



City of Pflugerville

Minutes - Final

City Council

Tuesday, November 29, 2022

7:00 PM

1611 Pfennig Lane

Regular Meeting

1. Call to Order

Mayor Pro Tem Doug Weiss called the meeting to order at 7:03pm. Councilmembers Cesar Ruiz, Kimberly Holiday, Rudy Metayer, Jim McDonald, and David Rogers were in attendance. Mayor Victor Gonzales was not in attendance.

City staff in attendance: Sereniah Breland, City Manager; James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Thomas Hunter, Assistant City Manager; Trista Evans, City Secretary; Charles Zech, City Attorney; Jason O'Malley, Police Chief; Jason Smith, Assistant Police Chief; Shane Mize, Parks and Recreation Director; Terri Toledo, Director of Management Services; Roger Heaner, Assistant Communications Director; Breanna Higgins, Assistant to the City Manager; Melissa Moore, Finance Director; Sara King, Assistant Finance Director; Robyn Miga, Planning and Development Services Assistant Director; Jennifer Griswold, Library Director; Andrea Brinkley, CIP Director; Brandon Pritchett, Public Utility Director; Jeff Dunsworth, Assistant City Engineer.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America

Mayor Pro Tem Weiss led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

B. Pledge of Allegiance to the Texas State Flag

Mayor Pro Tem Weiss led those in attendance in the Pledge of Allegiance to the Texas State Flag.

C. Moment of Silence

Mayor Pro Tem Weiss led those in attendance in a moment of silence.

3. Presentation

- 3A. [2022-1126](#) Mayor's proclamation declaring November 29, 2022 as Pflugerville Library Day.

Mayor Pro Tem Weiss read a summary of the proclamation and presented it to the Friends of the Library and Library staff.

3B. [2022-0246](#) Presentation regarding the Pflugerville Public Library.

Mayor Pro Tem Weiss opened the item. Ms. Griswold introduced the library staff and reviewed the resources and programs that the library offers. Ms. Griswold provided information about bringing mini-horses and a Kitty Cafe for the library and discussed partnerships. Ms. Griswold reviewed the library's accomplishments for the year. Mr. Metayer commended Ms. Griswold and the library staff for their work.

4. Items of Community Interest

Mr. Metayer commended the American Legion for the Veterans Day event. Mr. Ruiz stated they were happy to everyone who came to the event.

Mr. McDonald stated he is substituting for a kindergarten class tomorrow and asked for everyone who is able to sign up with Pflugerville ISD to be a guest educator and commit to two days a month. Mr. McDonald stated it makes a huge impact on the students and teachers, and is a great experience.

Mayor Pro Tem Weiss stated the city website has information about events and activities to celebrate the holidays.

Mayor Pro Tem Weiss stated the Parks and Open Space Master Plan survey is now online.

Mayor Pro Tem Weiss stated Thursday night is the FM 685 Corridor Open House and proposed Main Street Extension at the Library from 6 to 8pm.

Mayor Pro Tem Weiss stated that Blue Santa is back and everyone can help by donating a toy at various city facilities.

Mr. Metayer stated St. Elizabeth of Hungary will be having Breakfast with Santa Saturday morning and is free for everyone. Mr. Metayer stated the US won round one in the World Cup match and play Saturday morning.

5. Public Comment

There was no one present wishing to speak under public comment.

Reading of the Consent Agenda

Ms. Evans stated that items 6E., 6F., 6H., 6L., 6M. and 6P. were pulled from the consent agenda. Ms. Evans read the caption of the ordinance and stated that all remaining items on the consent agenda could be acted upon in a single motion.

6. Other Actions

6A. [ORD-0680](#) Approving an ordinance on second reading with the caption reading: An Ordinance of the City of Pflugerville, Texas amending rates for wastewater customers of all districts identified herein; repealing all ordinances to the extent they are in conflict; providing for severability; and

providing an effective date.

The ordinance was approved on second reading on the consent agenda.

