



City of Pflugerville

Minutes - Final

Charter Review Commission

Tuesday, May 19, 2026

6:00 PM

1611 Pfennig Lane

Special Joint Meeting

1. Call to Order

Charter Review Commission members in attendance: Jim McDonald, Chair, Jollie Williams, Urcha Dunbar Crespo, Joshua Ellis, Carol Teitelman, Sheri Marshall, Phillip Zendejas, Craig Reinecke, Nancy Ramsey, Jim Routh. Gregory Harrington joined the meeting at 6:20pm.

Charter Review Commission members not in attendance: Sam Aly, Jamie Coughlin, Lacy Wolff, Tracy Negrete

Mr. McDonald called the meeting to order at 6:01pm.

Mayor Doug Weiss called the meeting to order at 6:01pm. Mayor Pro Tem Kimberly Holiday and Councilmembers Jonathan Coffman, Ceasar Ruiz, Rudy Metayer, Melody Ryan, and David Rogers were in attendance.

City staff in attendance: Sereniah Breland, City Manager; James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Terri Toledo, Assistant City Manager; Trista Evans, City Secretary; Mike Hayes, City Attorney.

2. Public Comment

There was no one present wishing to make public comment.

3. Regular Agenda

3A. [2026-0241](#)

Presentation of Charter Review Commission report of findings and recommendations.

Mayor Weiss opened the item. Mr. McDonald reviewed the report stating about half of them do not make major changes to function but are corrections of state law, needed updates, and corrections. Mr. McDonald discussed the amendment to adopt protections regarding responsible technology use. Mr. Weiss asked about other policies in the charter. Mr. Metayer discussed having the item in the charter versus as a policy. Mayor Pro Tem Holiday asked about impact on staff and council. Mr. McDonald discussed the amendment to establish compensation. Discussion followed regarding the process of council compensation. Mr. McDonald reviewed amendments and discussion followed regarding the number of readings for an ordinance approval and excusing the city manager from a meeting. Discussion followed regarding policy versus charter amendments and requiring amendments from the commission to be on the ballot. Ms. Ryan discussed requiring a supermajority vote to override an

amendment from the commission. Mr. McDonald reviewed additional amendments. Mr. Rogers discussed how the Public Information Act and Open Meetings Act is included in the charter and updating the language.

Mr. McDonald reviewed an amendment to allow public comment by email and live options. Discussion followed regarding logistics. Mr. Rogers discussed amending the language to state allowing participating by remote communications and limit details. Discussion followed regarding the intent.

Mr. Harrington and Ms. Dunbar Crespo discussed a recommendation for policy regarding notice to owners in the ETJ about infrastructure impact. Mr. Harrington discussed the recommendation for a policy regarding economic development procedures and disclosure. Mr. McDonald reviewed a recommendation related to timing of document review. Mr. Reinecke reviewed a recommendation for a board of technology and surveillance oversight. Mr. Williams reviewed a recommendation regarding calculation of fees and revenues. Mr. Routh reviewed a recommendation regarding bond tracking and reporting.

3B [2026-0550](#) Discuss and consider action regarding Council direction to the Charter Review Commission.

Mayor Weiss opened the item. Mr. Coffman discussed flexibility needed in public communication and reviewing what should be policy versus what should be in the charter. Mr. Ruiz discussed amendments and making sure not forgetting anything related to public comment. Mayor Pro Tem Holiday thanked the commission. Mr. Metayer discussed looking at public engagement and reviewing what should be policy versus in the charter. Ms. Ryan and Mr. Rogers thanked the commission for their engagement.

3B. [2026-0546](#) Discussion regarding extending the term of the Charter Review Commission.

Mayor Weiss opened the item. Mr. Metayer moved to approve extending the term of the Charter Review Commission by one month. Mr. Rogers seconded the motion. Ms. Ryan voted no. All others voted in favor. The motion carried.

4. Adjourn

Mr. McDonald adjourned the meeting at 8:29pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as _____ on June 4, 2026.