



# City of Pflugerville

## Minutes - Final

### Library Board

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Wednesday, April 11, 2018

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

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#### Regular Meeting

##### Library Board Members:

Robert Spoonemore  
Deborah Bronson  
Marylou Grzybowski  
Rosie Riddick  
Carl Moore, Jr.  
Bridget Boswell-Muntz  
Dawn Janacek  
Shad Ross, Alternate

#### 1. Call to Order

Chair Spoonemore called the meeting to order at 6:03 p.m.

Board Members Present: Robert Spoonemore (Chair), Mary Lou Grzybowski (Secretary), Deborah Bronson, Dawn Janacek and Shad Ross (alternate). Rosie Riddick (Vice Chair), Carl Moore, Jr., and Bridget Boswell-Muntz were absent.

Staff: Jennifer Coffey – Library Director, Daniel Berra- Assistant Director

Teen Liaisons: Christian Douglas (Hendrickson), Princess Hall (Pflugerville), Gabriel Hayek (Weiss)

#### 2. Citizen Communication

Chair Spoonemore highlighted the letter Assistant City Manager Lauri Gillam wrote for Director Coffey's Librarian of the Year nomination. The letter offered high praise for the job Director Coffey continues to do for the library and the city. Director Coffey was named Librarian of the Year for the entire state of Texas by the Texas Library Association at their annual conference. Director Coffey added that the library and staff were presented with several other awards including: the Achievement of Excellence Award from the Texas Municipal Library Directors Association, an Upstart and Innovation Marketing Award (Bette McDowell and Rose Cobb for Comic Con), and a Texas Book Festival Grant (Amanda Cawthon and Daniel Berra for Young Adult eBooks).

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made.

### 3. Approval of Minutes

3A. [2018-6697](#) Discuss and consider action to approve the Library Board regular meeting minutes of March 14, 2018.  
Minutes were approved as submitted.

### 4. Discuss Only

4A. [2018-6685](#) Report on the Friends of the Library activities.  
**Jennifer Coffey, Library Director**

Director Coffey reported that the Friends quarterly book sale will be held in May. They continue to support library programs and help with outreach at local schools. Many of the Friends also volunteer at the library. Chair Spoonemore also pointed out that the Friends nominated Jennifer for the Librarian of the Year Award.

4B. [2018-6682](#) Teen Liaison report.  
**Christian Douglas, Hendrickson High School**  
**Jeremy Ryan, Henrickson High School**

Christian Douglas reported that AP season has begun at Hendrickson, with many students focused on these tests. They are having a book drive for used AP preparation books to help raise money for an AP scholarship fund and the school library is helping with this. The maker space is up and running. April is poetry month and the students are doing black-out poems again.

4C. [2018-6681](#) Library Director Report.  
**Jennifer Coffey, Library Director**

Director Coffey reported that our librarians and other professional staff members attended the Texas Library Association Conference last week in Dallas. The conference gives staff a chance for professional development, continuing education, training other librarians, and serving on professional committees. Several staff members gave presentations or demonstrations including: Melissa Grzybowski, Carmen Lazo, Bette McDowell, and Meg Miller. The Assistant Director of the American Library Association reached out to the library wanting to see our policies for programs and displays. They hope to

share them as an example for other libraries. The stats depicted on the Director's Report show numbers similar to last years in most areas, with an increase in programming attendance.

## 5. Discuss and Consider Action

5A. [2018-6686](#) Approve Teen Liaison Candidate

**Robert Spoonemore, Library Board Chair**

A motion was made by Secretary Grzybowski to accept Princess Hall and Gabriel Hayek as Teen Liaisons for the Library Board. The motion was seconded by Board Member Janacek. The Board voted unanimously to accept. Director Coffey explained to the new liaisons that each meeting they will give a brief update about their school, especially things related to their school library.

5B. [2018-6684](#) Annual Review of Library Policies

**Robert Spoonemore, Library Board Chair**

Chair Spoonemore explained that Director Coffey wrote a section in the policies regarding displays by outside groups. Director Coffey added that this was in response to a suggestion made by Board Member Moore to add language to the policies that dealt with the art displays we have in the library from outside groups. The wording includes that displays will be chosen on an inclusive basis on a broad range of subjects, and that the artwork will be on display to people of all ages. Board Member Bronson asked if the final decision would still be the director's. Director Coffey responded that it would. Board Member Janacek added that the wording covers possible objections and gives the director back up if needed. Director Coffey explained that much of the language comes from the American Library Association and that this will protect the library on decisions made regarding appropriate subject matter. A motion was made to approve this addition to the policies by Board Member Bronson. Secretary Grzybowski seconded the motion. The board passed it unanimously.

## 6. Future Agenda Items

none.

## 7. Adjourn

Chair Spoonemore adjourned the meeting at 6:24 p.m.

Respectfully submitted,

**Jennifer Coffey  
Library Director**

Approved as \_\_\_\_\_ on May 9, 2018.