- 6B.** [2022-1118](#) Approving the minutes of the November 8, 2022 Worksession, November 8, 2022 Regular Meeting, November 21, 2022 Worksession, and November 22, 2022 Special Meeting.

The minutes were approved on the consent agenda.

- 6C.** [2022-0917](#) Approving a change order in the amount of \$219,737 and 441 additional days for the Emergency Standby Generator Project, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 6D.** [2022-0944](#) Approving an agreement to join Equalis Cooperative Purchasing Organization, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 6G.** [2022-1111](#) Approving a professional services agreement with HVJ South Central Texas, M&J, Inc. in the amount of \$563,957 for Construction Materials Testing services associated with the Water Treatment Plant Expansion project, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 6I.** [2022-1121](#) Approving a lease agreement with United Rentals in the amount of \$1,062,390 for a temporary power generator associated with the Surface Water Treatment Plant Emergency Generator Project, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 6J.** [2022-1129](#) Approving the purchase and installation of wood flooring in the gymnasium at the Pflugerville Recreation Center up to the amount of \$137,516.00 and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

- 6K.** [2022-0844](#) Canceling the December 27, 2022 City Council Worksession and Regular Meeting.

The item was approved on the consent agenda.

- 6N.** [RES-1029](#) Approving a resolution appointing City of Pflugerville representatives to the Technical Advisory Committee of the Capital Area Metropolitan Planning Organization Transportation Policy Board.

The resolution was approved on the consent agenda.

60. [RES-1054](#) Approving a resolution authorizing the City Manager to execute an Interlocal Cooperation Agreement with Travis County regarding the placement of a pipe encasement for the City's Secondary Colorado River Raw Water Line along Wells Branch Parkway.
- The resolution was approved on the consent agenda.
- 6Q. [RES-1055](#) Approving a resolution for the Annual Investment Policy.
- The resolution was approved on the consent agenda.

Action on the Consent Agenda

Mr. McDonald moved to approve the consent agenda. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

7. Public Hearing and Ordinance

- 7A. [ORD-0681](#) Conduct a public hearing and consider approving an annexation ordinance on first reading with the caption: An ordinance of the City of Pflugerville, Texas, annexing, for full purposes, A 50.122 acre tract of land situated in the William Caldwell Survey No.66, Abstract 162, in Travis County, Texas and a 22.563 acre tract of land situated in the William Caldwell Survey No.66, Abstract 162, Travis County, Texas, of the real property records of Travis County, being two tracts of land totaling 72.685 acres. The property is located at 16422 Cameron Road. Extending the boundaries of the city to include the land; and to be zoned Agriculture/Development Reserve (A); to be known as Murchison Annexation (2022-3-ANX); Binding the land to all of the acts, ordinances, resolutions and regulations of the city; approving a service plan; providing for severability; and providing an effective date.

Mayor Pro Tem Weiss opened the item. Ms. Evans read the caption of the ordinance. Mayor Pro Tem Weiss opened the public hearing. Ms. Miga reviewed the annexation application and discussed the location of the property. There was no one present wishing to speak under the public hearing. Mr. Ruiz moved to close the public hearing. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

Mr. McDonald moved to approve the ordinance on first reading. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

8. Regular Agenda

- 8A. [2022-1135](#) Discuss and consider action to approve the appointment of Ruth Sandoval as Court Administrator.

Mayor Pro Tem Weiss opened the item for discussion. Ms. Higgins introduced Ruth Sandoval for appointment as Court Administrator. Ms. Sandoval

introduced herself and discussed her experience. Ms. Sandoval answered questions from council.

Ms. Holiday moved to approve the appointment of Ruth Sandoval as Court Administrator. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.

