



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, March 21, 2019

6:30 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

1. Call to Order

Commissioners:

Raul Capetillo, Member

Kimberly Castillo, Member

Scott Langer, Member

Michael Owens, Member

Patrick Clynch, Member

Sebastian Carzola, Student Member

Lisa Ely, Alternate Member

Michael Owns, chair, called the meeting to order at 6:33 p.m.

Lisa Ely, Patrick Clynch, Raul Capetillo, Kimberly Castillo, and Scott Langer were in attendance. Sebastian Carzola was absent. Staff attending: Trey Fletcher, Assistant City Manager; Sheila Wiora, Assistant Parks Director; Aileen Dryden, Park Development Manager; Maggie Holman, Special Events Coordinator; Carly Cox, Parks Admin.

2. Citizens Communication

The Commission welcomes comment on parks and recreation items. Public comment that is

made on an item that is not on the published agenda will only be heard by the Commission. No

formal action, discussion, deliberation, or comment will be made. Each person providing public

comment will be limited to three (3) minutes and will be asked to state his or her name and

address for the public record.

There was nobody present who wished to speak to the commission.

3. Approval of Minutes

3A.

Discuss and consider action to approve the minutes from the Parks and Recreation Commission February 28, 2019 Regular Meeting.

Mr. Owens introduced the topic. Mr. Capetillo made a motion to approve the minutes from the February 28, 2019 regular meeting as presented. Mr. Langer

seconded the motion. All were in favor. The motion carried.

4. Discuss Only

- 4A.** Presentation from Brinkley Sargent Wiginton Architects on progress of the Recreation and Senior Center Facility Needs Assessment & Feasibility Study Project.

Mr. Owens introduced the topic. Ms. Dryden introduced the staff with Brinkley Sargent Wiginton Architects & Pros Consulting. There was a presentation shown to the commission that included input data from surveys, population demographics, and progress made on the study with the advisory board. There were also photos shown of the existing facilities that city staff and the advisory board toured. Once complete, this study will include a physical evaluation (site location), development cost (topography, waterways, existing utilities, etc.), as well as intangibles such as future land use, adjacencies, traffic, visibility, and expandability.

- 4B.** Presentation from Halff & Associates on progress of the Preliminary Design Report for the Lake Pflugerville Ph. 1 Project.

Mr. Owens introduced the topic. Ms. Dryden introduced the staff with Halff & Associates. Halff & Associates is the same group who worked on the 2014 Lake Pflugerville Master Plan, and they are now working with us again as we implement Phase 1. There was a 3D rendering shown of the master planned esplanade at the north beach, boardwalk, and Biehle House property. They further explained that the focus has been on the North Shore for Phase 1 construction primarily because there are no waste water connections at the South Shore. Discussion began on the project focus, phasing, and which projects would better serve Pflugerville's larger demographics.

- 4C.** Director's Updates including information about the Project Status Report, Monthly Departmental Financials and Upcoming Special Events.

Mr. Owens introduced the topic. Ms. Holman spoke about the upcoming events; Spring Pfling will be March 30 noon – 3 p.m. at Heritage Park. The next Early Pfarmers Markets will be on April 9 & 23. On April 1 we will open Summer Pfun Camp registration for residents, and on April 8 for non-residents. On Wednesday April 3 we will open registration for swim lessons. Mr. Daulton Mobley's Java & Journey and Picture Perfect trips are coming up in April as well.

5. Discuss and Consider Action

- 5A.** Discuss and consider action regarding amendments to the city ordinance Chapter 95, Sections 95.20 through 95.28.

Mr. Owens introduced the topic. Mr. Fletcher briefly gave a history on the need for the item & discussion—A measure on the November 2014 election outcome resulted in the Parks and Recreation Commission being removed from the verbiage of the charter & replaced as the "Parks Advisory Board", but the Commission still exists in the city ordinance. The city attorney knows and agrees that this was not the intention. These amendments will change the verbiage back to Parks and Recreation Commission. Mr. Fletcher went through

the strikeouts and clarifications of duties.

Mr. Capetillo made a motion to recommend the approval of the amendments to the ordinance Chapter 95, Sections 95.20 through 95.28 as proposed. Mr. Langer seconded the motion. All were in favor. The motion carried.

5B.

Discuss and consider action on providing a recommendation regarding proposed changes to the City of Pflugerville Code of Ordinance Title XV Land Usage, Chapter 157 Unified Development Code, Subchapter 14, Parkland Standards.

Mr. Owens introduced the topic. There was a brief discussion and questions about some of the proposed changes to be made to the Chapter 157 Unified Development Code, Subchapter 14, Parkland Standards. Mr. Capetillo made a motion to recommend the approval of the proposed changes to the City of Pflugerville Code of Ordinance Title XV Land Usage, Chapter 157 Unified Development Code, Subchapter 14, Parkland Standards as presented. Mr. Langer seconded the motion. All were in favor. The motion carried.

5C.

Discuss and consider action to provide a recommendation regarding the Parks & Recreation Five-Year Capital Improvement Program (CIP) Budget.

Mr. Owens introduced the topic. The Commissioners individually ranked the projects by priority to come to an average. There was a brief discussion on prioritizing and replacing older/"higher" priority parks & equipment. The 5 ranked projects for the Parks and Recreation Commission FY19 Five-Year CIP: 1. Playground Replacements, 2. Trails, 3. Practice Space, 4. Signage, 5. Undeveloped Parks.

Mr. Langer made a motion to add Creekside, Cambridge Heights, and Old Town Parks to item 1. Playground Replacements on the FY19 Five-Year CIP list. Ms. Castillo seconded the motion. All were in favor. The motion carried.

5D.

Discuss and Consider Action regarding the recommendation of a project for the 2019 Deutschen Pfest Proceeds.

Mr. Capetillo introduced the topic. Mr. Capetillo briefly went over previous years' proposed projects. There was a brief discussion on the proposed projects and the commissions ranked the top 3 projects individually. Mr. Capetillo made a motion to make a recommendation that the 2019 Deutschen Pfest proceeds are used to fund a replacement of the playscape in Creekside Park. Mr. Clynch seconded the motion. All were in favor. The motion carried.

5E.

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. Capetillo introduced the topic. Mr. Capetillo would like for the commission to discuss a policy for scooter use within Pflugerville, specifically within parks and on trails. Ms. Wiora informed the group that next month Ms. Holman will give a presentation on Special Events & Marketing, and there will also be an update on Zebra Muscles.

6. Adjourn

Ms. Ely made a motion to adjourn at 9:37 p.m. Ms. Castillo seconded the

motion. All were in favor. The meeting was adjourned.

Approved as presented on April 18, 2019.

Raul Capetillo, Commission Vice-Chair