

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY OF PFLUGERVILLE, AMENDING PROCEDURES FOR REQUESTING AND APPROVING REASONABLE EXPENSES INCURRED BY MEMBERS OF THE CITY COUNCIL, CITY COMMISSIONS, CITY BOARDS AND CITY COMMITTEES**

WHEREAS, the City Council approved Resolution No. 1268-10-10-12-0012 on October 12, 2010 to provide procedures for requesting and approving reasonable expenses incurred by members of the City Council and City Boards, Commissions and Committees and making such information readily available to the public; and

WHEREAS, the City Council now finds it appropriate to amend the requirements provided in Resolution No. 1268-10-10-12-0012 to allow for the consideration of reimbursement requests at any City Council meeting, to amend the information to be included in the monthly reports, and to allow for monthly reports to be distributed to the City Council each month outside of a City Council meeting;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PFLUGERVILLE, TEXAS:

That all requests for reimbursement of expenses made by members of the City's Council, Commissions, Boards, and Committees be submitted to the City Secretary in a timely manner;

That the City Secretary place requests for reimbursement of expenses made by members of the City's Council, Commissions, Boards, and Committees on the City Council's agenda for approval or denial on the next available City Council regular meeting agenda;

That all requests for reimbursement of reasonable expenses made by members of the City's Council, Commissions, Boards, and Committees be approved by majority vote of the City Council;

That the City Secretary provide a monthly report to the City Council on the cumulative total of expenses reimbursed to or incurred directly by the City on behalf of members of the City's Council, Commissions, Boards, and Committees during the current and past fiscal year; and

That the City Secretary make the monthly report available upon the request of any member of the public.

APPROVED this 22<sup>nd</sup> day of October, 2013.

CITY OF PFLUGERVILLE, TEXAS

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Jeff Coleman, Mayor

ATTEST:

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Karen Thompson, City Secretary