



City of Pflugerville

Minutes - Final

Deutschen Pfest Committee

Wednesday, September 1, 2021

6:30 PM

400 Immanuel Road

Regular Meeting

1. Call to Order.

With a quorum of the Committee present, the regular session of the Deutschen Pfest meeting order by Raul Capetillo at 6:37 p.m. on Wednesday, September 1, 2021.

Commission Members:

In attendance:

Robert Romig

Raul Capetillo

Melissa Call

Linda Botello

Cynthia Wall

Absent:

Ashley Wilson

Nicholas Goettsche

Crystaleen Guerra

City Staff attending: Shane Mize, Parks Director, Junior Rodriguez, Parks Maintenance Superintendent, Stephanie Andrews, Parks Administrator. Kaitlyn Neal, Special Events Coordinator, Nicole Little Business, Process Analyst, Christopher Carmon- guest

2. Citizen's Communication.

Mr. Carmon, a citizen of Pflugerville, volunteer with Covid-19 Benchmark Research provided Covid-19 vaccination information. Mr. Carmon suggested that city staff and volunteers working the Deutschen Pfest event be vaccinated by September 20th to help stop the spread of Covid-19. Mr. Carmon suggested having guests provide their vaccination passports to the event.

The Committee welcomes comment on items related to Deutschen Pfest. Public comment that is made on an item that is not on the published agenda will only be heard by the Committee. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Approval of the Minutes.

- 3A. [2021-0896](#) Discuss and consider action to approve the minutes from the Deutschen

Pfest Steering Committee August 18th 2021.

Upon a motion made by Ms. Botello to approve the amended minutes and seconded by Mr. Romig, the Committee voted five (5) "ayes" and no (0) "nays". The motion carried.

4. Discuss Only.

4A. [2021-0897](#) Deutschen Pfest 2021 Status update.

Mr. Mize presented the agenda item updates. To further limit person-to-person interaction, all gates will be cashless, and entry can be purchased ahead of time using Eventbrite, or with a 2021 Deutschen Pfest t-shirt or 2021 Deutschen Pfest 5k t-shirt. All attendees and vendors are also asked to wear masks during the duration of the event. City Council canceled all children's activities inside Pflugerville Park: Kids 1K Run and the Deutschen Pfest Parade.

4B. [2021-0898](#) Deutschen Pfest 2021 Committee updates.

Fundraising: Mr. Romig expressed his concerns of sponsorships being hesitant due to the rising cases of Covid-19.

Pfun Run: Mr. Capetillo provided updates; registration is on schedule of attendees as expected and the 5k course has been certified. Pfun run medals will be given and time stamps will be monitored.

Food booths and Vendors: Ashley Wilson was absent

Volunteers, Gate, Vendors and Transportation: For future events potentially looking into using UBER. Discussion of ticket sales from the Pflugerville HS football game to be as a discount for entry of the Deutschen Pfest event of Friday and Saturday.

Children's Area and Parade: Due to children's area being canceled, Ms Guerra will be working with Ms. Botello.

Booths and Vendors (nonfood): Ms. Botello provided updates of promotions for booths and vendors. Approval status of vendors differs from applied status, the organization of google sheets is updated.

Entertainment: Ms. Call provided updates for entertainment. Cancellation of the food eating contest due to Covid-19. Opening ceremony on Friday will be at 5:30 with singing of the National Anthem.

5. Discuss and Consider.

5A. [2021-0900](#) Discuss and consider action of having sanitation centers and COVID-19 protocols.

Ms. Neal presented the map of where hand washing and sanitation stations would be placed throughout the event. The Committee discussed that the more hand washing and sanitations able to be provided, the better. No motion was taken on this agenda item.

5B. [2021-0901](#) Discuss and consider action on Parks and Recreation Commissioners receiving T-shirts, working a festival booth and admission wrist bands.

Mr. Romig made a motion to approve the Parks and Recreation Commissioners

to receive t-shirts, work a festival booth and receive free admission wristbands. Ms. Botello seconded motion. The Committee voted five (5) "ayes" and no (0) "nays" The motion carried.

5C. [2021-0902](#)

Discuss and consider action on Committee roles moving forward for the 2021 event.

Ms. Wall will be working with Ms. Call moving forward. No motion was taken on this agenda item.

5D. [2021-0899](#)

Discuss and consider action to place items on the future Deutschen Pfest Committee meeting agendas.

Mr. Capetillo requested to discuss City Staff entrance fees. Mr. Romig requested to have other City Boards and Commissions for free shirt and entry. Mr. Romig would like to discuss the t-shirt or mask sponsorship.

6. Adjourn.

Ms. Botello made a motion to adjourn the Deutschen Pfest Committee meeting, Ms. Call seconded the motion. The Committee voted five (5) "ayes" and no (0) "nays" The motion carried. Meeting adjourned 7:55 pm.

Approved as presented Sept 15, 2021.