



City of Pflugerville

Minutes - Final - Draft

Parks and Recreation Commission

Thursday, December 21, 2017

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

Commissioners:

Christie Crouch, Chair

Vacant, Vice Chair

Michael Owens, Secretary

Kimberly Castillo, Member

Raul Capetillo, Member

Jayden Black, Student Member

Lisa Ely, Alternate Member

Scott Langer, Member

1. Call to Order

Michael Owens, Secretary, called the meeting to order 7:06 p.m. Raul Capetillo, Lisa Ely, Kimberly Castillo, and Scott Langer were in attendance. Christie Crouch and Jayden Black were absent. Staff attending: James Hemenes, Parks & Recreation Director; Trey Fletcher, Assistant City Manager; Sheila Wiora, Assistant Parks & Recreation Director; Aileen Dryden, Park Development Manager; Maggie Holman, Marketing & Special Events Coordinator; Carly Cox, Parks Admin.

2. Citizens Communication

There was no one present who wished to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record

3. Approval of the Minutes

3A. [2017-6405](#)

Discuss and consider action to approve the minutes from the Parks and Recreation Commission November 16, 2017 Regular Meeting.

Mr. Owens introduced the topic. Mr. Capetillo made a motion to approve the minutes from the November 16, 2017 meeting. Mr. Langer seconded the motion. All were in favor. The motion carried.

4. Discuss Only

- 4A. [2017-6406](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

Mr. Owens introduced the topic. Ms. Dryden began with an update on the ongoing November 2014 Bond Election funded projects—Wilbarger Creek Park design is nearing completion and we intend to go out for bids in early 2018. The final trail gap segment was completed and this last gap completes the \$1 Million November 2014 Bond project. The Bohl's House Renovation Project has been put on hold—City Council chose not to proceed with the project and did not award a bid and also rejected all bids. Discussion on Council determining use of Bohl's house, and how moving staff to another office was the first step in improvements and renovations to be made at the Recreation Center. Gilleland Creek Pool Renovation bids were opened last week and we hope for it to be awarded in January. Stone Hill Park is nearing completion and we're projecting an early 2018 completion. 1849 Park Phase 1A construction was completed in early December, Phase 1B project contract was awarded in late November and construction is expected to begin in January. Ms. Holman then gave a brief review of the Pfestival of Lights event held on Saturday, December 2. Ms. Holman stated that we had an estimated 4,000 guests attend and 48 floats in the parade. Our next event is the Pfreeze Pflop at Scott Mentzer Pool. The event will be held on January 1 on 10am and admission is 1 canned food item.

5. Discuss and Consider Action

- 5A. [2017-6407](#) Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. Capetillo made a comment about how Pflugerville neighborhoods was very involved with National Night Out events, and he wanted to see how Parks and Recreation can be more involved in the event. Mr. Hemenes informed the group that in January we will elect officers and will also need to select a date for a retreat.

6. Adjourn

Mr. Capetillo made a motion to adjourn the meeting. Ms. Castillo seconded the motion. The meeting was adjourned at 7:36 p.m.

Approved as _____ on January 18, 2018.

Christie Crouch, Commission Chair