



1

Applicant Process

Pflugerville Cares* applications will be available online at pflugervillecares.com (hosted by BCL of Texas).

Pflugerville Cares Small Business grant guidelines will be available at this site.

All applications must be submitted virtually to the BCL Pflugerville Cares portal no later than 8:00 pm August 31, 2020.

Each business applicant must demonstrate a 15% loss of business income due to COVID 19.

Applications will be time stamped and accepted first come first considered bases.

Only completed applications will be considered for funding

2

Second Internal Review

A second review will be conducted by BCL experienced reviewers.

Verification of business location, economic injury, business ownership, bank and financial information and employees will be assessed to validate program eligibility.

Verification No Duplication of benefits from other COVID Relief Programs (Travis, City of Austin, or other cities).

Three Tiers of Funding will be set up with grant finalist

5 to 14 Employees up to \$25,000
15 to 40 Employees up to \$50,000
41 Employees + up to \$75,000

September 10, 2020 (tentative date)
Preliminary list of tier reservation produced for BCL internal team review.

3

Final Approval & Funding

City will confirm grant finalist and submit to Travis county for funding draw down.

Award Letter will be issued to approved grantees. Letter to applicants not approved will be sent out as well.

Travis County will transmit funds to City of Pflugerville. City of Pflugerville Finance Department will prepare grant awards for distribution on or before October 31, 2020 (tentative date).

BCL and City of Pflugerville will prepare reports to Travis County as required by an executed agreement.

November 1, 2021 – 1 year post Pflugerville Cares funding, each business must certify to BCL/City of Pflugerville that the business remains open and continues to employ local residents.

**Pflugerville Cares COVID RF grant dollars are U.S. Department Treasury funds. Knowingly making a false statement to obtain a Pflugerville Cares Small Business grant can result in federal penalties.*