



MEMORANDUM

TO: Trey Fletcher, City of Pflugerville
FROM: Stephanie Kirschner
DATE: August 2, 2016
SUBJECT: Contract Activity Summary

Please find below a summary of activities completed or participated in by The Goodman Corporation (TGC). As you know, TGC documents contract activities in the monthly Progress Report, which includes additional details, and meeting summaries.

Contract Deliverables:

- Follow up Technical Memorandum with clarification on FTA eligible grantee process
- Technical Memorandum – Requirements, Procedures, Standards, and Terms for Vehicle for Hire Ordinance
- Demographic Summary for Park and Ride Advanced Planning
- Technical Memorandum – Process to Become an Eligible Federal Transit Administration (FTA) Grantee

Draft Contract Deliverables in Review by City or TGC:

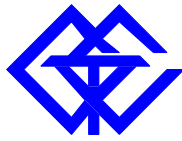
- Park and Ride Demand Analysis
- Resolution of City support for FTA eligible grantee status
- Opinion of Legal Counsel for FTA eligible grantee status
- Revised Park and Ride Site Selection Map
- Park and Ride Site Selection Criteria
- Latest Revision of the Transit Demand Analysis
- Latest Revision of Transit Needs Index
- Demographics Updated with 2014 Data
- Vehicle for Hire Ordinance

Additional Correspondence:

- Guidance regarding the Northeast Travis County Sub-regional Study Design
- Park and Ride Site Map Revision based on Transit Development Plan (TDP)
- Summary of Enhanced Mobility of Seniors and Individuals with Disabilities Program

TDP Review and Comments:

- Goals and Service Standards, Public Outreach, and Transit Issues and Opportunities
- Service Plan Concepts
- Capital and Operating Costs for Park and Ride and Service

**Meetings:**

- Coordination meeting with FTA (set for August 11)
- Coordination meeting with City of Hutto (set for August 8)
- Coordination meeting with CAMPO
- Attendance at CAMPO Transportation Policy Board meetings
- FTA Grantee Technical Memo Review
- Coordination Meeting with Uber Representative
- Coordination Meetings with Developers
- Coordination Meetings with Councilmembers and attendance at Council meetings
- Coordination Meeting with Representative Israel
- TDP Kick-off, Technical Review, Coordination, and Public Outreach