8B. [2022-1137](#)

Discuss and consider action regarding allocating ARPA funding to area non profits to address food insecurity.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Metayer stated he wanted to talk about some of the options and discuss the City's role. Mr. Metayer stated the ARPA funds are a one time payment. Mr. Ruiz asked if it should be a long term program in the budget. Mr. McDonald provided comment about the needs and suggested a centralized distribution center. Mr. McDonald discussed ways to partner during disasters. Discussion followed regarding the needs of area nonprofits. Ms. Holiday voiced concern about who decides who is at the table. Ms. Breland provided comment about the role of municipal governments and discussed funding options such as an option for donations on utility bills. Mr. Rogers discussed emergency preparedness.

Phyllis Everette with Saffron Trust discussed needs in the Pflugerville area and answered questions from council. Ms. Everette provided information about the services provided and stated support is needed to distribute food. Tina Lee with Circle of Hope discussed nonprofit collaboration and invited people to come volunteer. Tom Cotter with Backpack Friends answered questions from council about needs and discussed cooperation with nonprofits.

Mayor Pro Tem Weiss stated there are a lot of ideas on the table and discussion followed regarding how to wrap up the discussion. Mr. McDonald moved to allocate the balance of the ARPA funds dedicating it towards food insecurity issues. Mr. Metayer seconded the motion. The vote was as follows: Mr. Ruiz - no, Ms. Holiday - no, Mr. Rogers - no, Mr. McDonald - yes, Mr. Metayer - yes, Mayor Pro Tem Weiss - no. The motion failed.

Mr. Ruiz stated he would like to discuss this further and would like more answers before taking action. Discussion followed regarding next steps. Mr. Rogers stated he would like to see what other options are on the table. Mr. Ruiz stated he would like more information about donations on the bill.

8C. [2022-0841](#)

Discuss and consider action to elect a Mayor Pro Tem per City Charter Section 3.06.

Mayor Pro Tem Weiss opened the item for discussion. Mayor Pro Tem Weiss provided comment about serving as Mayor Pro Tem for the last year and stated he would like to continue serving. Discussion followed regarding the position. Mr. Ruiz asked if anyone else was interested. Mr. Metayer provided comment and stated representation matters. Discussion followed regarding purpose of the position and schedule commitments. Mr. Rogers moved to appoint Doug Weiss as Mayor Pro Tem. Mayor Pro Tem Weiss seconded the motion. The vote was as follows: Mr. Rogers - yes, Mr. McDonald - yes, Mr. Metayer - no, Mr. Ruiz - no, Ms. Holiday - yes, Mayor Pro Tem Weiss - yes. The motion carried.

8D. [2022-0842](#)

Review representation and discuss and consider action to appoint a City

Councilmember to serve on the Community Advancement Network (CAN) board of directors.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Rogers stated he would resign if someone else was interested in the position. Ms. Holiday stated she would be interested. Mayor Pro Tem Weiss moved to appoint Ms. Holiday to serve on the Community Advancement Network (CAN) board of directors. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.

- 8E. [2022-0843](#) Review representation and discuss and consider action to appoint three representatives to the Capital Area Council of Governments (CAPCOG) General Assembly.

Mayor Pro Tem Weiss opened the item for discussion and stated he would like to continue and Mayor Gonzales told him he would be interested in serving. Mr. McDonald stated he was interested in continuing to serve. Mr. Ruiz stated he could give his spot to Mayor Gonzales. Mr. Rogers moved to nominate Mr. McDonald, Mayor Pro Tem Weiss, and Mayor Gonzales to serve as representatives to the Capital Area Council of Governments (CAPCOG) General Assembly. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

- 8F. [RES-1027](#) Review representation and discuss and consider action to approve a resolution designating a City of Pflugerville City Council representative on the Capital Area Metropolitan Planning Organization (CAMPO) Transportation Policy Board.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Metayer stated he would like to continue on the board as they want him to be Vice-Chair. Mayor Pro Tem Weiss moved to designate Mr. Metayer as the representative on the Capital Area Metropolitan Planning Organization (CAMPO) Transportation Policy Board. Mr. Rogers seconded the motion. All voted in favor. The motion carried.

