



City of Pflugerville

Minutes - Final

Library Board

Wednesday, April 10, 2024

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Jillian Arizpe- Chair

Larissa Brazener- Vice Chair

Matt Robertson

Sarah Eddy

Holly Griffin

Laura Goettsche

Rosie Riddick

1. Call to Order

Chair Arizpe called the meeting to order at 6:00 p.m.

Board Members Present: Jillian Arizpe (Chair), Larissa Brazener (Vice Chair), Rosie Riddick, Holly Griffin, and Laura Goettsche.

Board Members Absent: Matt Robertson and Sarah Eddy

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Library Director

Friends of the Library: Aaron Millis

2. Citizens Communication

none

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

- 3A. [2024-0360](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of March 13, 2024.
Jillian Arizpe, Chair

Minutes approved as submitted.

4. Discuss Only

- 4A. [2024-0357](#) Discussion regarding Library Director Report.
Jennifer Griswold, Library Director

Director Griswold reported that we are moving towards our busiest time of the year. Many of the stats are up or close to last year's numbers. Program attendance and outreach are up. Program highlights from last month include: Pet Pfest, Farm Day at Heritage House, Small Business Workshops, and a Sound Journey for Seniors. We received a proclamation from the Mayor at last night's City Council Meeting in honor of National Library Week.

- 4B. [2024-0358](#) Discussion regarding Friends of the Pflugerville Library Report.
Aaron Millis, Friends of the Pflugerville Library

The Friend's report was given by Friends member Aaron Millis. The Friends are doing well financially and continue to fulfill requests to support library programs. They worked with library staff to submit a grant application to support the Board Books for Babies initiative. The next book sale is May 24. The annual meeting is April 30, and they will give awards to teen volunteers at the meeting.

- 4C. [2024-0359](#) Student Liaison Report.
Lucas Tong, Hendrickson High School

Teen Liaison Lucas Trong was not in attendance.

5. Discuss and Consider Action

- 5A. [2024-0361](#) Discuss and consider action of Library policies, final section.
Jennifer Griswold, Library Director

The Board reviewed the final sections and offered edit suggestions.

- 5B. [2024-0362](#) Discuss and consider action to approve Library policies document with board recommended changes.
Jennifer Griswold, Library Director

Board Member Griffin made a motion to approve the policies with the suggested edits. Board Member Goettsche seconded it. The updated policies passed unanimously.

6. Adjourn

Chair Arizpe adjourned the meeting at 6:17 p.m.

Respectfully submitted,

Jennifer Griswold
Library Director

Approved as submitted on May 8, 2024.