



# City of Pflugerville

## Minutes - Final

### City Council

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Tuesday, May 25, 2021

5:00 PM

100 East Main Street, Suite 500

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#### Worksession (Telephone/Video Conference)

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the City Council will conduct this Worksession by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the COVID-19. There will be no public access to the location described above.

This Worksession Agenda and the Agenda Packet, are posted online at <https://pflugerville.legistar.com>

This telephonic/video meeting will be hosted through WebEx.  
Meeting Link: <https://pflugervilletx.webex.com/pflugervilletx/onstage/g.php?MTID=e1254dbe4f0f2b1d72de7a83516048f6f>

Meeting Code/Number: 187 812 7649

Dial-in number: (US toll): = 1-408-418-9388

Public comment will be allowed via telephone/video conference at the Regular Meeting scheduled to begin at 7:00 p.m. All speakers must register to speak at least 2 hours in advance of the Regular Meeting. Speakers must call in at least 15 minutes prior to the start of the Regular Meeting in order to speak. Written comments may also be submitted 2 hours in advance of the meeting.

To register to speak or to submit written comments, please email [citysecretary@pflugervilletx.gov](mailto:citysecretary@pflugervilletx.gov) at least 2 hours in advance of the Regular Meeting. Name and address must be included. Written comments are limited to 250 words.

A recording of the telephone/video meeting will be made, and will be available to the public upon written request.

The meeting will be available live for viewing on PFTV on the City website: <https://www.pflugervilletx.gov/city-government/communications/pftv>

#### 1. Call to order

Mayor Pro Tem Omar Peña called the worksession to order at 5:00 p.m. The worksession was held by telephone/video conference. Councilmembers Doug Weiss, Ceasar Ruiz, and David Rogers were in attendance. Councilmember

Mike Heath connected at 5:02 p.m. Councilmember Rudy Metayer connected at 5:07 p.m. Mayor Victor Gonzales was absent. City employees attending: Sereniah Breland, City Manager; Charlie Zech, City Attorney; Trey Fletcher, Deputy City Manager; James Hartshorn, Assistant City Manager; Amy Giannini, Assistant City Manager; Karen Thompson, City Secretary; Caroline Davis, Associate Judge; Jason Smith, Acting Police Chief; Jennifer Grizwold, Library Director; Terri Toledo, Communications Director; Maggie Holman, Public Information Officer; Melissa Moore, Finance Director; Patricia Davis, City Engineer; Gwen Holford, Application and Web Developer.

## 2. Discuss only

- 2A. [2021-0469](#) Discuss alternative project delivery methods for municipal facilities including public private partnerships (P3s).
- Mayor Pro Tem Peña opened the item for discussion. Mr. Fletcher provided an introduction. Peter Jansen, CBRE, presented and answered questions of Council. There was discussion on the item.
- 2B. [2021-0546](#) Discussion regarding Texas Municipal Code Sec. 252.0215, Competitive Bidding In Relation To Historically Underutilized Business (HUB).
- Mayor Pro Tem Peña opened the item for discussion. Ms. Moore provided information and answered questions of the Council. There was discussion on the item.
- 2C. [2021-0555](#) Discussion regarding the status of the Request for Proposal (RFP) for Delinquent Municipal Court Case Collection Services.
- Mayor Pro Tem Peña opened the item for discussion. Ms. Davis and Mr. Hartshorn provided information and answered questions of Council. There was discussion on the item.
- 2D. [2021-0528](#) Discussion regarding meeting spaces, timing and plans to resume in-person City Council, board, commission and committee meetings.
- Mayor Pro Tem Peña opened the item for discussion. Ms. Breland reported that she checked on use of the Pflugerville Independent School District boardroom and it was not advantageous. Mr. Metayer stated that he thinks that this issue has resolved itself and they can go back to in-person Council meetings starting on June 8, 2021. Mr. Rogers confirmed that there is no option for a hybrid. Ms. Breland explained that they could make improvements to allow for the hybrid with the authorization of \$100,000. She noted that they would also need to know if there are planning to do the same for boards and commissions. Council discussion followed. Ms. Holford provided information on the proposed hybrid solution. There was continued discussion regarding what hybrid features are needed. Mr. Rogers stated that he thinks the urgency for hybrid is not there any longer but that they might want to consider this in the design for a new city hall. Mayor Pro Tem Peña asked if they need to do something more near term. Ms. Holford stated that they are working on the costs for a partial upgrade of the equipment. Mr. Ruiz asked if they would be back on June 8, 2021 in person. He asked about the boards and commissions. Mr. Metayer stated that he thinks that the Council should be in person. Mr. Weiss stated that

if the Governor does not renew the order, the Council would have no choice but to be back in person. Mr. Zech stated that his information is that the Governor will give cities plenty of time to adjust back to in-person meetings. Mr. Rogers stated that he thinks that the boards and commissions should make the decision themselves. There was continued discussion. Discussion was to be continued at the regular meeting.

**Sup1** [2021-0557](#)

**A.**

1.) Executive Session Item: Consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code regarding fire protection and Emergency Medical Services (EMS services) following the election to authorize creation Travis County Emergency Services District No. 17 (ESD17) within the City of Pflugerville and the City of Pflugerville Extraterritorial Jurisdiction (ETJ) per the Corrected Revised Travis County Emergency Services District No. 2 (ESD2) Statement of Services.

There was no discussion on the item at the worksession. Discussion on the topic took place in executive session during the regular meeting.

**3. Adjourn**

Mayor Pro Tem Peña adjourned the worksession at 6:15 p.m.

Respectfully submitted,

Karen Thompson  
City Secretary

Approved as submitted on June 8, 2021.