

# **GUIDE FOR APPOINTMENTS TO THE TECHNICAL ADVISORY COMMITTEE**

The Technical Advisory Committee (TAC) serves as an advisory group to the Transportation Policy Board (TPB). The TPB relies on the TAC to review technical information provided by the CAMPO staff or other relevant organizations to support the development of the Long-Range Plan, the 10-Year Program of Projects required by House Bill 20, and the Transportation Improvement Program. The TPB expects the TAC to provide recommendations to the TPB on a slate of transportation projects and activities upon completion of their review of all relevant technical information.

In order to ensure that the TAC functions as intended, it is important that each member jurisdiction of the TPB appoint TAC members and alternates that have the knowledge, experience, and responsibility to represent them. A TAC appointee and their alternate should hold a college degree and have substantial experience in civil engineering or transportation planning. Each TAC appointee and their alternate should also be a senior member of the organization and should have the level of responsibility to encumber public funds on behalf of the appointing jurisdiction. Most importantly, the TAC appointee and their alternate should have direct responsibility for the development and implementation of transportation projects.

Please find below a guide that may be used when considering the appointment of a TAC member. The guide gives some indication as to the level of responsibility a TAC appointee and their alternate should hold in their organization. The guide is not an exhaustive list. Ideally, a TAC appointee and their alternate will fall into one of the job titles (or a title closely equivalent) below:

## **Cities** (All Categories – Smaller Cities, Between 50,000 & 500,000, Above 500,000)

- ☐ City Manager or Assistant City Manager
- ☐ Director and/or Assistant Director of Public Works
- ☐ Director and/or Assistant Director of Transportation
- ☐ Director and/or Assistant Director of Planning

## **Counties**

- ☐ County Engineer or Assistant County Engineer
- ☐ Director of Infrastructure, Public Works or Transportation

## **Transportation Organizations**

- ☐ Director or Assistant Director
- ☐ Organizational Lead for Engineering or Planning