- 8G. [2022-1133](#) Discussion regarding the creation of a Special Events Policy.

The item was discussed during the previously posted worksession.

- 8H. [2022-1134](#) Discussion regarding Deutschen Pfest 2022 Event Review.

The item was discussed during the previously posted worksession.

- 8I. [2022-1084](#) Discussion regarding Boards, Commissions, and Committees.

The item was discussed during the previously posted worksession.

9. Discuss and Consider Items Pulled from Consent Agenda

- 6E. [2022-1048](#) Approving the procurement of a wastewater vacuum truck in the amount of \$498,762, and authorizing the City Manager to execute the same.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Pritchett provided information about the need for a vacuum truck that would remove requiring

third party services. Mr. Rogers asked how long the truck would last. Mr. Pritchett stated seven to ten years depending on the level of use. Mr. Rogers moved to approve the item. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.

6F. [2022-1049](#)

Approving the procurement of a crane truck bed in the amount of \$93,056, and authorizing the City Manager to execute the same.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Pritchett stated the existing crane bed has been in service for almost twenty years and is past its useful life. Mr. Rogers asked how long the expected service is for the new one. Mr. Pritchett stated they are estimated at fifteen years. Mr. Rogers moved to approve the item. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.

6H. [2022-1119](#)

Approving a construction contract with Tankez Coatings in the amount of \$326,500 for the Historic Elevated Tank Rehabilitation, and authorizing the City Manager to execute the same.

Mayor Pro Tem Weiss opened the item for discussion. Mr. McDonald asked if the scope includes painting. Ms. Breland stated it does for the same color that is currently on the tank. Mr. McDonald moved to approve the item. Mr. Rogers seconded the motion. All voted in favor. The motion carried.

6L. [2022-1123](#)

Approving the FY22 Q3 & Q4 Investment Reports.

Mayor Pro Tem Weiss opened the item for discussion. Emily Upshaw with Valley View Consulting provided an overview of the summary for Q3 and Q4 providing information about yield and interest revenue. Ms. Upshaw discussed the reports provided including the economic overview, investment holdings, and allocation of where the City's investments are located. Ms. Upshaw answered questions from council. Mr. Rogers moved to approve the item. Ms. Holiday seconded the motion. All voted in favor. The motion carried.

6M. [RES-1057](#)

Approving a resolution approving fees for the provision of professional wastewater and water services for various special districts as authorized by the agreements with those districts.

Mayor Pro Tem Weiss opened the item for discussion. Mr. Rogers asked for clarification regarding the districts. Mr. Zech stated they are the districts that were discussed in the previous meeting. Mr. Rogers moved to approve the resolution. Mr. McDonald seconded the motion. All voted in favor. The motion carried.

6P. [RES-1049](#)

Approving a resolution establishing the general programming for the multi-generational recreation center to be located in Downtown East.

Mayor Pro Tem Weiss opened the item for discussion. Mr. McDonald stated he wanted to talk about the programming and reviewed the previous discussion and options presented at the last council meeting. Mr. McDonald discussed fully dry programming versus one that has wet and dry programming. Mr. McDonald stated a full dry programming would be an opportunity to provide a premier level facility. Discussion followed regarding the facility. Mr. Rogers moved to approve the item as presented. Mayor Pro Tem Weiss seconded the motion. The vote was as follows: Mr. Ruiz - yes, Mr. Metayer - no, Mr. Rogers -

yes, Ms. Holiday - no, Mr. McDonald - no, Mayor Pro Tem Weiss - yes. The motion failed. Ms. Holiday moved to approve the item. Mr. Rogers seconded the motion. The vote was as follows: Mr. Ruiz - yes, Ms. Holiday - yes, Mr. Rogers - yes, Mr. Metayer - no, Mr. McDonald - no, Mayor Pro Tem Weiss - yes. The motion carried.

10. Adjourn

Mayor Pro Tem Weiss adjourned the meeting at 9:49pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as submitted on December 13, 2022.