



City of Pflugerville

Minutes - Final - Draft

Parks and Recreation Commission

Thursday, November 15, 2018

7:30 PM

1849 Park, 16430 Cameron Road, Soccer Pavilion

Regular Meeting

Commissioners:

Christie Crouch, Chair

Raul Capetillo, Member

Kimberly Castillo, Secretary

Scott Langer, Member

Michael Owens, Vice Chair

Barbara Woodworth, Member

Sebastian Carzola, Student Member

Lisa Ely, Alternate Member

1. Call to Order

Michael Owens, Vice-chair, called the meeting to order at 7:30 p.m. Barbara Woodworth, Raul Capetillo, Kimberly Castillo, Lisa Ely, Scott Langer and Sebastian Carzola were in attendance. Christie Crouch was absent. Staff attending: James Hemenes, Parks & Recreation Director; Sheila Wiora, Assistant Parks & Recreation Director; Maggie Holman, Special Events Coordinator; Aileen Dryden, Park Development Manager; Carly Cox, Parks Admin Tech.

2. Citizens Communication

There was no one present who wished to speak to the Commission.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Approval of the Minutes

- 3A. [2018-7190](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission October 18, 2018 Regular Meeting.

Ms. Woodworth made a motion to approve the minutes from the October 18, 2018 regular meeting. Mr. Langer made a motion to submit an amendment to a figure in the minutes. The minutes should instead read:

5A. 2018-7136 Tree Care Advisory Board discussion and possible action to make a recommendation related to Tree Canopy Coverage to the Planning & Zoning Commission....

- Establish a goal of 20% tree canopy coverage by 2025

The motion was seconded. All were in favor. The revised minutes were approved.

4. Discuss Only

4A. [2018-7191](#)

Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

Mr. Owens introduced the topic. Mr. Hemenes briefly spoke about the opening ceremony held earlier in the evening for 1849 Park; a ribbon cutting ceremony was at 6:15 p.m. followed by games and giveaways. This opening ceremony was to allow for the public to get a sneak peek at the new facilities and fields, which staff hopes to begin programming in Spring 2019. Youth sports leagues have already been contacting staff to schedule field use. There has also been some interest from adult leagues. Mr. Hemenes continued with the update and informed the commissioners that there will be a meeting tomorrow concerning the Lake Pflugerville Master Plan Project—this meeting will allow staff to view see early concepts and define “priority items” (i.e. greater lake access). The Recreation Center/Senior Center needs assessment and feasibility study project has begun. Ms. Aileen Dryden is in need of 2 commissioners to be a part of the focus committee for this project. Ms. Castillo & Ms. Woodworth volunteered. Mr. Hemenes continued with the update and informed the commissioners that after the Thanksgiving Holiday, crews will begin to build the accessible sidewalk around the Pfluger Park playscape and also install the shade structure for the playground. Ms. Holman spoke about our upcoming events; The first Pfestive Pfarmers Market of the season was held on Tuesday, November 13 & will continue with one more date in November and two in December. The Pfestival of Lights and Christmas Parade will be held on Saturday, December 1 from 4 – 7 p.m. in downtown Pflugerville. The annual Pfreeze Pflop will take place on Tuesday, January 1, 2019 at 10 a.m. at the Scott Mentzer Pool. The annual Pfall Pfest Craft Show is our next event, held on Saturday, November 17 from 9 a.m. – 4 p.m. at the Recreation Center.

4B. [2018-7201](#)

Youth Advisory Council discussion.

This item was cancelled as staff and several members of the Commission met with the Youth Advisory Council prior to the meeting.

5. Discuss and Consider Action

5A. [2018-7192](#)

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. Owens introduced the topic. Mr. Hemenes told the commissioners to expect a parkland dedication discussion in December and January as proposals are currently in progress. A tree care advisory report is due in December as well.

Staff reports will not resume until March 2019.

Adjourn

This is to certify that a copy of this agenda for this meeting was posted on the bulletin board located at the City Municipal Building on November 12, 2018 at 5:00 PM pursuant to Section 551.041, Government Code.
Karen Thompson, City Secretary

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Attendance By Other Elected or Appointed Officials:

It is anticipated that members of the City Council and/or other city board, commissions and/or

committees may attend the meeting in numbers that may constitute a quorum of the City

Council and/or other city boards, commissions and/or committees. Notice is hereby given that

the meeting, to the extent required by law, is also noticed as a meeting of the City Council

and/or other boards, commissions and/or committees of the City, whose members may be in

attendance. The members of the City Council and/or boards, commissions and/or committees

may participate in discussions on the same items listed on the agenda, which occur at the

meeting, but no action will be taken by such in attendance unless such item and action is

specifically provided for on an agenda for the City Council or board, commission or committee

subject to the Texas Open Meetings Act.