recommendation of a project for the 2019 Deutschen Pfest Proceeds.

**Mr. Owens introduced the topic. Mr. Capetillo informed the group that at the last Deutschen Pfest committee meeting he asked the committee members for suggestions on projects. The discussion was tabled until the next scheduled meeting.**

**5C.** Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

**Mr. Owens introduced the topic. The commission asked for an update on the Texas Open Meeting Act Case, and policy implementation regarding rental scooter use in Pflugerville.**

**6 Adjourn**

**Mr. Capetillo made a motion to adjourn. Ms. Woodworth seconded the motion. The meeting was adjourned at 8:20 p.m.**

**Approved as presented on March 21, 2019.**

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**Michael Owens, Commission Chair**