



PROFESSIONAL SERVICES AGREEMENT
AMENDMENT #1

CITY OF PFLUGERVILLE
P.O. BOX 589
PFLUGERVILLE, TX 78660

FNI PROJECT NO. PFL20445

DATE: 7/22/2021

Project Name: Comprehensive Plan

Description of Services:

Modifications to Existing Tasks:

Task 1 is amended as follows:

- Add “FNI will provide weekly one-hour coordination meetings with Pflugerville Planning Department staff and up to two FNI team members from April 2021 through August 2021, and bi-weekly one-hour coordination meetings from September through project completion.”

Task 2 is amended as follows:

- Eliminate all remaining staff-level engagement meetings identified in Task 2.3.
- Limit the second round of stakeholder meetings identified in Task 2.5 to 2-3 meetings with critical land owners.
- Eliminate the second survey identified in Task 2.6.

New Tasks:

City Council Retreat. Establish a new lump sum, totaling \$20,262, providing for a City Council Retreat, described in more detail as follows:

1. FNI will prepare an updated future land use map based on prior City Council direction as applied by the Comprehensive Plan Advisory Committee.
2. FNI will prepare updated future land use map key metrics, including but not limited to place type breakdowns by acreage, percentage of acreage, anticipated population/employment, anticipated revenue production and similar metrics relevant to the established vision, guiding principles and land use goals.
3. FNI will prepare for and conduct up to 45-minute interviews with individual councilmembers and a debrief with key executive leadership and planning department leadership. The goal is to identify any individual issues/concerns as well as areas of agreement/consistency prior to the retreat, and identify any background educational enrichment needs. Analyze the results.
4. FNI will prepare appropriate presentation and meeting materials to support a City Council retreat planned for July 30, 2021.
5. FNI will facilitate a City Council retreat planned for July 30, 2021, including the project manager, lead technical professional/senior advisor and economic development subconsultant.
6. Phase includes associated travel and expenses consistent with the professional services agreement.

Additional Tasks and Betterment. Establish a new not to exceed amount, billed hourly Phase, totaling \$79,738, providing for additional tasks on the written request of the Planning and Development Services Director. Examples include development of conceptual renderings, additional meetings beyond those scoped, and rework of drafts beyond scope. FNI will provide an estimate of costs in response prior to proceeding with any additional task. The following additional tasks are authorized with execution of this amendment:

- 1) **Meeting Attendance and Facilitation.** Preparation for and attendance at the June 8, 2021 City Council meeting by the project manager and economic development subconsultant, at an estimated cost of \$4,820.

- 2) **Meeting Attendance and Facilitation.** Preparation for and attendance at the June 29, 2021 City Council meeting by the project manager and economic development subconsultant, at an estimated cost of \$4,820.
- 3) **Fiscal Evaluation Enhancement.** Preparation of additional fiscal impact evaluation and likely future growth/development patterns, at a cost of \$23,552. Building upon existing data from the *Land Use Fiscal Analysis Guidance for a Financially Sustainable Future* prepared in 2019, prepare the following:
 - a) Acquire all existing raw data from the document from the City.
 - b) Develop projections of fiscal performance addressing revenue and cost of service based on the proposed future land use map and characteristics of the land use typologies identified on the map for the city limits and ETJ separately and combined. Existing development entitlements on developable land shall be considered with this analysis. Craft appropriate goals, policy statements and actions for the Comprehensive Plan within the economic resiliency chapter based on the analysis.
 - c) Creation of a developable land inventory within the city limits and ETJ.
 - d) Establishment of projected development performance patterns for each future land use typology;
 - i) Establishment of typical residential unit counts, household size assumptions, and employment projections for each future land use typology;
 - ii) Describe the fiscal impact of the timing and patterns described above;
 - e) Make recommendations for ideal commercial zoning locations based on the analysis above, emerging population centers, etc. coupled with the community vision;
 - f) Craft appropriate goals, policy statements and actions for the Comprehensive Plan within appropriate chapters based on the analysis coupled with the community vision.

Amended Deliverables: Deliverables are as described in the tasks above, integrated into Comprehensive Plan chapters as appropriate.

Amended Schedule: While the intent remains completion in December 2021, for contractual purposes the schedule is extended to March 31, 2022 to provide capacity for additional tasks and betterment and any necessary adjustments to support engagement.

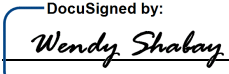
Compensation shall be amended as follows: A lump sum amount of twenty-thousand two-hundred sixty-two dollars (\$20,262), and a not-to-exceed amount of seventy-nine thousand seven-hundred thirty-eight dollars (\$79,738) in addition to the current contract amount, for a grand total of one-hundred thousand dollars (\$100,000).

Current Contract Amount:	\$257,470.00
Amount of this Amendment:	\$100,000.00
Revised Total Amount Authorized:	\$357,470.00

The above described services shall proceed upon execution of this amendment. All other provisions, terms and conditions of the Professional Services Agreement which are not expressly amended shall remain in full force and effect.

FRESE AND NICHOLS, INC.

CITY OF PFLUGERVILLE

BY:  _____
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wendy shabay

Print Name

BY: _____

Print Name

TITLE: Vice President/ Principal

TITLE: _____

DATE: 7/22/2021

DATE: _____