



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, April 20, 2017

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

Commissioners:

Christie Crouch, Chair
Jim McDonald, Vice Chair
Michael Owens, Secretary
Kimberly Castillo, Member
Raul Capetillo, Member
Sahaj Shah, Student Member
Lisa Ely, Alternate Member
Scott Langer, Member

1. Call to Order

Christie Crouch, Chair, called the meeting to order at 7:00 p.m.
Lisa Ely, Kimberly Castillo, Jim McDonald, Raul Capetillo, Scott Langer, and Michael Owens were in attendance. Sahaj Shah was absent. Staff attending: James Hemenes, Parks & Recreation Director; Sheila Wiora, Assistant Parks & Recreation Director; Aileen Dryden, Parks Development Manager; LeAnn Resendez, Recreation Center Superintendent; Carly Cox, Parks Admin.

2. Citizens Communication

There were no citizens present.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Approval of Minutes

- 3A. [2017-5754](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission March 16, 2017 Regular Meeting.
- Ms. Ely made a motion to approve the March 16, 2017 regular meeting minutes.
Mr. McDonald seconded the motion. All were in favor. The motion carried.

4. Discuss Only

4A. [2017-5755](#)

Director's Updates including information about the Project Status Report, Monthly Departmental Financials, CIP Update, 2017 Deutschen Pfest and Other Upcoming Special Events.

Ms. Crouch introduced the topic. Ms. Dryden began with an update on the November 2014 Bond projects. Wilbarger Creek Park is in design and slightly over-budget. Mr. Hemenes and Ms. Dryden will work on a plan to phase construction of the park to fit the budgeted funds approved with the bond election. Last week construction began on the Bohls Park trail connection to Dessau and that trail is scheduled to be completed by the end of May. Bids opened today, April 20th, for the Gilleland Creek Trail (Swenson Farms trail gap) project. Bids will be presented to City Council in May and construction is projected to begin in June. Public Works is managing the project so staff will review the submittals and City Council will then review them at their first regularly scheduled meeting in May. Mr. Hemenes added that the project was first started 5 years ago and is over budget. Mr. Hemenes will be requesting to use funding from the Parkland Dedication Fund to cover the rest of the cost. Ms. Dryden continued with the November 2014 Bond project update. Stone Hill Park construction is underway—early grading is complete, sidewalks are currently going in, site electrical work has begun, and site building and pavilion pads have been started as well. Pfluger Park restroom construction is ongoing—the building pad and rough plumbing have been installed, crews are currently waiting on steel to be delivered. 1849 Park is at finish grade and soil amendments and irrigation are currently going in with irrigation about 75% complete. Waste water lines have been fully installed and water lines are still being worked on. Ms. Dryden continued with an update on the playground replacement projects. North Park is currently being installed, Geneva's Park and Moose Park are ready for install as well. Mr. Hemenes then informed the Commissioners that the 5-Year Capital Improvement Project (CIP) list and the 5-Year Tree CIP list have been presented to the Planning and Zoning Committee. Planning and Zoning Committee will present both 5-Year CIP lists to City Council on May 9th. Upcoming events—Early Pfarmers Market on Tuesday, April 25 from 3 p.m. - 7 p.m. The regular market season will start on Tuesday, May 2 and go until the end of October. During this year's regular season we will also have a food truck food court open from 3 p.m. – 7 p.m. at each weekly Pfarmers Market. Deutschen Pfest will be May 19 – 21. Our pfree running class series will continue this weekend, April 22, and the last 2 classes will be May 6 and May 13. Pfirecracker Pfestival will be on July 4 at The Pfield—the new PflSD stadium. Doors will open at 4 p.m., food truck sales and music will start at 6 p.m. Music in the Park will start on June 16 and will occur at Pfluger Park every 2 weeks. July 14 will be a Movie in the Park and we will be showing "Sing".

5. Discuss and Consider Action**5A. [2017-5770](#)**

Discuss and Consider Action to recommend re-establishment of parks & recreation fees and amending them to incorporate Veteran & Active Duty Military Fee Categories and to increase Non-Resident membership fees for the Senior Center and rental fees for the Green Red Barn.

Ms. Crouch introduced the topic. Mr. Hemenes began by telling the commissioners that when he sought approval for a Veteran/Active Duty

discount he was asked to research all of our fees compared to neighboring cities fees. Instead of a “discount”, Mr. Hemenes is proposing a new fee category. In addition to comparing our fees to neighboring cities fees, staff also looked at the cost of maintenance and operations associated with facilities/programs and Mr. Hemenes then made fee structure changes and recommendations based off of all of that information. There was an error on the Gilleland Creek Gazebo—the rental fee was \$50 for residents and \$75 for non-residents. These fee change recommendations will be presented to City Council next week. Mr. Owens made a motion to approve the proposed fee structure with the amendment to the gazebo rental price. Mr. Langer seconded the motion. All were in favor. The motion carried.

5B. [2017-5756](#)

Discuss and consider action to place items on future Parks & Recreation Commission meeting agendas.

Mr. Hemenes announced that Pamela Cosel will be leaving the City of Pflugerville to work for the City of Taylor as their Public Information Officer. He also continued to say that at next month’s meeting there will be budget discussions and an 1849 Master Plan to show.

6. Adjourn

Mr. Capetillo made a motion to adjourn. Ms. Ely seconded the motion. The meeting was adjourned at 8:06 p.m.

Approved as presented on May 18, 2017.

Christie Crouch, Commission Chair