



# City of Pflugerville

## Minutes - Final

### Library Board

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Wednesday, March 8, 2017

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

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#### Regular Meeting

##### Library Board Members:

Robert Spoonemore

Kevin Williams

Jerry Spataro

Deborah Bronson

Sue Lee Flores

Marylou Grzybowski

Rosie Riddick

Carl Moore, Jr., Alternate

#### 1. Call to Order

Chair Spoonemore called the meeting to order at 6:00 p.m.

Board Members Present: Robert Spoonemore (Chair), Marylou Grzybowski, Kevin Williams, Deborah Bronson, Sue Lee Flores, and Carl Moore, Jr. (Alternate). Rosie Riddick (Secretary) and Jerry Spataro (Vice Chair) were absent.

Teen Liaisons: Christian Douglas

Staff: Jennifer Coffey – Library Director, Daniel Berra – Assistant Director

#### 2. Citizens Communication

none

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made.

#### 3. Approval of Minutes

- 3A. [2017-5626](#) Discuss and consider action to approve the Library Board regular meeting minutes of February 8, 2017

The minutes were approved as submitted.

#### 4. Discuss Only

- 4A. [2017-5640](#) Report on the Friends of the Library activities.

**Jennifer Coffey, Library Director**

Director Coffey reported that Kay Walker, one of the original Friends, passed away. Flowers were sent on behalf of the city. Several of the Friends will volunteer at upcoming library programs including Pet Pfest. The book sales continue to raise substantial funds for the organization. Homebound delivery also continues to go well.

**4B. [2017-5627](#)**

Teen Liaison report.

**Christian Douglas, Hendrickson High School**

Teen liaison Christian Douglas updated the board on happenings at the Hendrickson High School Library. For International Women's Day, library books written by women were oriented a different way on the shelves to highlight the large number of female authors. Student art is on display in the library. Christian has also posted the open Teen Liaison position on the library bulletin board. Christian informed the board that the school still does not have a librarian on staff.

**4C. [2017-5628](#)**

Library Director Report

**Jennifer Coffey, Library Director**

Director Coffey reported on the library including changes in the stats for the current year compared to last year. The circulation of physical items is down about 9 %, but this is balanced out by the electronic resources which are up about 8 %. Electronic materials will not entirely replace physical items anytime soon, but the trend of increased usage for electronic materials will likely continue. Additional shelving has been ordered for the Spanish and Vietnamese materials. Usage of Wi-Fi in the building continues at a higher rate than the use of the patron computers. Program attendance remains on par with last year. Programs from last month included: Black History Month related programs and displays, a master gardener presentation, and the Toddler Talent Show.

**4D. [2017-5629](#)**

Discuss upcoming meeting with the Finance and Budget Committee

**Robert Spoonemore, Board Chair**

Chair Spoonemore asked Director Coffey if she needed the board to attend this meeting. Director Coffey responded that all are welcome to attend and support is always nice, but it is not necessary and we are not sure what to expect. They seem to have questions about areas in the budget where we didn't spend all that was allocated. There are reasons for each of these incidences. For example, toner overages are difficult to anticipate exactly. We lease the staff printer and must pay for copies that go over a certain number, but that is a difficult number to pin down in advance. Board Member Grzybowski asked if the areas in the budget where we didn't spend the entire amounts would be reduced on the next budget. Director Coffey responded that they would be reduced.

**4E. [2017-5630](#)**

Discuss upcoming City Council Retreat

**Robert Spoonemore, Board Chair**

Director Coffey said that we are not sure about the format for the upcoming

City Council retreat. Chair Spoonemore explained that the objective is to create a new strategic plan for the city. Director Coffey further explained that she went through each section of the past strategic plan and highlighted how the library addresses each area. She distributed a pamphlet that illustrates this, as well as, other things like cost vs. use for particular formats, volunteer hours, program attendance, and a comparison to other entities that provide similar classes to our programming. Director Coffey also described Texas Senate Bill 902, where the proposed bill would lower the standards for accreditation for Texas Libraries. Board Member Grzybowski asked why they would want to do this. Director Coffey explained that it would become cheaper for entities that fund libraries in the state. Librarians are not in favor of this change which could negatively affect the quality of libraries.

**4F. [2017-5631](#)**

Discussion regarding Changing Role of Libraries - Basic income.  
**Jennifer Coffey, Library Director**

Director Coffey discussed the next item in the series, Changing Role of Libraries. The subject this month was livable wage. This ideal when put into practice allows people more free time to pursue their interests. At the library we provide a wide range of programs for all age groups that give attendees a chance to try out new things. A great example of this is the library's dedicated Maker Space called the Pfab Lab. Our adult services librarian, Bette McDowell plans programming that highlights the tools we have in the lab including 3-D printers, sewing machines, Raspberry Pies, and much more. Patrons have many opportunities to try out new potential hobbies.

**5. Future Agenda Items**

none

**6. Adjourn**

Chair Spoonemore adjourned the meeting at 6:36 pm.

Respectfully submitted,

Jennifer Coffey  
Library Director

Approved as \_\_\_\_\_ on April 12, 2017.