

## **1. Call to Order**

With a quorum of the Commissioners present, the regular session of the Parks and Recreation Commissions meeting was called to order by Lisa Ely at 7:08 p.m. on July 21, 2022.

### **Commission Members:**

In attendance:

Lisa Ely

Jennifer Bridges

Amy Rabb

Michael Angstadt

Carol Teitelman

Absent: Scott Langer, Lisa Monahan

**City Staff attending:** Shane Mize, Parks Director, Maggie Holman, PIO, Stephanie Andrews & Austin Haralson, Parks Administration. Junior Rodriguez, Parks Superintendent, Larry Foos, Business Operations, Supervisor, Erin Sellers, Principal Planner, Sheila Wiora, Assistant Parks Director. Emily Barron Assistant City Manager. Emily Moore, CMO Intern.

## **2. Citizen Communication**

No citizens were present to speak.

## **3. Approval of the Minutes.**

**3A. 2022-0547** Discuss and consider action to approve the minutes from the Parks and Recreation Commission June 16, 2022 Meeting.

Upon a motion made by Ms. Teitelman to approve the minutes and second, by Mr. Angstadt, the Commissioners voted five (5) "ayes" and no (0) "nays." The motion carried.

## **4. Discuss Only.**

**4A. 2022-0548** Director's Updates including information about the Project Status Report, Monthly Departmental Financials, and Upcoming Special Events.

Mr. Mize presented the agenda item of discussing past and future programs and events for youth, adults, seniors, and families. Comings and goings of city employees. Updates for Master plans, the Recreation Center A/C plan, Trail gap status, and Pflugerville's new swag store.

**4B. 2022-0643** Bee City USA.

Ms. Wiora presents the agenda item on becoming a Bee City USA affiliate.

## **5. Discuss and Consider.**

**5A. 2022-0548** Discuss and consider Tree Care Advisory Board donation requests from local businesses.

Ms. Teitelman presented the agenda item. The Commission would like to receive information on becoming a non-profit 501C organization/ parks foundation for tree care advisory funds. A City Staff member would need to be a liaison for these groups, the Finance Department within the city has policies the group must follow. Ms. Bridges would like the letter to contain an option for "other amount" to be included in the letter. Upon a motion made by Ms. Rabb, to approve the Commissioners requesting donations from local businesses to support the Tree Care Advisory Board and seconded by Ms. Bridges, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve adjournment. The motion was carried unanimously.

**5B. 2022-0644.** Discuss and consider action for Commissioner's work session tour dates.

Upon a motion made by Ms. Teitelman, to move the work session and tour to 2023 for new commission members to attend and seconded by Ms. Bridges, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve adjournment. The motion was carried unanimously.

**5C. 2022-0641.** Discuss and Consider Tree Advisory Member(s) in attendance at all the Pflugerville Independent School District's tree plantings, and create educational components at each of the tree plantings.

**5D. 2022-0641** Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

August 16th possible quorum, Bee City USA affiliate, the process of 501C non-profit organization for a park's foundation, dates available for city staff for tree plantings, and provisions for legal tree donations accounts.

## **6. Adjourn.**

Upon a motion made by Ms. Teitelman to be adjourned and seconded by Ms. Bridges, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve adjournment. The motion was carried unanimously. The meeting adjourns at 8:10 p.m.