



City of Pflugerville

Minutes - Final

City Council

Tuesday, July 18, 2023

5:00 PM

1611 Pfennig Lane

Worksession

1. Call to Order

Mayor Victor Gonzales called the worksession to order at 5:00pm. Mayor Pro Tem Doug Weiss and Councilmembers Ceasar Ruiz, Rudy Metayer, and Jim McDonald were in attendance. Councilmember David Rogers joined the worksession at 5:02pm. Councilmember Kimberly Holiday was not in attendance.

City staff in attendance: Sereniah Breland, City Manager; James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Trista Evans, City Secretary; Brandon Pritchett, Public Utility Director; Evan Groeschel, Operations Director; Sara King, Assistant Finance Director; Andrea Brinkley, CIP Director; John Nguyen, Budget Analyst; Breanna Higgins, Assistant to the City Manager.

2. Public Comment

There was no one present wishing to speak under public comment.

3. Regular Agenda

3A. [2023-0650](#)

Discussion regarding FY23 review and FY24 budget preparations and assumptions.

Mayor Gonzales opened the item for discussion. Ms. Simpson discussed building the budget with the strategic goals in mind and reviewed the fund types. Mr. McDonald asked about a drainage fund. Ms. Simpson provided information stating it has not yet been established.

Mr. Pritchett reviewed water department accomplishments including migrating SCADA communication network to a more secure platform and working with regional partners for long-term water needs. Mr. McDonald discussed long term water planning. Discussion followed regarding the City's water and wastewater position for long-term needs. Mayor Pro Tem Weiss asked about maintenance of the system. Mr. Pritchett provided information. Mr. Pritchett discussed FY24 goals including finalizing AMI rollout to residents and FY24 requests including repairs and preventative materials.

Mr. Pritchett discussed wastewater department accomplishments including sampling schedules and bulk tanks. Mr. Pritchett reviewed goals and requests including Wilbarger wastewater treatment plant kickoff and spare pumps.

Mayor Pro Tem Weiss asked about life of cranes and pumps for lift stations if they are going offline. Mr. Pritchett provided information about the anticipated schedule for lift stations and answered questions from council. Mr. Pritchett discussed the estimated utility system debt and answered questions from council regarding debt issuance.

Mr. Groeschel reviewed solid waste and recycling FY23 accomplishments including winter storm relief management and Environmental Clean Up Day. Discussion followed regarding the increased participation in Clean Up Day. Mr. Groeschel discussed goals to increase interdepartmental processes and continue to increase Environmental Clean Up Day participation.

Ms. Simpson reviewed the budget timeline and next steps. Discussion followed regarding tax rates and sales tax. Mr. McDonald discussed risks to projection accuracy. Mr. Rogers discussed changes to real estate valuations. Mr. Hartshorn stated the budget is conservative.

4. Adjourn

Mayor Gonzales adjourned the worksession at 6:04pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as _____ on July 25, 2023.