



City of Pflugerville

Minutes - Final

Library Board

Wednesday, July 13, 2016

7:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Robert Spoonemore

Kevin Williams

Jerry Spataro

Deborah Bronson

Sue Lee Flores

Marylou Grzybowski

Rosie Riddick

Open, Alternate

1. Call to Order

Chair Spoonemore called the meeting to order at 7:00 p.m.

Board Members Present: Robert Spoonemore (Chair), Mary Lou Grzybowski, Sue Lee Flores, Rosie Riddick (Secretary), and Jerry Spataro (Vice Chair). Deborah Bronson and Kevin Williams were absent.

Teen Liaisons: Christian Douglas

Staff: Jennifer Coffey – Library Director, Daniel Berra – Assistant Director

City: Assistant City Manager – Lauri Gillam

2. Citizens Communication

The library received a donation from the MOMs Club of Pflugerville in the amount of \$200.00.

3. Discuss and Consider Action

3A. [2016-5022](#)

Discuss and consider action to approve the Library Board regular meeting minutes of June 8, 2016.

The minutes were approved as submitted.

3B. [2016-5026](#)

Discuss and consider action to change the start time of the Library Board regular meetings.

Chair Spoonemore opened the discussion. He pointed out that this is a subject that has been brought up in the past. At the previous meeting there were multiple members absent, so they thought it would be best to vote on this idea at this meeting. He asked how the others feel about changing the meeting time, as it didn't matter either way to him. The response from all members present was that they would like to have the meeting earlier. Vice Chair Spataro

offered that he was the one who originally brought this up and suggested 6 pm as a better time. The other members agreed.

A motion was made by Secretary Riddick to change the start time of the regular board meetings to 6 pm, starting next month. Vice Chair Spataro seconded the motion. The motion passed unanimously.

4. Discuss Only

- 4A. [2016-5023](#) Report on the Friends of the Library activities.
Jennifer Coffey, Library Director

The Friends of the Library are sponsoring our Wi-Fi hotspot lending pilot program. We will begin lending the hotspots in the fall with a 2-week checkout and no renewals. Nine hotspots will circulate and one will be used by library staff at the Heritage House. The hotspots will provide access to the internet at home, especially important to patrons who do not have an internet connection and might be looking for jobs or for students with homework assignments. The devices will not be filtered in any way and parents will be responsible for their children's use of the hotspots. Board Member Grzybowski asked about the cost. Director Coffey responded that the cost for all the units is \$1200 for the devices and a year of service, or \$10 per month, per unit. The entire cost was covered by the Friends. They also continue to support many other library programs.

- 4B. [2016-5024](#) Teen Liaison report.
Sadaf Naimzada, Hendrickson High School
Christian Douglas, Hendrickson High School

Christian had nothing to report, as the school library is closed during the summer break.

- 4C. [2016-5025](#) Library Director Report
Jennifer Coffey, Library Director

Director Coffey highlighted elements of the report including that both the inflated and actual number for physical visits are listed because the miscounted numbers were already reported. She added that program stats are way up this year and upcoming big events will further add to this number including Comic Con and Harry Potter related programs. Volunteer hours are also up.

Chair Spoonemore pointed out that new accounts are up by 1100. Director Coffey suggested a couple reasons for this including offering free library accounts to Pflugerville ISD employees and the increase in the out-of-district fee for Austin Public Library. Vice Chair Spataro noticed that Facebook "likes" are also way up, suggesting the library staff is making good use of social media. Assistant City Manager Gillam added that the city is working hard to coordinate information between departments and working together to communicate with the public. Director Coffey mentioned that the library is also contributing an article per month to the Pflugerville Pflag.

Director Coffey mentioned that the Moms Club of Pflugerville donated \$200 to the library. Chair Spoonemore asked that Jennifer send a thank you card.

4D. [2016-5027](#) Discussion regarding Changing Role of Libraries - Collective learning
Jennifer Coffey, Library Director

The topic for this month's discussion regarding the changing role of libraries was connected learning. This trend involves connecting interests with learning often in the digital environment, allowing for sharing and cooperation. Some of the things the library is doing which relate to this idea include a planned program involving video game creation software, Wi-Fi checkout, movie maker software, new laptops, and Girls Who Code. Board member Flores asked whether we could offer links to informal classes online. Director Coffey responded that we currently offer language learning resources and informal classes, but more resource links is a good idea. She asked the board to please send her any other suggestions.

4E. [2016-5028](#) Discussion regarding upcoming budget.
Jennifer Coffey, Library Director

Director Coffey explained that the City Council was given the budget on July 1st and they are currently discussing it. The library has asked for additional funds to cover adding a new staff member, for additional makerspace (Pfab Lab) tools, etc.

Board member Flores asked if the library is looking to expand. Director Coffey responded that we always plan for adding a new branch and that it is in the 5-year plan. Chair Spoonemore added that the growth in population for the area has not been as large as expected when the idea of a new library branch was first mentioned. He suggested that it may not be a rush to add a branch now, but that the idea will return at some point. Director Coffey mentioned that we have discussed how to add services to the east where the city is growing. Secretary Riddick added that she has been elected to the board for Falcon Point and will ask some questions regarding the growth of the area. Asst. City Manager Gillam contributed that 4,000 houses are being added near the new high school. Secretary Riddick pointed out that 800 will be added in Falcon Point. Chair Spoonemore suggested that board members begin a discussion with the city manager and council members about securing a spot for a new branch in the future.

5. Future Agenda Items

none

6. Adjourn

Chair Spoonemore adjourned the meeting at 7:24 pm.

Respectfully submitted,

Jennifer Coffey
Library Director

Approved as _____ on August 10, 2016.