



Please return completed application to:
Karen Thompson, City Secretary
100 East Main Street, Suite 300
P.O. Box 589 (78691)
Pflugerville, TX 78660
By fax 990-4364
By email to citysecretary@pflugervilletx.gov

APPLICATION FOR APPOINTMENT TO THE BOARD OF ADJUSTMENT (BOA)

All information provided in this application is public information pursuant to the provisions of the Texas Public Information Act.

The Board of Adjustment conducts hearings and grants, grants with conditions, or denies variances to the Zoning and Site Development Codes, including variances from masonry, building height, building setback, and landscaping requirements; hears requests and renders decisions regarding special exceptions when applicants propose to expand non-conforming uses; and hears and renders decisions regarding appeals of decisions or interpretations of the Building Official. The Board of Adjustment is composed of 5 members and 4 alternates serving 2-year terms.

Candidates are required to be registered voters of the City and to have resided within the corporate limits for at least twelve months preceding the appointment and must not be employed by or hold any other position in the City's government. All appointments are made by and at the discretion of the City Council. Because vacancies may arise before the next regular appointment period, all applications are kept on file until the next application period.

Name: Jan S. Payne Telephone: [REDACTED]

Residential Address: 18908 Chrichton Castle Bend

E-mail Address: [REDACTED] Alternate Telephone: [REDACTED]

Resident of the City of Pflugerville for 7 years.

Are you are a registered voter of the City of Pflugerville? ☒ Yes ☐ No Voter Registration No. 1157422518

Have you attended a meeting of the Board of Adjustment? ☐ Yes ☒ No

Does any potential conflict of interest exist which may interfere or inhibit you to carry out the duties of a Board of Adjustment Member? ☐ Yes ☒ No (If Yes, please explain.)

The Board of Adjustment is considered a quasi-judicial board with appeals going to district court. What are your feelings on the importance of this role for which you are volunteering?

I feel that it's always better to seek resolutions to problems rather than ending up in court.

What special skills or knowledge would you bring to the Board of Adjustment?

Having bought, renovated and sold several homes, I have experience in the permit process for construction and remodels. I am on the ACC for Highland Park North and have owned a home in HPN for 7 years. I'm also on the Homeowners Advisory Committee for the planned hike and bike trail in Highland Park North.

Objectivity and a knowledge of municipal ordinances is necessary to ascertain when a variance is in the public interest, does not create an unnecessary hardship, and upholds the spirit of the ordinance from which you are granting a variance. A financial hardship is not considered a reason for granting a variance. Please define "unnecessary hardship" as it would relate to granting a variance.

If a homeowner's setback is 30 feet from the curb and he wants to build an addition that would extend into the setback, for his disabled relative to not have to walk far to get into the car, that hardship is his personal issue, not an "unnecessary hardship." If the setback, however, is such that the lay of the land has improper drainage or a slope issue, that could be "unnecessary hardship" and the owner might approach for a variance to remedy the problem. If many homes have the same issue, then an ordinance change should be implemented, NOT variances for each home. Another example might be if there's a sign ordinance but street is very winding or wildlife is crossing at a particular location, and signs would alert drivers. I think a variance in the ordinance would apply for that street. In a commercial setting, if a business wants to come to Pflugerville but the current ordinance requiring a certain type of siding would be cost prohibitive for that business, they might approach the City for a variance, to allow for another type of siding that would not be detrimental or "take away" from the look of the area and the "spirit" of the ordinance.

Please provide any additional information you feel would be useful to the City Council in considering your application. Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with the application.

In reviewing acc requests, we look at what's presented, the CC&R's and whether the request is in alignment with keeping with the 'look and intent' for the neighborhood. I suppose, the Board of Adjustment is somewhat like that, on a municipal level.

By signing this application, I hereby affirm that I am aware of the requirements for the position and certify that I meet those requirements.

Applicant Signature: _____



Date: _____

7/27/14