



City of Pflugerville

Minutes - Final

Deutschen Pfest Committee

Wednesday, May 19, 2021

6:00 PM

400 Immanuel Road

Regular Meeting (Telephone/Video Conference)

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the Parks and Recreation Commission will conduct this Meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the COVID-19. There will be no public access to the location described above.

This Meeting Agenda, and the Agenda Packet, are posted online at <https://pflugerville.legistar.com>

This telephonic/video meeting will be hosted through WebEx.

Public Link:

<https://pflugervilletx.webex.com/pflugervilletx/onstage/g.php?>

MTID=e8ccb9b5ebb9106e0dbdbd02f04a8d54c

Event Code/Number: 187 945 9024

Dial-in Phone Number (Audio-only): +1-408-418-9388 (US Toll)

Citizens Communication will only be allowed via telephone/video conference. All speakers must register to speak at least 2 hours in advance of the meeting. All comments will occur at the beginning of the meeting under the Citizens Communication item. Speakers must call in at least 15 minutes prior to the meeting start in order to speak. Written comments may also be submitted 2 hours in advance of the meeting.

To register to speak or to submit written comments, please email StephanieA@pflugervilletx.gov at least 2 hours in advance of the meeting.

A recording of the telephone/video meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. Call to Order

With a quorum of the Committee present, the regular session of the Deutschen Pfest meeting order by Raul Capetillo at 6:33 p.m. on Wednesday May 19th 2021.

Commission Members:

In attendance:

Robert Romig
Raul Capetillo
Melissa Call
Linda Botello
Crystaleen Guerra
City Staff attending: Shane Mize, Parks Director, Sheila Wiora, Assistant Parks Director, James Hartshorn, Assistant City Manager, Junior Rodriguez, Parks Maintenance Superintendent, Maggie Holman, Public Information Officer, Stephanie Andrews, Parks Administrator. Kaitlyn Neal, Events Coordinator. Eddie Garcia, Community Services Coordinator, Whitney Seaton, Recreation Facilities Supervisor.

2. Citizen's Communication

No Citizens were present.

The Committee welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Committee. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Discuss Only

3A. [2021-0519](#) Deutschen Pfest 2021 Introduction and Status update.

The 45th annual Deutschen Pfest will be October 15-17, 2021. The Deutschen Pfest Committee is responsible for helping bring this pfestival to the community. Deutschen Pfest is held annually on the third weekend of October in Pfluger Park and includes a Parade in downtown Pflugerville on Saturday, Pfun Run on Sunday and live entertainment, vendors, food trucks and children's area inside Pfluger Park on Friday night and all-day Saturday. Ms. Neal provided information to the committee in regards to general information, event hours, children's area, rides available and the fun run route. DPfest shirts will be created to cover the entrance fee cost, the event Chili fest will take place in late Winter or early Spring. Sunday entertainment will be limited with more of a direction to community wellness day. Revenue of the event can heavily rely on the weather. Ms. Neal provides information regarding fees, future upcoming discuss and consider for fee changes. Main entrances for the 2021 year are still in the planning phase. Budget presentation provided.

3B. [2021-0520](#) Roles of the Deutschen Pfest Committee.

The Deutschen Pfest Committee shall consist of one Parks and Recreation Commission member, who shall serve as the Deutschen Pfest Committee Chair, and eight (8) citizen committee members appointed by City Council for two-year staggered terms. Committee members must be city residents. Each of

the eight (8) citizen committee members shall be assigned a designated subcommittee area of responsibility by the Deutschen Pfest Committee Chair at the first Committee meeting of each planning year. The committee will rank each position of interest and submit to Raul for assigning division of responsibilities.

4. Discuss and Consider

- 4A.** [2021-0523](#) Discuss and consider action on future meeting schedule.

Third Wednesday of each month. June 16th 2021 at 6:30 pm.

Mr. Romig makes the motion of the Deutschen Pfest Committee meetings be held the third Wednesday of each month. Ms. Call seconds the motion. The Committee voted five (5) "ayes" and no (0) "nays" The motion carried.

- 4B.** [2021-0530](#) Discuss and consider action to place items on the future Deutschen Pfest Committee meeting agendas.

Pfun run being a costume or color run. Band members receiving wristbands. Promotional items and giveaways.

5. Adjourn

Ms. Botello makes a motion to adjourn the Deutschen Pfest Committee meeting, Ms. Call seconds the motion. The Committee voted five (5) "ayes" and no (0) "nays" The motion carried. Meeting adjourned 7:36 pm.

Approved as presented July 21st 2021.