



# City of Pflugerville

## Minutes - Final

### Library Board

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Wednesday, August 8, 2018

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

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#### Regular Meeting

##### Library Board Members:

Robert Spoonemore

Deborah Bronson

Marylou Grzybowski

Rosie Riddick

Carl Moore, Jr.

Bridget Boswell-Muntz

Dawn Janacek

Shad Ross, Alternate

#### 1. Call to Order

Chair Spoonemore called the meeting to order at 6:00 p.m.

Board Members Present: Robert Spoonemore (Chair), Rosie Riddick (Vice Chair), Carl Moore, Jr., Dawn Janacek, Bridget Boswell-Muntz, Deborah Bronson, and Shad Ross (alternate).

Mary Lou Grzybowski (Secretary) was absent.

Staff: Jennifer Coffey – Library Director, Daniel Berra– Assistant Director

City Staff: Lauri Gillam – Assistant City Manager

Teen Liaisons: Christian Douglas

#### 2. Citizen Communication

None

The Library Board welcomes public comment on items relevant to the Pflugerville Public

Library. Public comment that is made on an item that is not on the published agenda

will only

be heard by the Library Board. No formal action, discussion, deliberation, or comment

will be

made.

#### 3. Approval of Minutes

- 3A. [2018-6967](#) Discuss and consider action to approve the Library Board regular meeting minutes of July 10, 2018
- Minutes were approved as submitted.
4. Discuss Only
- 4A. [2018-6966](#) Report on the Friends of the Library activities.  
**Jennifer Coffey, Library Director**
- Director Coffey reported that the Friends did not meet in July. Their next book sale will be held on September 20th. They continue to support library programming.
- 4B. [2018-6965](#) Teen Liaison report.  
**Jeremy Ryan, Hendrickson High School**  
**Princess Hall, Pflugerville High School**  
**Gabriel Hayak, Weiss High School**
- Chair Spoonemore and the Board thanked Christian Douglas for his service as a teen liaison and wished him the best of luck in college and beyond.
- 4C. [2018-6964](#) Library Director Report.  
**Jennifer Coffey, Library Director**
- Director Coffey reported that she looked deeper at the circulation numbers and found that the biggest contributing factor to the decrease in the circulation numbers for physical items is the fall in the number of DVD checkouts. We offer Hoopla which includes streaming video, but currently there is nothing available to libraries that rivals Netflix. We anticipate DVD circulation to continue to drop. Program highlights last month included Farm Day, the Nancy and Friends Puppet Show, Barrio Writers workshop for teens, Teen Korea Night, and Pay it Forward Pflugerville (end of the summer reading program and Kindness Revolution). Upcoming Kindness Revolution events include Mr. Rogers Day in September and the Kindness Rally in October.
- 4D. [2018-6969](#) Budget update  
**Lauri Gillam, Assistant City Manager**
- Assistant City Manager Gillam gave an update on the budget process. The city's new city manager will begin on Monday, we will know more after that. Director Coffey has asked for budget increases for the collection, programs, and the makerspace. Chair Spoonemore asked about the status of installing security cameras in the library. Asst. Manager Gillam responded that it is in the budget for next fiscal year and we have a goal of having it set up within the first 90 days.
- 4E. [2018-6970](#) Discussion regarding Changing Role of Libraries - Sharing Economy

**Jennifer Coffey, Library Director**

Director Coffey continued the discussion on the changing role of libraries, with this month's topic the Sharing Economy. This idea involves the sharing of assets and services between individuals. Libraries have always done this. We've expanded on this idea by including non-traditional items for check out like Maker Kits and Wi-Fi Hotspots. Board Chair Spoonemore asked from what area of the budget the 3D Printers were taken. Director Coffey responded there is a separate line for the Pfab Lab (makerspace). Board Member Ross asked about insurance coverage for the library and Assistant City Manager Gillam responded that we are insured through the Texas Municipal League, who only works with cities. Director Coffey added that we limit the ages who are allowed in the Pfab Lab due to safety concerns.

**5. Future Agenda Items**

None

**6. Adjourn**

Chair Spoonemore adjourned the meeting at 6:29 p.m.

Respectfully submitted,

Jennifer Coffey  
Library Director

Approved as \_\_\_\_\_ on September 12, 2018