



City of Pflugerville

Minutes - Final

Community Development Block Grant Advisory Committee

Monday, December 5, 2016

7:00 PM

100 E Main St., Suite 500

Regular Meeting

1 Call to Order

Staff present was: Emily Barron, Planning Director; Jeremy Frazzell, Assistant Planning Director; Erin Sellers, Senior Planner; Chuck Foster, Planner I; and Dana Lively, Administrative Technician.

Chairman Kluge called the meeting to order at 7:00 p.m.

Present 6 - Member Karen Arnold, Member Geoff Guerrero, Member Kevin Kluge, Member Tammie Williamson, Member Oscar R. Mitchell and Member Ronda Gindin

Absent 1 - Member Daniel Flores

2 Discuss and Consider

The P & Z Commission serves as the CDBG Advisory Committee and this item will be discussed during the regular P & Z meeting.

2A [RES-5409](#)

(Previously Item 2016-5406) Discuss and consider recommending approval of the Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015.

The CDBG program provides annual grants on a formula basis to entitled communities to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. The City of Pflugerville became an entitlement community in 2013 and developed the first 5-year Consolidated Plan and Annual Action Plan in 2014. The Consolidated Plan serves as the application to the United States Department of Housing and Urban Development (HUD) for CDBG funding. The Consolidated Plan is designed to aid local jurisdictions in assessing their housing and community development needs and priorities. The priorities established by the Consolidated Plan are carried out through actions and activities each year as established in the Annual Action Plan.

At the end of each program year entitlement communities are required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to Federal Department of Housing and Urban Development (HUD). This report is a summary of the activities completed during the program year. This CAPER is a reflection on the 2015 Program Year which began on October 1, 2015 and ended on September 30, 2016. During this program year the City completed four projects: Youth Recreation Scholarship Program, which aided 43 children within the community to attend the Parks Summer Camp and dance classes and the second project included an upgrade and infrastructure and facilities sidewalk improvements on Edgemere Drive, Foothill Farms and at the Recreation Center in support of our Senior Center.

The projects completed utilized \$101,649.49 granted to the City for Program Year (PY) 2015. Due to issues with acquisition of property as well as a proposed project not being approved by HUD all projects anticipated in the Action Plan to be complete during this program year could not be accomplished. Remaining funding from PY2015 will be incorporated into the funds for PY 2016 and alternate projects will be proposed.

Commissioner Mitchell made a motion to approve the CDBG Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015. Commissioner Gindin seconded the motion. All in favor. Motion carried.

3 **Adjourn**

Commissioner Gindin made a motion to adjourn the meeting. Commissioner Mitchell seconded that motion. All in favor. Meeting adjourned.

Chairman
Planning and Zoning Commission

Respectfully submitted on this 9th day of January, 2017.