

1. Call to Order

With a quorum of the Commissioner's present, the regular session of the Parks and Recreation Commissions meeting was called to order by Lisa Ely August 19, 2021 at 7:02 pm

Commission Members:

In attendance:

Lisa Ely
Raul Capetillo
Jennifer Bridges
Jorge Amador
Amy Rabb
Scott Langer

Absent:

Kristen Marengo

City Staff attending: Shane Mize, Parks Director, Sheila Wiora, Assistant Parks Director, Junior Rodriguez, Parks Maintenance Superintendent, Stephanie Andrews, Parks, Maggie Holman, Public Information Officer. James Hartshorn, Assistant City Manager.

2. Citizen Communication

No citizens were present to speak.

3. Approval of the Minutes.

3A. 2021-0740 Discuss and consider action to approve the minutes from the Parks and Recreation Commission July 15, 2021 Meeting.

Upon a motion made by Mr. Capetillo to approve the minutes and second by Ms. Bridges the Commissioners voted six (6) "ayes" and no (0) "nays". The motion carried.

3A. 2021-0876 Discuss and consider action to approve the minutes from the Parks and Recreation Commission August 7th, 2021 Meeting.

Upon a motion made by Mr. Capetillo to approve the minutes and second by Mr. Langer the Commissioners voted six (6) "ayes" and no (0) "nays". The motion carried.

4. Discuss Only.

4A. 2021-0741 Director's Updates including information about the Project Status Report, Monthly Departmental Financials, and Upcoming Special Events.

Mr. Mize presents the topics for the agenda item. Updates with our programs, aquatic facilities, and meetings with city councils, bonds, and committee boards. Discussions of the new Parks and Recreation building future location pros and cons. Mr. Hartshorn provides information of the location details concerning City Hall. In future meetings, the location placement will be open to the public for Pflugerville citizens to express their concerns or be involved with plans and details.

4B. 2021-0774 Parks facility inventory throughout parks and trails.

Irrigation

Valves: 15
Rotors: 15
Meters: 1
Irrigation Heads: 198
Irrigation Boxes: 56
Controllers: 0
Bubblers: 53

Amenities

Benches: 239
Pet Waste Stations: 112
Restrooms: 7
Trash Receptacles: 245
Water Fountains: 31

Working with GIS to have updates to these numbers.

4C. 2021-0774 Updates from the Austin Public Health Department and Texas Health Code in reference to the Pfurry Splash Party.

Section §265.205(g) of the Texas Administrative Code (TAC) Chapter 265 Pool Rules that prohibit animals in pools and spas is as follows: (g) Domestic animals prohibited at pools and spas. Domestic animals and other pets shall not be allowed within a pool or spa enclosure area or in the pool or spa except as required by 28 CFR §36.302(c) and, if applicable, 24 CFR §100.204.

Animals permitted under 28 CFR §36.302(c) and 24 CFR §100.204 shall be allowed on the deck and within the pool and spa yard, but not in the pool or spa.

28 CFR §36.302(c) - **Americans with Disabilities Act (ADA)** – Defines Service Animals

24 CFR §100.204 - **Fair Housing Act** – Outlines reasonable accommodations for Assistance Animals

4D. 2021-0844 Deutschen Pfest 2021 Status update.

Mr. Capetillo provided updates on the Deutschen Pfest Committee board. Deutschen Pfest Committee meetings have been monthly, with the festival coming soon and are now Bi-weekly. The festival will now be a 2-days. The 3rd day is a health fair free to all who attend. The Pfun Run will be held on Pflugerville Parks Trails, with a separate fee to participate. The event partnering with Eventbrite will help with a more accurate attendance count, handling all forms of payments. Mr. Capetillo is requesting the PARC volunteer to run a booth at the festival, and commissioners will be provided a Deutschen Pfest T-shirt. Request for volunteering for gate duty of 2 gates versus 4 gates in previous seasons. City Staff has finalized a partnership with Univision to include television, radio, and social media advertisements for the event.

4E. 2021-0844 Northpointe

Discussions with Tomas and the development team for North Pointe slowed when COVID hit last year. Planning staff recently received preliminary plans for the east side of the property (along 130 between Pflugerville Parkway and Copper Mine). Those plans are being reviewed by staff for compliance to PID and PUD. More updates to come.

4F. 2021-0846 Tour and Work Session follow-up

A packet was provided of the results of the survey sent via email to the commissioners.

4G. 2021-0847 Discussion of the student member position of the Parks and Recreation Commission.

The Commission is composed of seven regular members and one alternate member who may serve in the absence of a regular member. Membership shall include residents of both genders. One regular member of the Commission shall be a high school student. The Commissioners are in favor of partnering with the Youth Advisory Council for the student member position. Suggestions of looking into the ISD, Boys or Girl Scouts for a student member rotation as well.

5. Discuss and Consider.

5A. 2021-0742 Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

Mr. Capetillo would like to discuss a floating dock being placed at Lake Pflugerville. Ms. Bridges would like to discuss recycling at the Recreation Center. Mr. Langer would like to discuss the Parkland Dedication Fee comparison. As a whole, the Commissioners would like to see more programming activities for adults. Tree Care Improvements. Parks and Recreation Commissions Student Member position.

6. Tree Care Advisory Board Meeting

Functions of the Tree Care Advisory Board: Coordinating and promoting Arbor Day activities; Developing and updating a five-year plan to plant and maintain trees on city property; Developing public awareness and education programs relating to trees; Reviewing parks and recreation department concerns relating to tree care; Submitting an annual report of its activities to the city council; Submitting the annual application to renew the Tree City USA designation; and Other duties that may be assigned by the city council.

6A. 2021-0777 Discussion of Arbor Day events.

Texas recognizes Arbor Day as the first Friday in November this year is November 5th. We have received 100 tree seedlings from the Scenic Tree program to plant 1,200 new trees in 2021. The trees Chinquapin, Monterrey Oak, Red Oak, and Cedar Elm. will be 6 to 12 inches seedlings. Locations of where to plant these donated trees or planting more trees on a different date were discussed. Tree planting along Pflugerville trails to aid in more shade for users. Discussions of Tree Folk organization assisting with planting, donating, and funding.

6B. 2021-0849 Discussion of updates on the Memorial Tree Program.

Ms. Holman presented the agenda item. Ms. Holman worked with the Communications Department to create an online demo of the page. This week from one of our oldest memorial bench locations a plaque had been removed. Circumstances as this is a perfect example of why virtual programming will provide many benefits. Ms. Holman presents the drafting of the Memorial Tree Program website page, promotions, designs, and outreaching the site will provide.

6C. 2021-0848 Discussion of a joint Work Session with Planning & Zoning.

Mr. Capetillo would like for Planning and Zoning to note the Parks and Recreation Department requests land rather than receiving the fee in lieu. Mr. Langer is interested in having the requirement for tree funding evaluated. Pflugerville's Planning Department's Comp Plan for 2040.

6D. 2021-0850 Discuss Future Tree Care Improvements.

Ms. Bridges suggested a map or guidelines of more planting sites in the Pflugerville Parks area. Tree Challenge ideas provided by staff. Mr. Langer would like to be in touch with Tree Folks and receive a confirmation to use the Tree Care funding.

7. Discuss and Consider

7A. 2021-0781 Discuss and consider action to place items on the future Tree Care Advisory meeting agendas.

Memorial Tree Program

8. Adjourn

Upon a motion made by Mr. Capetillo to adjourn and seconded by Mr. Bridges, the Commissioners voted six (6) "ayes" and no (0) "nays" to approve to adjourn. The motion was carried unanimously. The meeting adjourns at 8:48 p.m.