



City of Pflugerville

Minutes - Final

Library Board

Wednesday, October 10, 2018

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Robert Spoonemore

Deborah Bronson

Marylou Grzybowski

Rosie Riddick

Carl Moore, Jr.

Bridget Boswell-Muntz

Dawn Janacek

Shad Ross, Alternate

1. Call to Order

Chair Spoonemore called the meeting to order at 6:00 p.m.

Board Members Present: Robert Spoonemore (Chair), Rosie Riddick (Vice Chair), Mary Lou Grzybowski (Secretary), Dawn Janacek, Bridget Boswell-Muntz, and Carl Moore, Jr.

Deborah Bronson and Shad Ross (alternate) were absent.

Staff: Jennifer Coffey – Library Director, Daniel Berra– Assistant Director

Teen Liaisons: Princess Hall and Gabriel Hayek

2. Citizen Communication

none

The Library Board welcomes public comment on items relevant to the Pflugerville Public

Library. Public comment that is made on an item that is not on the published agenda will only

be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made.

3. Approval of Minutes

3A. [2018-7104](#)

Discuss and consider action to approve the Library Board regular meeting minutes of September 12, 2018.

Minutes were approved as submitted.

4. Discuss and Consider Action

- 4A. [2018-7110](#) Discuss and consider action to approve the appointment of Connally High School Applicant as Teen Liaison to the Board.

Madeline Flores submitted an application to become a Teen Liaison. The board agreed she is a good candidate. She is a sophomore at Connally High School. Chair Spoonemore indicated he will invite her to join and attend the next meeting.

5. Discuss Only

- 5A. [2018-7103](#) Report on the Friends of the Library activities.
Jennifer Coffey, Library Director

Director Coffey reported that the Friends held their regular book sale last month and made \$1,000 on the first day.

- 5B. [2018-7102](#) Teen Liaison report.
Jeremy Ryan, Hendrickson High School
Princess Hall, Pflugerville High School
Gabriel Hayak, Weiss High School

Princess Hall reported that it is Homecoming week leading up to their game against Connally. Gabriel Hayak reported that Spirit Week is coming up at Weiss High School. The librarian at Weiss is planning something for Day of the Dead to promote dead Latin American authors.

- 5C. [2018-7101](#) Library Director Report.
Jennifer Coffey, Library Director

Director Coffey reported on the year-end figures for the library. Circulation numbers were down a little, largely due to the drop in checkouts for DVDs. Usage of electronic resources also dropped slightly, due in part to our decision to drop the number of downloads allowed in Hoopla. Visits to the catalog and program attendance both increased. About 36,000 people attended programs in the last year. The budget passed, which included additions to several budget areas. Meg Miller was promoted to a librarian position. Secretary Grzybowski asked if her old position would be filled. Director Coffey answered that it would not, but the budget did include an additional part-time position. Comic Con was another huge success this year. 2300 people attended throughout the day and we received great feedback from both guests and attendees.

- 5D. [2018-7106](#) Kindness Revolution Update
Jennifer Coffey, Library Director

Director Coffey reported that the Kindness Rally went very well with 50 people including the Pflugerville Police lining Pecan Street with encouraging signs. Upcoming on November 2nd we have Freddy Mercury Day to kick off Movember, the annual event that raises awareness about men's health issues.

5E. [2018-7105](#)

5 Year Plan

Robert Spoonemore, Library Board Chair

Chair Spoonemore reported that Director Coffey added to last year's plan then met with the board officers who made changes to the document. The chair then distributed the document to the rest of the board and requested they take it home to read and offer suggestions at the next meeting. The board will work toward having the plan completed for the December meeting. Director Coffey added that board members should not discuss the plan with each other outside of the meeting.

5F. [2018-7107](#)

Board Terms

Robert Spoonemore, Library Board Chair

Chair Spoonemore explained that Board Member Moore Jr. can reapply for another term and Vice Chair Riddick will be going off the board. He requested they check on the status of Secretary Grzybowski and Board Member Bronson. Secretary Grzybowski asked if the Teen Liaisons serve for two years. Director Coffey responded that they can serve until they graduate from high school.

5G. [2018-7108](#)

Upcoming Agenda Items

Robert Spoonemore, Library Board Chair

none

6. **Future Agenda Items**

none

7. **Adjourn**

Chair Spoonemore adjourned the meeting at 6:20 p.m.

Respectfully submitted,

Jennifer Coffey
Library Director

Approved as _____ on November 14, 2018