



City of Pflugerville

Minutes - Final - Draft

Parks and Recreation Commission

Thursday, March 22, 2018

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

Commissioners:

Christie Crouch, Chair

Raul Capetillo, Member

Kimberly Castillo, Member

Scott Langer, Member

Michael Owens, Secretary

Barbara Woodworth

Jayden Black, Student Member

Lisa Ely, Alternate Member

1. Call to Order

Christie Crouch, Chair, called the meeting to order at 7:02 p.m.

Barbara Woodworth, Kimberly Castillo, and Scott Langer were present.

Michael Owens, Lisa Ely, Raul Capetillo, and Jayden Black were absent. Staff attending: James Hemenes, Parks & Recreation Director; Aileen Dryden, Park Development Manager; Maggie Holman, Special Events Coordinator; Carly Cox, Parks Admin.

2. Citizens Communication

There was no one present who wished to speak to the Commission.

The Commission welcomes comment on parks and recreation items. Public comment that is

made on an item that is not on the published agenda will only be heard by the Commission. No

formal action, discussion, deliberation, or comment will be made. Each person providing public

comment will be limited to three (3) minutes and will be asked to state his or her name and

address for the public record.

3. Approval of the Minutes

3A. [2018-6642](#)

Discuss and consider action to approve the minutes from the Parks and Recreation Commission February 15, 2018 Regular Meeting and March 10, 2018 Bus Tour.

Ms. Castillo made a motion to approve the minutes from the February 15, 2018 Regular Meeting and the March 10, 2018 Bus Tour as presented. Ms. Woodworth seconded the motion. All were in favor. The motion carried.

4. Discuss Only

4A. [2018-6643](#)

Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

Ms. Crouch introduced the topic. Ms. Ely, Mr. Owens and Mr. Capetillo sent project priority lists to Mr. Hemenes since they could not attend tonight's meeting. Ms. Dryden informed the group on the current status of the bond projects. 1849 Park construction is ongoing and the current phase has a scheduled completion date for August 2018. Stone Hill Park is substantially complete; currently awaiting electrical and plumbing finalizations. Discussion began on an ongoing issue with neighbors using the dog parks at Stone Hill before being officially completed and open. Wilbarger Creek Park construction drawings are being updated, but permitting has started and the project will be going out to bid during Spring and we hope to have this project completed by early 2019. Gilleland Creek Pool renovations are underway and the project is still on schedule for the pool to reopen for Memorial Day Weekend. Pfluger Park playground replacement construction began this week; Parks Maintenance Crews began removing the old playground equipment and new equipment will be installed in time for Deutschen Pfest. Ms. Holman briefly spoke about upcoming events: Spring Pfling is this Saturday, March 24 from noon – 3 p.m., and our Early Pfarmers Market Days continue next Tuesday, March 27 from 3 – 7 p.m. and will occur 2 weeks in April as well.

5. Discuss and Consider Action

5A. [2018-6645](#)

Discuss and consider action to provide a recommendation regarding the Parks & Recreation Five-Year Capital Improvement Program (CIP) Budget.

Ms. Crouch introduced the topic. Mr. Hemenes began by giving the commissioners the priority lists from the members who could not make tonight's meeting. Discussion began on past ranking methods, the potential for another bond election, the new Recreation Center/Senior Center feasibility study to be completed this Fall, 1849 Phase 2 and future phases of 1849 Park construction. The Commissioners would like to include a special "Bond Priority Project List" with their 5-Year CIP Project List: 1. New Recreation/Senior Center, 2. Lake Pflugerville Master Plan funding, 3. Phase 2 of 1849 Park construction (baseball/softball fields). Discussion began on removing funded projects from the current 5-Year CIP List, and adding the names and ages of the playgrounds in need of replacing to the details section of the 5-Year CIP List. Mr. Langer made a motion to approve the 5-Year CIP List with the following amendments: to remove funded projects, present the remaining prioritized and listed projects as is, add details of the playgrounds names and ages in need of replacement funding, and add a Bond Priority Project List with the projects outline above. Ms. Woodworth seconded the motion. All were in favor. The motion carried.

Discussion continued on re-ranking projects. Mrs. Woodworth made a motion to re-rank the CIP list as discussed. Ms. Castillo seconded the motion. All were

in favor. The motion carried.

5B. [2018-6646](#)

Discuss and consider action to provide a recommendation regarding the Parks & Recreation Commission's Five-Year Tree Capital Improvement Program (CIP) Budget.

Ms. Crouch introduced the topic. Mr. Hemenes informed the group that we are aiming to do at least 3 tree plantings per year now. There is currently one planned in April at Royal Pointe Park. Mr. Hemenes hopes to start working with the neighborhood HOA's more to organize more of these community tree plantings. The Tree Fund is available for tree purchases and irrigation as well. Mr. Hemenes also mentioned that medians can be added to the scope of where tree plantings are done, if desired by the commission. The currently presented CIP list is consistent with what has been presented in previous years to City Council. Discussion on updating #1 with an action item to do 3 or more tree plantings per year (Arbor Day + 2 additional sites), adding the desire for a landscape feasibility study for medians and right of way landscaping along Pflugerville Pkwy., and to update the irrigation budget to \$12,500. Ms. Woodworth made a motion to include an action item under #1 stating to accomplish 3 tree plantings per year, add point #5 to advocate for a feasibility study for landscaping along the medians and right of way on Pflugerville Pkwy in the amount of \$15,000, and to update the irrigation needs to \$12,500. Mr. Langer seconded the motion. All were in favor. The motion carried.

5C. [2018-6644](#)

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. Hemenes told the group that next month we will begin our staff reports and we will start with Eddie Garcia, Community Services Coordinator.

6. Adjourn

Ms. Castillo made a motion to adjourn. Ms. Woodworth seconded the motion. The meeting adjourned at 8:45 p.m.

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the City Municipal Building on March 16, 2018 at 5:00 PM pursuant to Section 551.041, Government Code.
Karen Thompson, City Secretary

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Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the City Council and/or other city board, commissions and/or

committees may attend the meeting in numbers that may constitute a quorum of the City

Council and/or other city boards, commissions and/or committees. Notice is hereby given that

the meeting, to the extent required by law, is also noticed as a meeting of the City Council

and/or other boards, commissions and/or committees of the City, whose members may be in

attendance. The members of the City Council and/or boards, commissions and/or committees

may participate in discussions on the same items listed on the agenda, which occur at the

meeting, but no action will be taken by such in attendance unless such item and action is

specifically provided for on an agenda for the City Council or board, commission or committee

subject to the Texas Open Meetings Act.