

## Fiscal Year 2020 Budget and Tax Rate Adoption Schedule

### Schedule for tax rate above lower of effective rate or rollback rate

Tuesday, January 22 City Council meeting	City Council meeting to discuss strategies for the FY20 budget.
Monday, April 15	Peer Review Committee submits recommendation for FY20 proposed full-time positions to City Manager.
Friday, April 19	FY20 Departmental Budget Workbooks, 5 Year Budget Workbooks, and supplemental budget information distributed to departments/ACMs.
Friday, April 19 - Wednesday, May 1	Finance coordinates with departments to prepare FY20 and five year revenue estimates.
Wednesday, May 1	Departments submit completed FY20 Departmental Budget Workbooks, 5 Year Budget Workbooks, and supplemental budget information to Finance.
Wednesday, May 1	Appraiser sends notice of estimated taxable value to City.
Wednesday, May 1 - Tuesday, May 14	FY20 department proposed budget submissions compiled by Finance.
Tuesday, May 14 City Council meeting	City Council review and approval of Capital Improvement Plan (CIP).
Tuesday, May 21 - Friday, May 31	Department meetings with City Manager to discuss proposed department budgets, changes, and additions.
Monday, June 3 - Friday, June 28	Discussions between City Manager, departments and Finance to refine the proposed budget for City Council (as necessary) and proposed budget compiled for City Council.
Friday, June 28	Proposed FY20 budget submitted to City Council, including preliminary property tax rate information.
Monday, July 1	Deadline to submit the proposed budget to City Council, per City Charter.
Tuesday, July 9 City Council meeting	Proposed FY20 budget presented to City Council.
Tuesday, July 23 City Council meeting	City Council work session to discuss the budget, if desired. Discuss and consider the proposed property tax rate for FY20.
Thursday, July 25	Chief Appraiser deadline to certify appraisal rolls.
Thursday, July 25	Proposed FY20 budget posted to website.
Thursday, July 25	Finance and Budget Committee meeting to discuss proposed budget.
Friday, August 2	Tax Office calculation of effective and rollback tax rates submitted to jurisdictions for approval prior to publication on August 10th.
Saturday, August 10	Publication of effective tax rates, fund balances, and debt schedules, unencumbered fund balance, submitted by Travis County, appears in Austin American-Statesman.

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Tuesday, August 13 City Council meeting	<p>City Council work session to discuss the budget, if desired. Discuss and consider the proposed property tax rate for FY20.</p> <p><i>* If proposed rate will exceed the lower of the rollback or effective rate, take action and schedule public hearings.</i></p>
Thursday, August 22	Finance and Budget Committee meeting to discuss proposed budget.
Friday, August 23	Updated FY20 Proposed Budget posted to website and provided to City Secretary, 30 days before budget adoption per Local Government Code.
Wednesday, August 28	Notice of Proposed Tax Rate and Public Hearings published in Pflugerville Pflag newspaper and posted to City website per the Local Government Code.
Wednesday, August 28	<p>* Notice of Proposed Tax Rate and Public Hearings posted on City website. This should run until adoption of the tax rate.</p> <p>* Notice of Proposed Tax Rate and Public Hearings published on City Access Channel PflTV as a 60-second notice at least five times a day between 7 a.m. and 9 p.m. until adoption of the tax rate.</p>
Wednesday, September 4	Notice of Public Hearing on Budget published in Pflugerville Pflag newspaper and on City website as required by Local Government Code and City Charter.
Tuesday, September 10 City Council meeting	* First Public Hearing on tax increase.
Tuesday, September 17 City Council meeting Special Session	<p>* Second Public Hearing on tax increase. At the hearing, schedule and announce meeting to adopt a tax rate 3-14 days following the second public hearing. Public hearing on budget as required by Local Government Code and City Charter.</p>
Tuesday, September 24 City Council meeting	<p>Adoption of budget by the City Council by ordinance. Adoption of tax rate by ordinance.</p> <p>* Resolution ratifying the property tax increase.</p>
Wednesday, September 25	<p>Adopted tax rate provided to Travis County. Adopted tax rate ordinance or required language posted to City website.</p>
Friday, September 27	<p>Adopted FY20 Budget provided to City Secretary. Adopted FY20 Budget posted to City website.</p>

\*Action required due to the Truth-in-Taxation requirements prompted when the proposed tax rate exceeds the lower of the effective rate or rollback rate.