



# City of Pflugerville

## Minutes - Final - Draft

### Parks and Recreation Commission

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Thursday, September 21, 2017

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

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#### Regular Meeting

##### Commissioners:

Christie Crouch, Chair  
Jim McDonald, Vice Chair  
Michael Owens, Secretary  
Kimberly Castillo, Member  
Raul Capetillo, Member  
Jayden Black, Student Member  
Lisa Ely, Alternate Member  
Scott Langer, Member

#### 1. Call to Order

Christie Crouch, Chair, called the meeting to order at 7:04 p.m.  
Jim McDonald, Raul Capetillo, Kimberly Castillo, Lisa Ely, Jaden Black, and Scott Langer were in attendance. Michael Owens was absent. Staff attending: James Hemenes, Parks & Recreation Director; Sheila Wiora, Assistant Parks & Recreation Director; Trey Fletcher, Assistant City Manager; Aileen Dryden, Park Development Manager; Maggie Holman, Special Events Coordinator; Carly Cox, Parks Admin Tech.

#### 2. Citizens Communication

There was no one present who wished to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record

#### 3. Approval of Minutes

##### 3A. [2017-6155](#)

Discuss and consider action to approve the minutes from the Parks and Recreation Commission August 17, 2017 Regular Meeting.

Mr. Capetillo made a motion to approve the minutes from the August 17, 2017 regular meeting. Ms. Castillo seconded the motion. All were in favor. The motion carried.

**4. Discuss Only**

- 4A.** [2017-6157](#) Staff Report and discussion regarding the Adopt-a-Trail Program.

Mr. Hemenes gave a presentation on the Adopt-A-Trail program. The Adopt-A-Trail program is part of the Keep Pflugerville Beautiful Program. We have over 40 miles of trails in Pflugerville, with 35 individual segments available for adoption in total. Currently, 28 segments totaling 32 miles are adopted, although 8 segments will be released at the end of the year due to inactivity. We have recently added "Available" signage to our inventory, to let citizens enjoy a walk on our trails know that a particular segment is available for adoption. We will be adding several new segments to the available list since the trail gaps project is nearing completion. So far in 2017, a total of 800lbs of debris has been cleared from our trails. The program is ongoing through the entire year, and new sponsors are always welcome. Mr. Hemenes ended by showing photos of trail clean-ups in progress.

- 4B.** [2017-6156](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials, 2017 Pfall Chili Pfest and Upcoming Special Events.

Ms. Crouch introduced the topic. Ms. Dryden began by giving an update on the Bond Projects. Wilbarger Creek Park design is 50% complete. Trail Gaps Change Order #1 for the Pecan/Keumpel connection easement is currently being reviewed by the City Attorney. Bohls House Renovation plans are under review for permits and will be out to bid the first week in October. The Swenson Farms Trail project is substantially complete with a walkthrough scheduled soon. Stone Hill Park restroom slab and utilities complete, and the steel is being erected for the restroom building. The 3 other slabs for the pavilions will be poured next week. Pfluger Park restrooms are also complete. Discussion began on Pfluger Park Restroom lighting, hand dryer installation, and other minor details and changes that need to be addressed once we have been awarded our Certificate of Occupancy. 1849 Park sod installation is complete, fencing is complete, and irrigation is also complete. Phase 1B of 1849 Park's construction is in permitting and will be out to bid next week. Discussion began on the irrigation system at 1849 Park. Mr. Hemenes added that the final presented FY2018 budget still includes our requested 2 new staff for 1849 Park + necessary equipment, and the Rec Center Programmer position is still included as well. Ms. Holman announced the upcoming events: final Music in the Park will be Friday, Sept. 22, Pfall Chili Pfest will be Saturday, Oct. 21—as of today we have officially filled all vendor spaces, 23 cook teams are registered as well leaving only 11 cook team spaces left. This year the Chili Pfest vendor area will include a special campaign area for candidates to hand out information.

- 4C.** [2017-6158](#) Update and Discussion regarding the State of Texas Legislature's Special Session as it relates to Tree Ordinances.

Ms. Crouch introduced the topic. Mr. Hemenes began by saying that in reference to HB7, the City of Pflugerville was already allowing tree plantings in lieu of payment. We will allow up to 100% single family lot exemption from mitigation, meaning if a tree on your lot needs to be removed it can be. Developers will still be required to go through the preservation process. Mr.

Langer stated that he would like to see the city implement a tree canopy goal. The city of Hutto has set a 20% canopy goal for 2020. Mr. Hemenes added that we will continue with our annual tree plantings on Central Texas Arbor Day, which is Friday, Nov. 3 this year. Discussion began on potential fundraising ideas for tree plantings, and the possibility of doing more plantings throughout the year.

## **5. Discuss and Consider Action**

- 5A.** [2017-6159](#) Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. McDonald would like to have a discussion on the possibility of a tree fundraiser. Mr. Hemenes will give an update in the Director's Update, if there is any information to provide. If appropriate, there will be a discussion item. Mr. Capetillo would like to know about the feasibility for adding pickleball courts into our city parks. Mr. Hemenes will provide information in the Director's Update. Discussion began on the \$25K Rec Center feasibility study, and whether it was kept as a part of the FY2018 budget.

## **6. Adjourn**

Mr. McDonald made a motion to adjourn the meeting. Mr. Capetillo seconded the motion. All were in favor. The meeting adjourned at 8:04 p.m.

Approved as \_\_\_\_\_ on October 19, 2017.

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Christie Crouch, Commission Chair