

City of Pflugerville, Texas
Summary of Charter Requirements for the Annual Budget

Finance Staff has prepared the proposed budget to provide a complete financial plan of all City funds and activities. Listed below are specific Charter requirements regarding the budget. Staff has included page numbers of the proposed budget which indicate where the information is provided.

1. Does the budget message explain the budget in fiscal terms and in terms of City programs?
 - A. Outline the proposed financial policies of the City for the coming fiscal year?
Page i
 - B. Describe the important features of the budget?
Pages ii-iv
 - C. Indicate any major changes from the current year with reasons for such changes?
Pages iv-viii
 - D. Summarize the City's debt position?
Page ix

2. Does the budget show comparative figures for the current fiscal year's actual and estimated income and expenditures, the preceding fiscal year's actual income and expenditures, and the estimate of income and expenditures for the budgeted year?
Pages 7 – 162

3. Does the budget show:
 - A. an itemized estimate of the expense of conducting each department;
 - B. give reasons for proposed increases or decreases in specific expenditures;
 - C. a separate schedule for each department indicating tasks to be accomplished;
Pages 23, 35, 43, 49, 57, 63, 71, 81, 89, 101, 109, 121, 129, 133, 141, 149, 155 (these are the summary pages that precede each department's line item budget.)
 - D. a statement of the total probable income of the City from taxes for the period covered;
Pages 15-16, 19-20
 - E. the tax levies, rates, and collections for the preceding five years;
Page 17
 - F. all anticipated revenue from itemized sources other than the tax levy;
Pages 20-21

City of Pflugerville, Texas

Summary of Charter Requirements for the Annual Budget (continued)

- G. the total principal amount of outstanding City debts, for the sinking fund, and for maturing serial bonds;
[Pages 8-9, 116-117](#)
- H. the total principal amount of outstanding City debts, with a consolidated schedule of debt service requirements;
[Pages 8-9, 116-117](#)
- I. anticipated net surplus or deficit for the coming fiscal year of each utility of the City and the proposed method of its disposition; and subsidiary budgets for each utility, with detailed income and expenditure information;
[Pages 109-162](#)
- J. a capital program including a summary of proposed programs; a list of all capital improvements proposed to be undertaken during the next five fiscal years; cost estimates, methods of financing and recommended time schedules; and the estimated cost of operating and maintaining the facilities to be constructed or acquired?
[Pages 10, 114](#)